

Agenda
Regular Meeting of the
Harrisburg Township Park District
Board of Commissioners
December 15, 2023 - 8:00 AM
Harrisburg Park Office



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Consent Agenda:
 - a. Approve November 17, 2023 Board Minutes
 - b. Approve Bills – November 14, 2023 through December 11, 2023
 - c. Approve Unaudited Financial Reports – November 2023
4. Closed Session pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act (if requested)
 - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
 - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. Unfinished Business
 - a. Discuss / Approve Designations of Bond Funds
 - b. Discuss / Approve 2022 OSLAD Grant Updates
 - i. Discuss / Approve OLSAD Audit AUP Engagement Letter
 - ii. Discuss / Approve OLSAD Audit AUP
 - c. Discuss / Approve DCEO Skatepark Grant Updates
 - d. Discuss / Approve Lincoln St Property – Land Survey (Boundary) Plat Updates
 - e. Discuss IAPD Legislative Updates
 - f. Discuss / Approve Pros & Cons of Park District running Recreation Sports Programs
 - i. Discuss HYA Resolution 2023-1203 Resolution for Harrisburg Township Park District to Fully Administer HYA Rec Sports Programs
 - ii. Discuss / Approve Resolution 2023-1215 Resolution Establishing Soccer (SYSA) Affiliate Association Agreement
6. New Business
 - a. Discuss / Approve FY2023 Audit
 - i. Discuss / Approve Audit Engagement Letter Addendum
 - b. Discuss / Approve FY2023 Illinois Annual Financial Report (AFR)
 - c. Discuss / Approve 2024 Board Calendar of Monthly Meetings
 - i. 3rd Friday of each month at 8:00 AM at Park Office Community Room
 - d. Discuss / Approve 2024 Park Holiday Schedule in accordance with the State of Illinois Central Management Service holiday schedule, with exceptions for Thanksgiving and Christmas.
 - e. Distribute Draft Updated General Use Ordinances for Harrisburg Township Park District
 - i. To be Discussed / Approved at January 2024 Meeting

7. Risk Management and Loss Control Committee Meeting
 - a. Roll Call
 - b. Unfinished Business
 - i. None
 - c. New Business
 - i. IPRF Newsletter
 - ii. IPRF Safety Grant 2024 - \$1,086.00
 - d. Discuss / Approve any additional items of safety concern
 - e. Adjourn Committee Meeting

8. Department Reports
 - a. Director Report (See Attached Handout)
 - b. Recreation Report (See Attached Handout)
 - c. Maintenance Report (See Attached Handout)

9. Next Meeting Date:
 - a. Regular Meeting on January 19, 2024 at 8:00 AM at Harrisburg Park Office

10. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or bemery@harrisburgpark.net a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. As a result of COVID-19, the public may not be able to attend an open meeting because of compliance with quarantine or isolation orders or general efforts to remain at home during the pandemic. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on December 15, 2023. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is freeconferencecall.com. The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of freeconferencecall.com.

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.