

MORTGAGE FORECLOSURE SUMMARY JUDGMENT CHECKLIST
CIRCUIT JUDGE LUIS GARCIA

All Proposed Foreclosure Motions and Orders for Plantation Key Division cases assigned to Chief Judge Luis Garcia shall be sent to: 88820 Overseas Highway, Plantation Key, Florida 33070.

CASE STYLE: _____

CASE NUMBER: _____

DATE AND TIME OF HEARING: _____

HEARING LOCATION: _____

THE FOLLOWING DOCUMENTS HAVE BEEN FILED WITH THE COURT:

- ___1. Motion for Summary Judgment, Notice of Hearing, Supporting Documentation.
- ___2. Original note filed; or appropriate pleadings and affidavits.
- ___3. Original mortgage filed; or appropriate pleadings and affidavits.
- ___4. Plaintiff is the original lender or proper endorsements, allonges and/or assignments necessary to establish standing have been filed.
- ___5. Affidavit of Indebtedness.
- ___6. Affidavit of Costs.
- ___7. Affidavit of Attorney's Fees (rate/hours or flat fee).
- ___8. Affidavit as to Reasonableness of Attorney's Fees (if required).
- ___9. Proof of Service on all Defendants by process server or publication.
- ___10. Answer filed or default entered.
- ___11. If default, affidavit of non-military service filed.
- ___12. Current Florida Supreme Court approved Uniform Final Judgment Foreclosure utilized.
- ___13. Amounts of Final Judgment match amounts in affidavits; amounts are totaled.
- ___14. Notice of Sale, Certificate of Sale and Certificate of Title provided, with copies and postage paid envelopes for mailing.

ATTORNEY'S CERTIFICATION

I HEREBY CERTIFY that I have read and complied with the procedures and requirements for foreclosure actions in the Sixteenth Judicial Circuit. I understand that failure to comply with these requirements may result in cancellation of a hearing or imposition of sanctions.

Date _____

(Name)
(Florida Bar Number)
(Telephone Number and Extension)
(Fax Number)
(Email address)