

# Application for MOT Tester Training

**PLEASE ENSURE THAT ALL INSTRUCTIONS IN BOLD ARE COMPLETED BEFORE ATTENDING TRAINING COURSE**

1. Please complete fully in BLOCK CAPITALS

APPLICANT DETAILS	EXPLANATORY NOTES
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Full Name:	
Home Address:	
Postcode:	
Phone Number:	
Date of Birth:	
Candidate Email:	

**Please note:** We cannot process your application without this information

You must hold a full, unrestricted UK Driving License for the classes of vehicle you wish to test as per Section E27.7 of the MOT Test Guide.



Have you got a FULL UK Driving License?      Yes:       No:

Please confirm that your license will be valid for the classes you are applying for at the

2. Please tick the appropriate box (Please note: We currently only offer Class, 3, 4, 5 & 7)

VEHICLE CLASSES	EXPLANATORY NOTES
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What class of vehicle do you wish to test?

Class 1 & 2 (Currently Unavailable)	<input type="checkbox"/>	
Classes 3, 4, 5 & 7	<input type="checkbox"/>	

**Please note:** These courses require the use of a computer for which basic IT skills will be required.

**Note:** Please see pages 4 and 5 for qualification, experience and Pre-requisite requirements etc. to become an MOT Tester. Please complete **in full** pages 1,2 and 3 of this application and return keeping pages 4 and 5 for your records.

Application continued on next page....

Training provided by TEN Automotive Equipment Ltd.

Please email to: [training@ten-automotive.co.uk](mailto:training@ten-automotive.co.uk) or post to TEN Automotive Equipment Ltd, Lubeck Road, North Lynn Industrial Estate, Kings Lynn, Norfolk, PE30 2JE or FAX: 01553 770002 (Form Issue 2: March 2022)



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Automotive Equipment

**THIS SECTION IS A DVSA REQUIRED SECTION AND MUST BE COMPLETED IN FULL BY THE CANDIDATE.**

### 3. Tester Eligibility



Driver & Vehicle  
Standards Agency

Full Name			
Driving License Number			
Qualifications			Dates achieved
Relevant 4 years full time Employment and Employer Details	Date From	Date To	Relevant Duties
Any Unspent Convictions	Delete below as appropriate:		
Yes	No		

If you answered Yes please contact DVSA on **0300 123 9000** before proceeding.

030 Not-for-profit organisations, charities and public bodies cost per minute (approximate) up to 10p landlines, 3p to 40p mobiles

Continue on other side if required

### Declaration to be completed by candidate

I confirm that I meet the Eligibility criteria for becoming a Tester as defined in the MOT Testing Guide and <https://www.gov.uk/become-an-mot-tester>

I understand that I may be refused a DVSA demonstration test or disqualified from MOT testing if I have knowingly entered information that is incorrect. Providing false information or failure to disclose material information may result in prosecution under the fraud act 2006.

Signature of Attendee:	
Print Name:	Date:

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## 4. FOR OFFICE USE ONLY

### Declaration to be completed by Training Provider

I understand that I have verified the information provided and understand that if I have knowingly accepted information that is incorrect DVSA can refuse to complete further Demonstration Tests from this training Provider/Trainer. Providing false information or failure to disclose material information may result in prosecution under the Fraud act 2006.

Signed by Trainer:	Training Provider:
Print Name:	Date:

Applicant Details checked	<input type="checkbox"/>
Relevant Experience	<input type="checkbox"/>
Vehicle Classes Applied for	<input type="checkbox"/>
Relevant Qualifications (where applicable)	<input type="checkbox"/>
Criminal Convictions	<input type="checkbox"/>
Candidates driving license confirmed as current & valid	<input type="checkbox"/>

**Please complete by hand and return pages 1 to 3 of this application.**

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### 5. MOT Tester requirements, Qualification and Course Pre-requisite requirements.

#### To take an MOT Testing course you must:

- Have a current and full UK driving license for the vehicle classes you want to test
- Be a skilled mechanic with at least 4 years' full-time employment servicing and repairing the types of vehicles you're going to test.
- Have no unspent convictions for criminal offences
- Be 'of good repute' – The DVSA will decide this to make sure you're suitable to be an MOT Tester.
- Hold a suitable qualification recognised by the IMI/DVSA.
- Be a lapsed tester of good repute\*

\*If you have previously been a tester a copy of your original letter authorising you to test is acceptable.

\* If you are returning to testing following cessation for disciplinary reasons, we cannot accept your original authorisation letter.

Please see below for examples of accepted qualifications;

**NVQ/SVQ/VCQ – Level 3** e.g. - Level 3 Light Vehicle Maintenance % repair  
- Maintaining automotive vehicles

**IMI VRQ – Minimum Level 3** e.g. - Level 3 Diploma in Light Vehicle Maintenance & Repair  
- Level 4 Diploma for Automotive Master Technicians

**National Craft Certificate** e.g. - Motor Vehicle Mechanics

**IMI Accreditation** e.g. - Light Vehicle Diagnostic Technician  
(Note: you must have a valid IMI Certificate) - Light Vehicle Inspection Technician

- **If you have any of these qualifications or any other motor vehicle related certificates we shall require a copy of them. DO NOT SEND ORIGINALS.**
- **We only accept copies of the FINAL CERTIFICATE**

Please see <https://www.gov.uk/become-an-mot-tester/eligibility> for more information.

#### Before attending the course a candidate must:

Before attending **but** no sooner than 21 days before attending, you as the candidate **must** access the DVLA website <https://www.gov.uk/view-driving-licence> "View or share your driving license information". Click start now and follow the onscreen instructions to create your license check code.

You will need to enter:

- Driving License Number
- National Insurance Number
- Your Postcode

Having viewed your details, select tab "Share your license information" and click "Get Code".

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Either print or save the code which will remain active for 21 days, however it is case sensitive and for single use only.

Being case sensitive it is important that it is recorded correctly.

**THIS CODE AND YOUR PHYSICAL (CURRENT) DRIVING LICENSE MUST BE BROUGHT WITH YOU WHEN ATTENDING THE COURSE.**

**You MUST have an active MOT account prior to attending training. Please follow the instructions below to create your account.**

Go to the DVSA website <https://www.gov.uk/mot-testing-service>.

Near the 'Start now' button you will see 'set up an account'. Click here to be directed to the next page. On this page you should see 'Don't have an account'. Click here to be given the option to 'Create a new account'. Follow as instructed.

**Practice using the MOT system in 'training mode' as much as possible before your training.**

**Note: When used in 'training mode' the system does not use a MOT slot and also cannot be seen by anyone but works in exactly the same way as a testers screen does. Please practice and get familiar with the site before you attend training.**

**WHEN YOU ATTEND YOUR TRAINING COURSE PLEASE ENSURE THAT YOU ARRIVE ON TIME. LATE ARRIVALS MAY NOT BE ABLE TO ATTEND THE COURSE IF IMPORTANT SECTIONS HAVE BEEN MISSED AND THE GUIDED LEARNING HOURS CANNOT BE ACHIEVED.**

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