

SWVHJA Board of Directors Meeting  
February 8, 2011  
Buena Vista, Virginia

**Call to Order:** 7:15 pm by Cricket Stone

**In Attendance:** Molly Moore, Meg Jones, Britni Johns, Jessica Welch, Emily Guyer, Ann Shawver, Sarah Dean Duncan, Diane Hinch, Ashley Tantawi, and Executive Secretary Anne Johnston.

**Review of Minutes:** The minutes from the November meeting were reviewed. Jessica Welch moved to approve the minutes and was seconded by Diane Hinch. The board unanimously approved the minutes.

**Treasurers Report:**

Checking	\$6522.35
Savings	\$7178.82
Customer Invoices	\$1372.50

**Old Business**

Financials: The board discussed fees involved for show applications and medals as well as expenses for the year end show.

Annual Meeting: The board reviewed the annual meeting minutes and discussed these issues;

Division Specs regarding three horses needed to complete the course for a division to count. Show management is encouraged to combine divisions when possible when entries are low. Management may also combine divisions once the division has started if the course is not completed by two riders.

Show Management must attend the annual meeting to avoid a fine of \$100 per show.

This information will be in the show managers packet.

Medal Specs were changed to allow childrens and adult medal competitors to continue competing throughout the year. The top twenty point earners with a minimum of ten points will be invited to medal finals. There will be no final qualifying class at the annual show. This motion was made by Diane Hinch and seconded by Jessica Welch. The board approved the motion. There will be no split between the younger and older adults. The fees for the annual show will not be reduced in order to allow the show secretary adequate time to prepare entries.

The Board reviewed nominees for the election at the annual meeting.

**New Business**

Annual Show: Diane Hinch made a motion to hire Clyde Poarch as the show manager. Meg Jones seconded the motion and the board approved. Entries for the annual show will be due October 20th, 2011.

Yearbook: Molly Moore made a motion to approve a yearbook with the gallery of champions photos due on March 15th. Ann Shawver seconded the motion. A flyer will be sent to membership with this information.

Roanoke Horse Show: Discussion was held regarding double points at the RVHS.

Ann Shawver made a motion to communicate with RVHS regarding double points in upcoming years.

Officer Elections:

President: Cricket Stone

Vice President: Jessica Welch

Secretary: Sarah Brinks

Parliamentarian: Meg Jones

Treasurer: Sarah Dean Duncan

Committees:

Junior: Emily Guyer, Britni Cash, Carolyn Williams

Clinic: Ashleigh Tantawi, Meg Jones, Sarah Dean Duncan

Sponsorship: Patty Lemon, Board

Annual Show: Board

By-Laws: Board

Show Standards: Emily Guyer, Ann Shawver, Ashleigh Tantawi

Nominations: Board

A motion to adjourn was made by Diane Hinch at 9:31pm and seconded by Emily Guyer. The next board meeting will be March 29th in Lexington.

Respectfully Submitted,  
Jessica Welch, Secretary

## SWVHJA Board of Directors Meeting

March 29, 2011

Lexington Virginia

**Call to Order:** 7:15 pm by President Cricket Stone

**In Attendance:** Cricket Stone, Sarah Dean Duncan, Meg Jones, Ashley Mayes, Jessica Welch, Britni Johns, Emily Guyer, Ann Shawver, Sarah Brinks, and Executive Secretary Anne Johnston.

**Review of Minutes:** The minutes from the February meeting were reviewed. Meg Jones moved to approve the minutes and was seconded by Emily Guyer. The board unanimously approved the minutes.

### **Treasurers Report:**

Checking \$ 10,257.18

Savings \$ 7,178.82

invoices \$ 822.50

### **Old Business:**

Clinic: The board discussed options for dates, locations, and clinicians. The clinic will be finalized pending follow-up.

Roanoke Valley Horse Show: Regarding double points for the Monday SWVHJA day, discussion with show management is pending.

### **New Business:**

Benefit Show Application: Discussion was held regarding Stone Bridge Farm's application for a date for a benefit show for the Virginia Horse Center. This would be a sixth show date for Stone Bridge. A motion was made for Stone Bridge to swap dates with Bridgewater, thus aligning the benefit show with a show already scheduled by Stone Bridge, which would eliminate the need for a sixth date. Barring this, the board will approve the benefit date on a one time basis only.

MEMBERS NOT IN GOOD Standing: A letter will be sent to Crystal Rivers who is not in good standing with the association.

Yearbook: The yearbook is ready for print. Income from the Gallery of Champions will help offset the printing and mailing costs.

Medals: Riders are not allowed to compete in the Pony Medals and Hunt Seat Medals at the same show. In such an event the points will not count for either medal.

