

BOARD OF SELECTPERSON
Meeting Minutes
October 31, 2022

CALL TO ORDER:

John opened the meeting with the flag salute at 7:02PM

SELECT BOARD IN ATTENDANCE:

John Medici, Ron Smith, Katie Proctor, Wade Andrews

ATTENDEES: Dottie Richard, Cheryl Edgerly, Gail Libby, Steve McLean, Joe Parsons, Dean LePage

MINUTES:

Approve minutes of October 24th meeting: Ron **motioned** to approve the minutes; Wade **seconded**; **all** were in favor.

WARRANT:

Motion to accept warrants: Wade **motioned** to accept the warrants; Katie **seconded**; **John abstained, three were in favor.**

ANNOUNCEMENTS:

Read Announcements: Ron read the announcements

DEPARTMENT REPORTS:

Joe Parsons, Recreational Director:

Requesting that the Rec Department purchase a new set of bleachers before the year end to set up in the spring. The cost is \$9,158.88 and they have \$4771.49 left in their budget. The difference will come out of the budget now, he still has \$6,000.00 left that was appropriated to buy bleachers previously. Joe will double check with Laura to see if this amount left in budget allows for stipends to come out as well until the end of the year.

OLD BUSINESS:

Bid Packages-Mowing- The Board has decided to do Highland and Annex Cemeteries as a separate bid and contract. The previous mower did Highland 5 times at \$700 a time but suggested it could be mowed 8 times a season. The Annex was mowed 9 times at \$175 a time. Wade will reach out to Maintenance Man to see if he would like to bid on these two as well since he has the town mowing contract. We will be advertising a bid in the local paper soon; it will be to receive a bid price for mowing 9 times at Annex and 8 times at Highland.

Fire Building Update- No new update.

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Town Gazebo- No new update. Still looking for someone who would like to take on a maintenance type role within the town. If interested, please reach out to Alesha for an application at selectboardadmin@limerickme.org or 793-4475.

Review of Legal Accounts- Nothing new to update.

FOAA Requests- Nothing new from the week.

Deed work for Tibbetts Park update – Wade spoke to Mike, and he has reviewed some of the paperwork and hopes to have this accomplished early December.

Update on Business Park Lot Sale- The last one is under contract for being purchased before the end of the year.

Policy Review – Emergency Action Plan- Alesha emailed this plan to Ray Bishop for guidance and will reach back out again as she did not hear back.

Town Charter- The meeting with Natalie, our town attorney, will be held on Monday, November 28th at 6pm. Alesha will advertise online, in the Shopping Guide and on Facebook.

Camera Update at Ball Park- We have been told by our Verizon representative that the cameras we purchased will not work with the Verizon Sim cards. The invoice for the cameras from Amazon was \$837.16 and John is willing to purchase from the town, he will be able to use down the road. If someone else is interested in purchasing from the town, please reach out to Alesha by 11/14 at 793-4475. We will purchase one new camera from Amazon to try at the ballfield but will make sure it says that it is compatible with Verizon.

Electrician Update from Safety Inspection Report- Alesha will reach out to see where he stands, the lights are up at BTH but are not yet on. He should hopefully be done all work within the next few weeks.

BTH Repairs/Insulating Back wall - Still on hold until the Board can find someone who is willing to do this work. John is going to check in with Rick to see if he can at least do the insulating of the back wall.

Cemetery Mowing- We found out that our mowing contractor from the previous year did the mowing of Highland and Annex. As listed in minutes above, we will send these two cemeteries out to bid for a separate contract. We are still looking for any members who would like to be a part of the cemetery committee.

Budget Season Items:

Constable/Traffic Road Ordinance-The Board will sign the ordinance at the end of the meeting.

Changing of Payroll Company and Digital Time Tracking- Harris who deals with TRIO for payroll for municipalities in NH is willing to come to a joint Budget Committee/Select Board to discuss this as an option. They are just starting to get into Maine for this service.

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American Red Cross- Alesha will forward to the Budget Committee

White Tibbetts Post #55 American Legion- Alesha will forward to the Budget Committee

Pickerel Pond Boat Launch Update- Stan has more information, he will update at his next presentation.

OTIS Elevator Discount Program- Alesha reached out to OTIS Elevator to let them know we want to do the discount program. OTIS should be sending over a new contract for the Board to review and sign, the last contract was signed in 2003.

Expanding Signs at Ballpark for no parking- Bob is looking to get some pricing and how many signs we should add.

MMA- Town Owned Properties Inspection Report Update- Alesha has emailed MMA a few report updates. There are a few left to accomplish including picture of the no water consumption sign, picture of the shed cleaned up and the outside of the snowmobile club building needs to be patched/fixed. Stan is willing to volunteer to build the stairs at the ballpark, he will order supplies, John is going to look at cement stairs as well.

Review Town Owned Properties for potential sale- John and Alesha will be composing a letter to send out to the properties that are on this list. Laura is also double checking the list to make sure it is accurate.

Corrective Deed for Map 41, lots 104-106- This can now come off the agenda as the owner has decided to keep the lots as they are. We need to add a note to the file of 104-106 and 107-109- if a house is built on 104-106 or vice versa, a house can not be built on both, according to the owner 107-109 is a better piece to build on. The Code office will issue the owner a letter stating this and reaffirm what he bought and reference the map and lot numbers. The code office will also file the letter at the Registry of Deeds so down the road if these lots are sold, no one will be able to try and build on both lots.

New Business:

Policy Review- Fund Balance Policy- The Board will take a week to review this policy. Alesha will bring the Purchase Policy that includes bidding amounts to the next meeting to discuss with this policy.

Complaint Email- The Board received a complaint email that went to Deedee. It was from Cindy Adams of Gorham who was upset that she took Norton Road from Libby and Son's Orchard which is not a town-maintained road. She had to veer over for a truck coming the opposite direction and popped a tire on a rock that was covered by leaves. She was told by a woman walking her dog that she and her neighbors had seen this happen before as the leaves cover the rocks and that there have been many complaints to Libby's and the Select Board's Office. She felt this could have been avoided if someone had listened to previous complaints and taken the rocks out.

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The road is marked on the Route 11 side with a sign that says if you are following your GPS, please turn around. There is also one at Libby's that says to avoid Norton Road. John will reach out to Bob and ask him to get a few more signs that say this is not a maintained road, turn around. Alesha will reply to Cindy's email that Norton's Road is not a maintained road and that we are going to add a few more signs to let people know and we are sorry for her inconvenience.

BTH Application- Baby shower on 12/11/22, Ron **motioned** to allow, Katie **seconded**, **all** in favor.

The Research Club of Limerick has requested permission to plant yellow tulip bulbs by the bench in front of the Municipal Building. If they can not plant by the bench, can they plant by the flagpole. The Board agrees that any spot to plant will be fine. Alesha will follow up let them know.

HEARING OF CITIZENS:

Steve McLean
Dean LePage

ADJOURN MEETING: Wade **motioned** to adjourn; Ron **seconded**; **all** were in favor. The meeting adjourned at 7:50 PM.

These minutes were approved by the Limerick Board of Selectmen on:

End of Broadcast

Respectfully submitted,

Alesha Buzzell

FOR DETAILS OF MEETING SEE RECORDING AT:

SRC-TV.ORG

"Limerick Selectmen's Meeting"

October 31, 2022

Under Limerick Municipal Bldg.