

**BOARD OF SELECTPERSON**  
**Meeting Minutes**  
**September 19, 2022**

CALL TO ORDER:

John opened the meeting with the flag salute at 7:00PM

SELECT BOARD IN ATTENDANCE:

John Medici, Ron Smith, Katie Proctor, Gil Harris, Wade Andrews

ATTENDEES: Alesha Buzzell, Vinnie Pelletier, Steve McLean, Mike McLean, Laura May, Cindy Smith, Gail Libby, Cheryl Edgerly

MINUTES:

Approve minutes of September 12th meeting: Wade **motioned** to approve the minutes; Ron **seconded**; **all** were in favor.

WARRANT:

Motion to accept warrants: Gil **motioned** to accept the warrants; Katie **seconded**; **all** were in favor.

ANNOUNCEMENTS:

Read Announcements: Ron read the announcements

DEPARTMENT REPORTS:

- Laura May- Treasurer  
Laura discussed the properties in town that will go to foreclosure for 2020 nonpayment of taxes on January 8, 2023. If any properties need to be waived for a reason it would have to go to a special town meeting. Poverty abatements can be issued if needed. Reminders were sent out in August from the Town.
- Vinnie Pelletier- Fire Chief  
August calls- a total of 61, 430 calls for the year so far. 10 of those were Fire calls and 51 were EMS.  
Command Vehicle was put into service, thank you again to Butch Sanborn for his donation to the vehicle. Also, a big thank you Precision Equipment Coatings and Uptown Auto. The money needed to come out of the Ambulance Billing account was around \$3,000 with the donation and services donated by the two local businesses. The car originally cost \$4500.00 and \$10,000 was budgeted.  
Basic Fire School- the Fire Department will have three more qualified fire fighters once the basic fire school is completed in the next couple of weeks.

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Vinnie would like to set up a Revenue Account or Grant Account within our town instead of fees coming in going into the general fund. The town of Parsonsfield does something similar. The Board can approve any fess that Vinnie takes in and allow him to spend that money on a purchase that the department needs.

Subscription Ambulance- This will be set up as a policy. Vinnie is going to get this up and running and will update the Board. The hope is to have it start at the beginning of the year.

Cindy Smith- Librarian

Plant swap from 11-12:30pm held this Saturday, September 24<sup>th</sup> here outside of the Municipal Building. They can be indoor or outdoor plants as well as seeds.

Painting Events- Ashley Winn will host this event on Wednesday, October 5<sup>th</sup> at 6pm, the cost is \$10, and all the supplies are included. The second paint day will be Saturday, October 22 at 10am, there is a registration form for this paint event as only 15 people can attend. **UPDATE AFTER MEETING- The first paint night will now be Wednesday, October 12<sup>th</sup> at 6pm.**

The library just purchased a code reader. If you need to borrow from the library, it will be available to help determine what a code means on your automobile.

There are two new artists of the month, Jen Stilphen and Larissa Davis. They both have some amazing items on display.

The library will offer fall make and take craft kits starting on October 3<sup>rd</sup>.

Summer reading has ended, the total number of minutes read for adults and kids was 66,000 and the Masons gave out 6 bikes and GC to purchase helmets.

OLD BUSINESS:

Bid Packages- Mowing, Sidewalk Plowing, Town Owned Properties- Bids will be advertised on 9/21 and 9/28 in the Shopping Guide and all bids will be due 10/3.

Fire Building Update- The first Informational Meeting will be Monday, September 26<sup>th</sup> at 6pm at the Municipal Building in the Media Room. The public is urged to attend and ask any questions they may have.

Town Gazebo- No new update.

Changing of Payroll Company & Digital Time Tracking Update- The Treasurer did receive one quote, but this will go to the Budget season. More information will be reviewed and discussed later.

Review of Legal Accounts- There has not been a new bill, but our town attorney is very active on dealing with our lawsuits. The insurance is covering most of it, but we have asked Natalie to review everything. She is overseeing right now and dealing with the pieces of the lawsuits that she needs to deal with that the insurance company is not. They expect the next few legal bills to be extensive.

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FOAA Requests- Nothing new to update.

Deed work for Tibbetts Park update- Mike is working on this project but is working on another big project. He will finish it as soon as he can, most of the work has been accomplished. Wade will continue to update.

Update on Business Park Lot Sale- The last one is under contract for being purchased before the end of the year.

Maine DOT letter on Doles Ridge Road- John spoke to the DOT and they have decided not to change any of their findings at this point. We can appeal if we want.

Policy Review- Bill Policy- John did hear back from MMA, it was strongly urged that all FOAA requests go through the FOAA officer, and he found out that the Board does not need to sign off on any bill to be paid before someone can request to see it. Gil made a **motion** to approve the Bill Policy as revised into a formal documentation, Wade **seconded**, **all** in favor. The Board will sign this policy at the next meeting.

Town Charter- setting up a meeting with town lawyer-Natalie is checking her schedule but looks like the meeting will be in November after the vote on the 8<sup>th</sup>.

Sign issue at Elm/Range E Road update- The sign is not up yet; it is on the list to be done. Cheryl Edgerly said she may know some volunteers who will be willing to put it up.

Track Update at Ball Park- Progress is coming together nicely. Ron just needs to rake a little bit more and the finished track should be soon.

