

Waterford Selectboard Working Meeting
Meeting Minutes
Tuesday, July 26, 2022 @ 7:00 PM
Waterford School (In Person)

In attendance: Gary Allard, Rob Begin, Sue Hayes, Marcia Martel
Heather Gonyaw (minute taker)

Sign In Sheet Attached

Gary Allard called the meeting to order at 7:00PM

Approve Meeting Minutes

- Marcia Martel made a motion to approve the meeting minutes for July 12, 2022. Rob Begin seconded the motion. **Motion carried 4-0.**
- Rob Begin made a motion to approve the meeting minutes for July 18, 2022. Marcia Martel seconded the motion. **Motion carried 4-0.**

Hire Waterford Road Crew Employee

- Rob Begin made a motion to hire Doug Stewart as a new Waterford Road Crew employee to begin work on August 1, 2022. Marcia Martel seconded the motion. **Motion carried 4-0.**

Board Clerk Job Description and Advertisement

- The board is interested in hiring a board clerk position for all of the boards in Waterford. This would include the selectboard, planning board, and the DRB. They are looking at an administrative position/secretary for attend meetings, take minutes/type minutes, prepare agendas. Helen Pike suggested that the individual be interested in government and/or civic affairs. Rob Begin asked if CCSU had a similar position. Heather Gonyaw responded that they did. Heather Gonyaw will reach out to CCSU to get the job description and will send it to Rob Begin. Rob Begin will draft a job description.

ARPA Funds

- Heather Gonyaw created an overview document for the selectboard which they reviewed. Marcia Martel said that we should hold off on decisions regarding broadband as there is money coming from the Fed/State.

- Other items discussed with regards to ARPA funds were:
 - Roof leak at the town garage, ceiling repair
 - Purchase of a roadside mower
 - Digitizing 40-years' worth of records in the vault
 - Air-conditioning units/mini-splits for the library to help with airflow
 - Gravel Pit and the need for a source for gravel
 - Garage door replacement on both ends of the town garage
 - Carpet replacement in the town office

- The library porch repair was discussed. Gary Allard stated that since the porch repair was an approved expense in the town budget that ARPA funds shouldn't be used for the expense.

- There was a request to make the ARPA document that the board received public. That will be done.

- The selectboard agreed that they would receive and review further proposals from non-profits that are within Waterford for ARPA fund use. The deadline for proposals is September 30, 2022. The board is looking to begin budgeting in October for FY '23.

Agenda Items for Next Meeting

- NEK Broadband
- Lock in Fuel Prices
- Zoom Option for meetings – should we keep it
- Cemetery Ownership
- Planning Joint Restoration Projects for another Waterford Cemetery

Marcia Martel made a motion to adjourn, Rob Begin seconded the motion.
Motion carried 4-0. Meeting was adjourned at 7:58pm

**** Meeting will be held on Tuesday, August 2, 2022 @ 7:00PM
at the Waterford School**