

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for November 29, 2018 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on November 8, 2018.

4. General Manager's Report.

5. Public Comments

6. Financial.

6.1. Docket of Claims.

6.1.A. Motion to approve the Docket of Claims in the amount of \$ 37,876.24.

7. Old Business.

7.1. Motion to approve BXS Insurance as the Diamondhead Water and Sewer District Insurance Agent of Record effective November 30, 2018 per Insurance Review Committee recommendations.

7.2. Motion to authorize the renewal of Employee Medical, Dental, Vision, & Life Insurance Plans for 2019 effective January 1, 2019 as proposed by Betz Rosetti & Associates, detail in option 5.

7.3. Motion to approve spreading upon the minutes executed contracts with Convington Environmental, Seymour Engineering, PLLC and Compton Engineering.

8. New Business / Discussion Items.

- 8.1.** Motion to authorize a one-year agreement with lowest bidder, by BugPro for termite control services for all District locations for an initial treatment cost of \$2,000 with an annual renewal inspection cost of \$700 and to authorize the Vice-Chairman to execute same.
- 8.2.** Motion to authorize a one-year agreement with lowest bidder, BugPro for pest control services for all District locations at a monthly cost of \$180 and to authorize the Vice-Chairman to execute same.
- 8.3.** Motion to authorize attendance of Comptroller, Toni Wilson to Leadership & Management Skills for Women in Gulfport on December 13, 2018 at no cost to the District.
- 8.4.** Motion to approve Task Order No. 1 – Lift Station #13 Force Main Project to the Master Services Agreement with Seymour Engineering, PLLC not to exceed \$96,504.00 and authorize the General Manager to execute the same.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for December 13, 2018 at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.