Horse Recording: A horse cannot be recorded to an owner who is not a member. Owners must be members for the points to count.

Org Pro: Will be updated in order for Anne to use the full capability. Anne is continuing to work with this.

Combining of Divisions: The board has approved combining after the start of a division if management feels the division is in jeopardy of not counting for points. This is applicable for the Pony Division, Special Childrens and Special Adults, and Childrens and Adults. This does NOT apply to the Medals.

Safety Response: The board asks that show management review their shows safety protocol and personnel in order to ensure a timely response to medical emergencies.

A motion to adjourn was made by Jessica Welch at 9:30 and seconded by Britni Johns. The next meeting will be May 10th in Lexington Virginia.

Respectfully Submitted,

Sarah M. Brinks, Secretary

**SWVHJA Board of Directors Meeting**

**May 18, 2011**

**Lexington, Virginia**

**Call to Order:** 7:15 pm by President Cricket Stone

**In Attendance:** Cricket Stone, Jessica Welch, Sarah Dean Duncan, Meg Jones, Emily Guyer, Britni Johns, Sarah Brinks, and Executive Secretary Anne Johnston.

**Review of Minutes:** The minutes from the March meeting were reviewed and unanimously approved.

**Treasurers Report:**

Checking \$6863.14

Savings \$7178.82

Invoices \$682.50

**Old Business:**

Clinic: Details of the clinic, including date, clinician, and location are still pending. Several clinicians have been contacted and the board is awaiting response.

Benefit Horse Show: A show date for Stone Bridge Farm's show to benefit the Virginia Horse Center was approved for 2011 only.

Yearbook: The yearbook has been printed and mailed. Cost to the association was \$1185.45.

**New Business:**

No new business was discussed.

A motion was made to adjourn at 8:25. The next meeting is scheduled for July 5th in Lexington, Virginia.

Respectfully Submitted,

Sarah M. Brinks, Secretary

**SWVHJA Board of Directors Meeting**

**July 5, 2011**

**Lexington, Virginia**

**Call to Order:** 7:25 pm by President Cricket Stone

**In Attendance:** Cricket Stone, Ann Shawver, Sarah Dean Duncan, Meg Jones, Ashley Mayes, Britni Johns, Emily Guyer, Sarah Brinks, and Executive Secretary Anne Johnston.

**Review Of Minutes:** The minutes from the May meeting were reviewed. Ann Shawver made a motion to approve the minutes and Ashley Mayes seconded the motion. The minutes were unanimously approved.

**Treasurers Report:**

Checking \$6560.14

Savings: \$7179.67

Invoices: \$682.50

**Old Business:**

Clinic: The clinic will be held August 16, 2011 at Bridgewater College. The clinician will be Bob Crandall. The fee for SWVHJA members will be \$75.00, non-SWVHJA \$100.00, and auditors \$25.00. Stalls will be available for \$25.00. Sections will be offered at 2', 2'6", 3', and 3'6", depending of member interest. The deadline for signup is August 2, 2011.

**New Business:**

Annual Show: The time schedule was reviewed and approved. The footing issues in the Wiley arena were discussed. Meg Jones made a motion that we examine the availability of the Hunter Ring instead of the Wiley. Ashley Mayes seconded the motion. We will use the Hunter Ring if it is available. Any changes will be noted on the website and in the prize list. The entry blank will be sent to Diane for approval. The use of interns for various jobs at annual show was discussed and will be further examined by Ashley Mayes. The buffet will be discussed at the next meeting.

Non-renewed Members and Non-recorded Horses: For points to count, membership and horse recordings MUST be current and correct.

A motion was made to adjourn at 8:40 pm by Meg Jones and seconded by Ann Shawver. The next meeting is scheduled for August 2, 2011 in Lexington, Virginia.

Respectfully Submitted,

Sarah M. Brinks, Secretary

## SWVHJA Board of Directors Meeting

September 14, 2011

Lexington, Virginia

**Call to Order:** 7:20 by President Cricket Stone

**In Attendance:** Cricket Stone, Britni Johns, Emily Guyer, Sarah Dean Duncan, Meg Jones, Jessica Welch, Ashley Holsinger, Sarah Brinks, and Executive Secretary Anne Johnston.

**Review of Minutes:** The August minutes were reviewed. Meg Jones made a motion to approve the minutes and Jessica Welch seconded the motion. The minutes were unanimously approved.

### **Treasurers Report:**

Checking: \$3,396.91

Savings: \$7,180.39

Invoices: \$712.50

### **Old Business:**

Clinic: The clinic made approximately \$500.00 after expenses. The board received much positive feedback from participants.

