



LOS ANGELES 4351 WEST 142ND STREET SUITE C HAWTHORNE, CA 90250 TEL: (310) 355-8300 FAX: (310) 355-8660 Email: sb@sbaylegal.com	ORANGE COUNTY 2781 WEST MACARTHUR BLVD SUITE 27 SANTA ANA, CA 92704 TEL: (714) 453-9299 Email: oc@sbaylegal.com	VENTURA COUNTY 655 SOUTH VENTURA ROAD SUITE 12 OXNARD, CA 93030 TEL: (805)336-0078 Email: vc@sbaylegal.com	SANTA BARBARA COUNTY 27 WEST ANAPAMU STREET SUITE 9 SANTA BARBARA, CA 93101 TEL: (805) 336-0078 Email: sba@sbaylegal.com
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COMPANY NAME & ADDRESS	COMPANY NAME ADDRESS: SUITE: CITY, STATE, ZIP PHONE NUMBER: CALLER NAME:	<input type="text"/>
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CASE INFORMATION	CASE NUMBER: _____ DATE: _____ CASE NAME: _____ COURTHOUSE: _____
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COURT SERVICE TYPE	<input type="checkbox"/> FILING <input type="checkbox"/> DROP SERVICE <input type="checkbox"/> eFILING <input type="checkbox"/> COURTESY COPY <input type="checkbox"/> DOC RETRIEVAL
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LIST DOCUMENTS TO FILE / eFILE /DROP RECORD OR RETRIEVE	<input type="text"/>
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OPTIONAL	<input type="checkbox"/> SASE ATTACHED (PROPOSED ORDER, REQUEST) <input type="checkbox"/> COURTESY COPY TO DEPT _____
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COURT FEE	FEE \$ _____ <input type="checkbox"/> ATTACHED <input type="checkbox"/> ADVANCE
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INSTRUCTIONS	<input type="text"/>
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DO NOT WRITE BELOW

REPORT	FLAT FEE	
	RESEARCH	
	MAIL RETURN	
	FAX RETURN	
	PRINTING	
	WAITING TIME	
	CHECK ADVANCE (+FEE)	
FILER _____ ADV AMOUNT \$ _____ SB CHECK # _____	TOTAL	