



# Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham, B37 6BA

Clerk to the Council: Paula Coyle  
Telephone : 07865294345  
Email : [kingshurstparishcouncil@gmail.com](mailto:kingshurstparishcouncil@gmail.com)  
Website : [www.kingshurstparishcouncil.org.uk](http://www.kingshurstparishcouncil.org.uk)

Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed

8<sup>th</sup> June 2023.

To all Council members

You are summoned to attend a meeting of the  
**Full Parish Council Meeting**  
on Thursday 15<sup>th</sup> June 2023 at 7.00pm  
at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

**Council Members:** D Cole (chair), B Donnelly (Vice Chair), Cllr L Cole, Cllr S Daly, Cllr M Frampton, Cllr J Kimberley, Cllr J Edwards, Cllr L Baillie, Cllr B Craythorne, Cllr L Browning and Cllr M Brain

## PUBLIC FORUM

- (a) Matters for report only
- (b) Questions and Representations from Residents

This provides an opportunity for members of the public to participate before the meeting by asking questions, raising concerns or making representations, regarding Kingshurst Parish Council. No decision can be taken on issues raised unless the matter is already an item on the agenda.

## Agenda

1.	<b>Welcome and Housekeeping</b>
1.1.	General housekeeping and reminder to turn off/ silence mobile phones
	<b>Before KPC proceed to the first item of business on the agenda</b>
	<i>“All members this meeting will be conducted under KPC Standing orders and KPC Code of Conduct”</i>
	<i>“All Councilors to confirm they have read all paperwork in preparation for the meeting”</i>

2.	<b>To receive apologies from members.</b>
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests</b>
4.	<b>To received and consider member's dispensation requests, if any</b>
5.	<b>To approve the minutes of the last meeting held on 18<sup>th</sup> May 2023.</b>
5.1	That the Minutes be accepted and signed as a true record.
5.2.	<b>To approve the minutes of the meeting held on 15<sup>th</sup> March 2023</b>
	That the Minutes be accepted and signed as a true record.
6.	<b>Co-option to Vacancy of Office for Parish Councillor &amp; Declaration of acceptance of Office</b>
6.1.	<p><b><u>1 Vacancy North Ward</u></b></p> <p>Qualifications (as provided in the Local Government Act 1972, s79)  No Disqualifications (as provided reason of any disqualification set out in section 80 of the Local Government Act 1972 or section 79 of the Local Government Act 2000).</p> <p><b><u>Candidate: Lydia Turner</u></b></p> <p>Members' questions.</p> <p><b><u>Candidate: Martin Asante-Ampaduh</u></b></p> <p>Members questions</p> <p><b><u>Candidate: Joanna Cole</u></b></p> <p>Members questions</p> <p><b>Voting on appointment</b></p>
6.2.	

	<p><i>The successful candidate is then declared co-opted to the Parish Council and will be asked to join the meeting and sign the Declaration of Acceptance of Office form.</i></p>
7.	<p><b>Declarations of Interest Co-opted member to sign</b></p>
7.1.	<ul style="list-style-type: none"> <li>a. Register of Interests: Councillors are reminded of the need to update their register of Interests.</li> <li>b. To declare any Disclosable Pecuniary Interests in items on the agenda and their Nature.</li> <li>c. To declare any Other Disclosable Interests in items on the agenda and their nature</li> </ul>
8.	<p><b>Public Participation.</b></p> <p>To adjourn to allow public participation for 15 minutes.</p> <p>Members of the Public are invited to speak in Public Forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councilors will not comment on agenda items in the Public Forum Any items brought to Council but not on the agenda may be considered for future meetings on written application to The Clerk or Chairman. Total time allocated to Public Forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting itself.</p>
9.	<p><b>Pavilions:</b></p>
9.1.	<p><b>Pavilions Lease review:</b> To arrange a meeting date with the new members.</p>
9.2.	<p>Meriden Drive residents working party Under section 151 Delegated powers, form a Meriden drive residents working party. Cllr Kimberley, was requested to represent KPC at the working party meetings.</p>

