

DIAMONDHEAD WATER & SEWER DISTRICT

SPECIAL MEETING MINUTES

**November 7, 2017 – 10:00 a.m. (Central Time)
East Hancock County Public Library, Shepherd Square Meeting Room,
4545 Shepherd Square, Diamondhead, Mississippi 39525**

PRESENT: Secretary/Treasurer David Boan, Commissioner Dick Nolan, Commissioner John Kirshenbaum and Commissioner Kenny Edmonds.

ABSENT: None

The presence of a quorum was noted and the meeting was called to order at 10:02 a.m. The public was notified in compliance with District's open meeting policy.

4. Approve Agenda.
Motion by Commissioner Nolan, second by Commissioner Edmonds to approve the agenda. Motion carried unanimously.

5. Public Comments. None

6. Old Business. None

7. New Business/Discussion Item.

7.1. Discussion and/or Possible Action Regarding Applicants for the position of General Manager.

Motion by Commissioner Edmonds, second by Commissioner Nolan to go into Closed Session @10:04 a.m. to discuss the need of entering into Executive Session. Motion carried unanimously.

Motion by Commissioner Nolan, second by Commissioner Kirschenbaum to come out of Closed Session @10:05 a.m. Motion carried unanimously.

Motion by Commissioner Kirschenbaum, second by Commissioner Nolan to go into Executive Session @10:06 a.m. for the purpose of discussing a personnel issue, more particularly the evaluation of applicants for the position of General Manager. Motion carried unanimously.

Motion by Commissioner Edmonds, second by Commissioner Nolan to come out of Executive Session @4:52 p.m. Motion carried unanimously.

Commissioner Boan advised that the Commissioners evaluated the applicants for General Manager and that no action was taken.

Motion by Commissioner Kirschenbaum, second by Commissioner Edmonds to create the position of Business/Office Manager within the District. Motion carried unanimously.

Motion by Commissioner Kirschenbaum, second by Commissioner Nolan to authorize Commissioner Boan to approach the finalists identified for the positions of General Manager and Business/Office Manager for the District to ask follow up questions including continued interest in the job being offered, availability, and negotiate employment terms contingent upon final approval by the Board of Commissioners at its next regular meeting on November 9, 2017. Motion carried unanimously.

8. **Next Meeting.** The next meeting of the Board of Commissioners is scheduled for November 9, 2017 at 6:00 P.M. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, Mississippi 39525.

9. **Adjournment @ 4:59 p.m.** Motion by Commissioner Nolan, second by Commissioner Edmonds. Motion carried unanimously.




Secretary/Treasurer

11/30/2017
Date