



# Kingshurst Parish Council

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Clerk to the Council: Ms Joanne Aske [kingshurstpc@btconnect.com](mailto:kingshurstpc@btconnect.com)

**Minutes of Kingshurst Parish Council  
Full Council Meeting held on the 10<sup>th</sup> October 2017 at 7pm  
At the Pavilions Sporting Club  
Meriden Drive, Kingshurst B37 6BX**

Cllrs. present:

- D. Cole - Chair
- L. Cole
- P. Cooper-Hinsley
- D. Hinsley
- T. Williams
- D. Woolley
- A. Follows
- B. Follows
- J. Kimberley
- S. Daly
- M Dawson

Apologies Received from Borough Councillors: Cllr. D Evans, Cllr. R. Hall and Cllr. F Nash

In Attendance: Clerk to the Council J Aske

J Aske – Clerk and seven members of the public attended.

**106/17** Chair Cole opened the meeting with the Welcome and Housekeeping.

**107/17** Apologies: Cllr. J Kimberley - Holiday

**108/17** Minutes of the previous Full Council.

Resolved: that the minutes of the meeting held on 12<sup>th</sup> September 2017 that having been circulated and read were signed as a true record.

**109/17** To receive reports from Borough Councillors, West Midlands Police and SMBC's Regeneration Department. All written reports will be attached to the minutes for the minute book. Borough Cllr.

No Borough Councillor were present but a combined written report from Borough Councillor Hall and Borough Councillor Evans had been received and circulated to the Parish Councillors. Cllr. Flo Nash had given her report directly to the Chairman.

Chair Cole read out the reports. Notes: No movement forward on the Parade as yet and the illegal encampments of Travellers in local areas.

No reports were received from Regeneration or the West Midlands Police.

**110/17** Finance:

110.1 Chair of Finance reported to the Full Council items from the RFO report. All members of the Council received a copy of the report. The balance from last month bank account at the present is £43,766.03 presently bank statements have not been received with the changeover of the account. The notice of Conclusion of the audit is now being advertised. Councillors allowances should be updated and back pay will be arranged for the November payments. The contents of the website she advises should be decided by all councillors as an agenda item.

110.2 The finance committee approved cheques this evening to the value of £3820.24. Prior cheques before next Council meeting were agreed for the remembrance service of £400.

**110.3** Terms of reference will be arranged with an appendix to allow the Finance Committee to agree and pass the cheques. This used to be the case some years ago as saves time at the Full Council Meeting. Cllr. Hinsley will make arrangements to present the terms of reference for the next meeting.

**110.4** Purchase of microphone: Cllr. A. Follows will look into getting a device to be used in the meetings and get back to the Councillors.

### **111/17 Events**

**111.1** A verbal report from the Events working Party was read out by Cllr. Cooper-Hinsley. The Christmas Event for December 9th is being planned. Cllr. Pauline Cooper-Hinsley had tried relentlessly to receive free items for the day but to no avail. Chair Cole will now go onto the Events working party. The Remembrance Service will go ahead at St. Barnabas Church and Chair hopes all councillors will be present.

### **112/17 Allotments**

**112.1** Reports and feedback from the Allotment Holders and Councillors. Cllr. Hinsley gave his report regarding the allotments and the Jubilee gardens. A problem with the water being turned off was mentioned but has now been put back on by an allotment holder. His next point was that the gates are being left open when the holders are inside they prefer the gates to be locked.

He commented about a stormy meeting that took place with a representative from Gro Organic. He says that nothing has been done that was promised. He also commented that the bark now delivered is contaminated with holly leaves.

Cllr. Tina Williams spoke about the promises that Michael from Gro-organic made. She wanted the council to know that from the questioning that took place from councillors she felt he was under duress to agree to certain things that were probably not possible in the time limit that was pressed upon him. Various conversations took place here regarding the meeting that took place six weeks ago. Cllr. Pauline Cooper-Hinsley is not happy with the contaminated bark.

Chair is going to have a meeting with the representatives of Gro Organic. Chair asked the councillors to meet down at the allotments on Thursday at 10am.

Cllr. Hinsley requested information on the second garden he is unsure if the grant covers this. The Clerk said the second garden is the phase two. Discussions regarding the Grant took place.

Mark Frampton gave an update that fruit and vegetables have been harvested and given to charity.

The inside hedge trimmings have added to the pile of rubbish. Allotments holders can place their rubbish and have one grabber to remove all the rubbish at once.

The outside hedge needs to be cut and the Clerk will get some quotes.

