

**BOARD OF SELECTPERSON**  
**Meeting Minutes**  
**October 24, 2022**

CALL TO ORDER:

John opened the meeting with the flag salute at 7:00PM

SELECT BOARD IN ATTENDANCE:

John Medici, Ron Smith, Katie Proctor, Wade Andrews

ATTENDEES: Alesha Buzzell, Cindy Smith, Dottie Richard, Cheryl Edgerly, Gail Libby, Steve McLean, Lucien Langlois

MINUTES:

Approve minutes of October 17th meeting: Wade **motioned** to approve the minutes; Ron **seconded**; **all** were in favor.

WARRANT:

Motion to accept warrants: Ron **motioned** to accept the warrants; Wade **seconded**; **all** were in favor.

ANNOUNCEMENTS:

Read Announcements: Ron read the announcements

DEPARTMENT REPORTS:

**Steve McLean, Appeals Board:**

He wanted to inform the Board that the Appeals Board is looking for a volunteer to fill an unexpired term. Alesha will advertise in the Shopping Guide and on our town website and Facebook. If interested, please contact [selectboardadmin@limerickme.org](mailto:selectboardadmin@limerickme.org) or call 793-4475.

**Cindy Smith, Librarian:**

She wanted to let the Board know that the new library webpage is up and running. You can get directly to it from [www.limericklibrary.org](http://www.limericklibrary.org) or from the town website. The site also has links on it to other community events. She also wanted to let the community know that Storytime has resumed and is intended for all kiddos not in school or young homeschoolers. She wants all families to come even if they have an infant or smaller siblings, all are welcome to attend. Fire fighter Ron Smith will be going to the library on 11/1 in his gear to read a story to the children.

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#### **Kristen Perkins-Russell, Animal Control Officer:**

She did not show up and did not call to let us know she was not attending. Alesha will reach out and see if the 31<sup>st</sup> or 14<sup>th</sup> of November will work for her. The Board is requiring that she make a meeting to present her department report or email one to us to read aloud. All other Department heads have come to present their reports, so we are expecting that she does the same.

#### **OLD BUSINESS:**

Bid Packages-Contracts are all set for Town Owned Properties Plowing and Sidewalk Winter Maintenance. The Board will sign at the end of the meeting.

Fire Building Update- There was an Informational Meeting earlier at 6pm for the public, otherwise nothing has changed. They will wait for the vote on November 8<sup>th</sup>.

Town Gazebo- No new update. Still looking for someone who would like to take on a maintenance type role within the town. If interested, please reach out to Alesha for an application.

Review of Legal Accounts- The Board went through the bills last week; they continue to grow based on the lawsuits and a few other issues. There were three lawsuits filed against the town, one was dismissed this past week. Two lawsuits have been defended by our insurance company and one the town lawyer is handling. We have also asked our lawyer to oversee what is happening with the other two. Each one that the insurance company is covering will each cost \$5,000.00. The one the attorney is handling will be billed later to the town.

FOAA Requests- BTH Applications for 2022 to date.

Deed work for Tibbetts Park update - Wade will contact Mike this week and try to get a time frame that he will be able to accomplish this deed.

Update on Business Park Lot Sale- The last one is under contract for being purchased before the end of the year.

Policy Review - Credit Card Policy- The Board will sign this policy at the end of the night.

Policy Review - Background Check Policy- The Board will sign this policy at the end of the night.

Town Charter- The Board will be setting up a meeting with town lawyer - Natalie is checking her schedule but looks like the meeting will be in November after the vote on the 8<sup>th</sup>. Alesha will check with Natalie and see if November 28<sup>th</sup> will work at 6pm to be an Informational Meeting. The meeting will be advertised in the Shopping Guide, on the website and Facebook.

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Sign issue at Elm/Range E Road update- The sign is up. There is an issue on the sharp corner where some people are going off road. John has asked Bob to spread some rocks back out to keep this from happening.

Track Update at Ball Park- It is going to be a couple of weeks but all that is left is to get the track rolled.

Camera Update at Ball Park- John got the cameras back from Verizon but not one of them worked. There is a local person who deals with local Municipalities, but they do not cover ours. They are willing to help if we cannot get our representative to call back. John will continue to follow up and update.

Electrician Update from Safety Inspection Report- He started work on 10/11 and should be completed within the month. He will do all town building and then install the lights at the BTH.