Annual Show: Details of the Annual Show were finalized, including the prize list, time table, sponsorship mailing, and buffet menu. A new level of sponsorship will be offered, the \$500.00 Platinum Package. Buffet tickets will continue to be offered with the sponsorship packages. The price for individual tickets has been lowered from \$20.00 per ticket to \$10.00 per ticket. The board voted to not offer tables this year in an effort to lower expenses and keep buffet tickets more affordable.

### **New Business:**

Stride in Special Divisions: It is recommended, though not required, that the lines in the Special Divisions be at 60 feet or more. A recent show had a two stride in the Special Adult Division. There were no complaints regarding this issue.

Medal Specifications: The top 20 point earners(including ties) with a minimum of ten points, will be invited to participate in the Medal Finals at the Annual Show. Riders will be permitted to continue showing throughout the year.

A motion was made to adjourn at 9 pm by Sarah Dean Duncan. Emily Guyer seconded the motion. The next meeting will be held on Wednesday October 14, 2011 in Lexington, Virginia.

Respectfully Submitted,

Sarah M. Brinks, Secretary



**SWVHJA Board of Directors Meeting**

**October 12, 2011**

**Lexington, Virginia**

**Call to Order:** 7:25 by President Cricket Stone

**In Attendance:** Cricket Stone, Sarah Brinks, Ashley Holsinger, Meg Jones, Sarah Dean Duncan, Emily Guyer, Britni Johns, and Ann Shawver.

**Review of Minutes:** The September minutes were reviewed. Emily Guyer made a motion to approve the minutes and Meg Jones seconded the motion. The minutes were unanimously approved.

**Treasurers Report:**

Checking: \$3,396.91

Savings: \$7,180.39

Invoices: \$712.50

**Old Business:**

Annual Show: Sponsorship levels were reviewed and gifts for each level were discussed. Prize money for the Invitational was discussed. It was agreed that prize money would be extended to eighth place with ribbons to tenth place. Jobs for the Bridgewater College volunteers were finalized as well.

**New Business:**

For the next meeting, members were asked to review sportsmanship nominees, Hall of Fame nominees, and Board nominees.

A motion was made to adjourn at 9 pm by Sarah Dean Duncan. Ann Shawver seconded the motion. The next meeting will be held Thursday December 8, 2011 in Lexington, Virginia.

Respectfully Submitted,

Sarah M. Brinks, Secretary

**SWVHJA Board of Directors Meeting**

**December 8, 2011**

**Lexington, Virginia**

**Call to Order:** 7:15pm by President Cricket Stone

**In Attendance:** Caroline Williams, Emily Guyer, Ashley Holsinger, Meg Jones, Britni Cash, Sarah Dean Duncan, Sarah Brinks, Jessica Welch, Ann Shawver, Cricket Stone, and Executive Secretary Anne Johnston.

**Review of Minutes:** The October minutes were reviewed. Meg Jones made a motion to approve the minutes and Ashley Holsinger seconded the motion. The minutes were unanimously approved.

**Treasurers Report:**

Checking: \$21,319.70

Savings: \$ 7,181.12

Invoices: \$4,400.00

**Old Business:**

Annual Show: The Annual show made \$21,280.27. Issues which were brought up include 1.) Posted order in all rings 2.) Hunt night vs. costume class 3.) schooling / flat only in rings for Friday next year 4.) Red-eye warm ups 5.) Leadline start time for next year 6.) Encourage the judge to walk medal finals course 7.) Instead of draw for medal finals, have order be determined by high point earners. 8.) Split flat classes with more than twenty in the East Complex 9.) Need for more lower level jumpers. Hunt night / costume and medal finals order of go to be on agenda for discussion at annual meeting.

**New Business:**

Letter to Horse Center: Cricket will send a letter to the Horse Center regarding the date change of our Annual Show.

Quick books: A motion was made and approved to upgrade.

Web Site: Will begin looking at upgrading program used for web site.

Banquet: Details for the banquet were finalized, including cost, menu, and times.

Board Members: Remaining on the board will be Emily Guyer, Ann Shawver, Sarah Dean Duncan, Britni Cash, and Ashley Holsinger. Eligible for another term are Sarah Brinks and Cricket Stone. Nominees at this point are Sarah Irvine, Molly Moore, Parker Pearson, and Maureen Waldron.

Burkholder, Mcneil, Hall of Fame: Recipients for each of these awards were finalized.

Jumper Awards: To be discussed at annual meeting. In the past, we have had more upper level jumpers. We are now seeing a need for more lower level classes. Also, do we need a minimum number of competitors in order to offer an annual award.

By-Laws: Will be printed off to be available at annual meeting.

A motion was made to adjourn at 10 pm by Meg Jones. Ann Shawver seconded the motion. The date and location for the next meeting will be determined after the election of the new board.

Respectfully Submitted,

Sarah M. Brinks, Secretary