**112.2** Re writing of Allotment Rules: Cllr. Hinsley raised the problem of certain allotments not being maintained. A few are still not attending their allotments. He believes we should change the rules when new holders take on the plots. Mostly the councillors agreed in principle but not passed.

**112.3** The Metal blue shed is in need of repair. This will be looked into.

**112.4** The deeds to the allotments will be kept at the Evans Derry Solicitors in Coleshill for safe keeping. All agreed.

### **113/17 Transport and Environmental.**

**113.1** Chair will arrange for a meeting and report back as soon as one take place.

### **114/17 KPC Documents:**

**114.1** Agreement from the KPC to archive old records. The Chair asked the Councillors to agree to place documentations of old minutes and paperwork relating to the Kingshurst Parish Council to the Solihull archives within the library. These will be stored and catalogued. Members of the public can look at them. Anything older than 7 years will be sent to Solihull Library. Cllr. B. Follows aired her concerns and wondered if it was a breach of members of the public to have their names in documentation.

114.2 Public Documents Policy for the KPC to discuss. This is to be combined with the public information schemes. Cllr. Hinsley explained about the circulation of certain legal requirements and the administration of the website. He expressed concerns regarding who administrators the site and not a councillor. He suggests the Clerk or the RFO. He referred to the Financial report that Louise Baudet suggests that the council as a whole decide what is going onto the website. Chair Cole knows a contact with students in technology that could be paid to upgrade the website monthly. Formats need to be PDF so no one can change the contents.

Chair will get costs into this. Cllr. A. Follows suggested scanned into a Jpeg.

Discussions took place regarding the draft minutes and the legalities of this.

114.3 Data Protection Officer to be appointed: Chair suggested the University will be able to monitor this.

114.4 Standing Orders: to re issue Standing Orders for hours of Full Council Meeting from 3 Hours to 2 Hours. A request by seven councillors to change the standing orders back to two hours.

Cllr. Hinsley said 2.10 of the SO proposed a motion to change 2.10 to now state 2 hours. All agreed. Passed by all.

### **115/17 To receive reports from members representing KPC on outside bodies**

115.1 Birmingham Airport Consultative Committee: Cllr. Dawson reported the meeting is the 15<sup>th</sup> of next month. Chair Cole wanted further information on Monarch and the Baggage handlers.

115.2 WALC/SAC. Cllr. Hinsley the next meeting will be on 19<sup>th</sup> October in Balsall Common.

115.3 School Governors Reports. Cllr. A. Follows had nothing to report. Chair Cole said that Kingshurst Primary have issued an improvement plan.

115.4 Solihull Partnership Forum: Nothing to report.

115.5 Regen: Nothing to report here.

### **116/17 Progress reports for information/action and make decisions as appropriate:**

116.1 The Publication scheme and website was discussed in agenda item 114.2.

117 /17 Planning: To consider and comment on any planning applications received: Nothing received.

### **118/17 Planning: proposed for the future**

118.1 Local Development Plan: Nothing discussed here.

118.2 Mountford Public House Site: Nothing discussed here.

### **119/17 Information items**

119.1 Correspondence and emails:

The Clerk had circulated all paperwork relating to correspondence and emails to the councillors. WALC are having an annual meeting on 1<sup>st</sup> November and Cllr. John Kimberley is attending the meeting. Voting at the meeting was discussed and not passed. Cllr. John Kimberley will have to abstain as the Councillors do not know the content of what he will be voting for on behalf of the KPC.

### **120/17 Public Participation:**

To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

World Cap event. Member of the Public mentioned the meeting that he attended which was organised by the police. He informed the Councillors that there is community funding to help with he thought could be applied for for security on the allotments.

Cllr. Hinsley mentioned the funding for various groups. But he noted here that the funding is only available for ongoing events and not new events. He said if we could resurrect the allotment holders to group together and approach the World Cap Funding.

Member of the Public said there is not interest at the allotments for a group to be formed. Cllr. Hinsley said that when the terms of conditions are put together with new holders the information could go out to the new holders.

Cllr. Hinsley said he is quite happy to set up the support and look into the paperwork.

Another member of the public had information regarding the storage of deeds with solicitors will probably only be about £12 a year.

No one else had anything to add so Chair thanked the members of the public for their participation.

**121/17** Councillors' reports and items for future agendas: Nothing reported here for a Parish Council issues.

**122/17** To confirm the date of the next meeting which is scheduled for **Tuesday 14<sup>th</sup> November 2017** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at 7 pm

Meeting Closed at 19.50

Signed ..... Date.....