BTH Repairs/Insulating Back wall - Still on hold until the Board can find someone who is willing to do this work.

Cemetery Mowing- Alesha is going to contact a few townspeople to try and find out the details behind the Highland and Annex mowing. More information to come next week.

#### Budget Season Items:

Constable/Traffic Road Ordinance-John looking for a motion to sign the appointment papers for Stan Hackett to be the Town Constable, Wade **motioned**, Ron **seconded**, **all** in favor. The Board will sign the papers at the end of the meeting.

Changing of Payroll Company and Digital Time Tracking- John got some information that Harris is going to be offering payroll services through TRIO with an agreement through Municipal Resources out of NH. They currently are handling several payrolls for municipalities in NH and are trying to get into Maine and their best advantage was to join with TRIO. This agreement recently was signed. This will be an option for us and will be easier for the Treasurer since we operate with this program. He has agreed to come to a joint Budget Committee meeting to provide more information.

Pickerel Pond Boat Launch Update- Stan is waiting for a letter from the state. More information to come.

OTIS Elevator Discount Program- Alesha got some information for the Board on this program. It will be a new piece of equipment that would be added to the controller. It would provide much more detailed information where we could log onto a portal and have the capability to monitor the performance and see remotely any diagnostic issues. The set-up and installation are waived as part of a promotion and the cost would be \$15 a month. If we signed a 5-year contract that is also

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waived but we cannot sign one for longer than a year unless we send it to the voters. Katie made a **motion** to join the OTIS One Discount program, Ron **seconded**, **all** in favor. Alesha will reach out to OTIS and start the process.

Expanding Signs at Ballpark for no parking- Bob is looking to get some pricing and how many signs we should add.

MMA- Town Owned Properties Inspection Report Update- Alesha has emailed MMA a few report updates. There are a few left to accomplish. We are hoping to have the rest of these accomplished soon.

Review Town Owned Properties for potential sale- We received a list of properties from the assessing office. Alesha will confirm the list with Laura. We need to discuss the possibility of putting up homes for sale that people are living in. All the properties on this list are over three years. John and Alesha will work on a letter to send to property owners that it would be in their best interest to come up to the town to set up payment plan moving forward. This will continue to stay on the agenda.

#### **New Business:**

Policy Review- Emergency Action Plan- Alesha will ask Ray Bishop to look at this policy and see what his thoughts and opinions are. It will stay on the agenda for next week,

BTH Application- Boy scout Troop 329 for a function on 12/21- Ron **motioned**, Wade **seconded**, **all** in favor. They did pay a deposit and they should not have.

BTH Application- Dale Fisk for a family party on 12/10- Wade **motioned**, Ron **seconded**, **all** in favor.

BTH Application- Chelsea Mincher for a Flag football party (backup plan only) 10/29- Wade **motioned**, Katie **seconded**, **all** in favor.

Corrective Deed for Map 41, lots 104-106- John wants this go to the town attorney for review. Four years ago, the town sold three lots to a gentleman who at the time was assumed as an abutter but there is a green belt (no man's land) in between on Lake Arrowhead. When he bought the land, the deed was clear that he would be adding this to his existing lot, and it would stay as one lot and he would not sell. He now wants to sell the three lots. The deed will be sent to the town attorney, Dottie will handle.

Request from Town Clerk to cancel meeting on 11/7 to set up for the Election- The Board agrees that they will accommodate this request. Alesha will let Deedee know.

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Set up a public hearing for the acceptance of the Community Development Block Grant- They would like to schedule a Public Hearing on 11/14 at 6pm. Alesha will advertise for two weeks in the Shopping Guide. This will also get added to the town website and Facebook and posted at the Town Hall. John looking for a motion to have the CDBG public hearing on 11/14 at 6pm, Wade **motioned**, Katie **seconded**, **all** in favor.

HEARING OF CITIZENS:

Steve McLean

ADJOURN MEETING: Katie **motioned** to adjourn; Ron **seconded**; **all** were in favor. The meeting adjourned at 7:55 PM.

These minutes were approved by the Limerick Board of Selectmen on: Monday, October 31<sup>st</sup>, 2022

End of Broadcast

Respectfully submitted,

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Alesha Buzzell

**FOR DETAILS OF MEETING SEE RECORDING AT:**

**SRC-TV.ORG**

**“Limerick Selectmen’s Meeting”**

**October 24, 2022**

**Under Limerick Municipal Bldg.**