Camera Update at Ball Park- There was an issue with SIM cards, they are showing as not being active. John will be taking them to the Verizon store to get them straightened out. Laura would like to take herself off as a contact person for the town.

Electrician Update from Safety Inspection Report- We have accepted Brian Goriss' bid. We are now just waiting for an update when he can schedule the work.

Bid for electrical work at BTH installing light poles- Bids were due by Wednesday, September 14<sup>th</sup>. We received one bid from Goriss Electric for \$4,900. John would like a motion for Goriss Electric to install wire and convert to LED for 4 pole lights at the BTH. Gil **motioned**, Ron **seconded**, **all** in favor.

BTH Repairs- We are waiting for a quote back from Knowles Industries LLC. We have an agreement with the DOJ to sign that will allow us until March to complete these items for repair.

Sign concern at Intersection of Quarry Road, Pickerel Pond Road, and Emery Corner Road- Bob Richardson ordered a few signs. They say slow down and stop ahead.

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Budget Preparation- The Budget Committee met with the Board on September 15<sup>th</sup>. Budget templates are due to Alesha on October 5<sup>th</sup>. The anticipated cost of living will be around 8.9% so there will be an increase to the pay for each employee.

Cemetery Mowing- Alesha contacted the Maine State Cemetery Association. They said there are certain questions to find out about private cemetery lots. First, is it a family cemetery, is it registered with a deed as family property, and do family members still own it or has it been sold to someone else? John also did some research, and all public cemeteries need to be taken care of which the Town obliges. We are hoping to rejuvenate the cemetery committee and can help start to figure out the town's obligations to the other 80 or so private cemeteries in town.

Insulating at BTH- back wall- If anyone is interested in doing this work or the Town Gazebo, please reach out to the Select Board's office at 793-4475.

Constable Job Review- Alesha spoke to one town that currently has three constables. It is the Town of Farmingdale. They average 20 hours a month and are paid between \$18-\$20 an hour. They also do a monthly vehicle stipend of \$235. MMA shows an overall average of the base pay between \$18-\$19 and hours a week where 12-16. The Board agreed to add this to the next Budget season for next year.

TRIO Quote- John looking for a motion to approve the server migration for \$550, Wade **motioned**, Ron **seconded**, **all** in favor. We will have this migration happen over a weekend when Harris is available. It is moving data over from the old server to the new server. Laura will follow up and ask Harris to do another quote to finish the rest of the process for TRIO. Laura will also follow up Modem Wavs to make sure Chris is available to his part after the migration is complete.

Enacting Traffic and Road Safety Ordinance- We received back the ordinance from the town lawyer after she reviewed. There were minor changes. The Board is hoping to get some input from Stan regarding this being enacted and the Constable being able to enforce it. Does it also need to wait until the decision is made on a Constable? The Board will continue to review.

MMA Worker's Compensation Fund Renewal Form- Estimated payroll form for 2023. Laura will email a payroll report for each Department for 2022 to the Board. The Board will review, the form is due back on 10/17. Alesha will send the forms to everyone in email.

Sign the final Warrant copies- The Board will sign at the end of the meeting.

**New Business:**

Schedule Executive Session for Poverty Abatement- Will discuss during executive session at end of meeting. This meeting was set up for Monday, September 26 at 5:30pm, Gil **motioned**, Ron **seconded**, **all** in favor.

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Schedule Public Hearing for General Assistance- Update for appendixes from the state, Public Hearing will be Monday, October 3<sup>rd</sup> at 7pm.

Advanced Fire Protection Services- John looking for a motion to replace the air compressor by Advanced Fire Protection Services for \$3,822.63 at the Brick Town Hall. There will be a cost of electrical work because the new air compressor is not the same as the one that was previously installed. Ron **motioned**, Gil **seconded**, **all** in favor.

Approval of Citizen/Complaint Violation Form- Code and Select Board office complaint forms were combined into one. John looking for a motion to approve the new Citizen/Complaint Violation Form, Wade **motioned**, Ron **seconded**, **all** in favor. Alesha will add date of approval at bottom of form.

Estimate for Dupuis Hardware & Locksmith- This is an estimate for key combination locks to add to several other doors in the Municipal Building. John had a question about the keys and access for Knox Box. This will stay on the agenda for next week. The estimate is for \$1,500 for all locks and install.

Sign Heating/Fuel Bid for J.P. Carroll- The Board will sign at the end of the meeting.

HEARING OF CITIZENS:

Steve McLean

**Executive Session-** John looking for a motion to go into Executive Session 1 M.R.S.A. § 405 (6) (F) to discuss confidential records (GA) inviting Alesha Buzzell. Ron **motioned**, Wade **seconded**, **all** in favor. John looking for a motion to come out of Executive Session, Gil **motioned**, Katie **seconded**, **all** in favor.

ADJOURN MEETING: Gil **motioned** to adjourn; Katie **seconded**; **all** were in favor. The meeting adjourned at 8:38 PM.

These minutes were approved by the Limerick Board of Selectmen on: Monday, September 26, 2022

End of Broadcast

Respectfully submitted,

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Alesha Buzzell

**FOR DETAILS OF MEETING SEE RECORDING AT:**  
**SRC-TV.ORG**  
“Limerick Selectmen’s Meeting”  
Under Limerick Municipal Bldg.

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