<p>9.3</p>	<p style="text-align: center;"><b><u>Annual Parish Meeting. 31/05/23.</u></b></p> <p><u>Parish Actions taken to date to resolve the residents of Meriden Drive concerns.</u></p> <ul style="list-style-type: none"> <li>● <i>Clerk Discussed the first stage of a dispute, with a resident (2/06/23)</i></li> <li>● <i>Monday 10th July 2023, Meeting has been arranged with Mr Morgan and the residents to raise their concerns. Clerk arranged this on (1/06/23)</i></li> <li>● <i>Chairman David Cole has wrote to SMBC (2/06/23)</i></li> <li>● <i>Reply back from the Solicitor on how enforceable the clause considered in the lease, this information has been forward onto the resident, for conformation ( 08/06/23 )</i></li> </ul> <p>Pavilions Field: Chairman to arrange a meeting with Mr G Leak, to understand the relationship and historical agreements between the parish council and the football club.</p>
<p>10.</p> <p>10.1.</p> <p>10.2.</p>	<p><b>Confirmation of the Meeting Schedule for 2023/24</b></p> <p>Confirmation of Full Council meetings.</p> <p><b>Confirmation of Committee meetings.</b></p>
<p>11.</p> <p>11.1.</p> <p>11.2.</p>	<p><b>To receive reports/proposals:</b></p> <p>Proposal was presented to the Parish council 17th November from Lee Brooks The possibility of launching junior cricket on Pavilion field during Summer 2023 Action and decisions need to be agreed.</p> <p>Proposal for community family day at the community garden “Bug Hotel paint day” proposed the end of July 23.</p>
<p>12.</p> <p>12.1.</p> <p>12.2.</p>	<p><b>Finance:</b></p> <p>To approve the payment list for June/ July 2023.</p> <p>To approve any other Payments that may fall due on the previous list</p> <p>To confirm members allowance ( payslips 2023 )</p>

12.3.

To approve and adopt KPC's Standing orders and Financial Regulations

12.4.

12.5.

Grant/ Donation form: Re- Imagine

- a) Defer for the new members to review the request,
- b) Finance Committee to make decision under "Terms of reference"

12.6.

Grant/ Donation form Kingshurst Primary school

- a) Defer for the new members to review the request.
- b) Finance Committee to make decision under "Terms of reference"

12.7.

Grant form: Lilly's Tea Parlour,  
amount requested £1,000 will need to be discussed at full council,

12.8.

- a) Defer for the new members to review the request,
- b) Finance Committee "Terms of reference"

Tribal Community group.

To consider community proposals as agreed at the 17/11/22 Full Council Meeting and Library meeting 19/01/23.

12.9.

- i) Environment committee to arrange a meeting date
- ii) £500 spending powers - Community action plan to be put in place

Community Christmas tree: 2023.

To approve Christmas Tree Invoice *Simply plants* £2,280.

To approve Christmas lights estimate £1,965.

- a) To agree to go ahead and book the christmas tree and lights 2023
- b) To agree to defer for further discussion.

<p>13.</p> <p>13.1.</p>	<p><b>Kingshurst Parish Council Policy review</b></p> <p>Members to confirm they have read all policy documents, Policy documents can be deferred to a committee for further consideration..</p> <ol style="list-style-type: none"> <li>1. Media Policy</li> <li>2. Dignity at work</li> <li>3. Email</li> <li>4. Health and safety</li> <li>5. Grant/donations</li> <li>6. Complaints procedure</li> </ol>
<p>14.</p> <p>14.1</p>	<p><b>Events Committee</b>  <i>On this occasion in the absence of an appointed Events chairman the clerk will report on this agenda items</i></p> <p>Fun Time Pantomime two dates booked 1st and 4th August 23.</p> <ul style="list-style-type: none"> <li>• To agree Pantomime date to be offered as a goodwill gesture to the residents who had previously reserved christmas tickets and sadly it had to be canceled 2022</li> </ul>
<p>15.</p> <p>15.1.</p> <p>15.2</p>	<p><b>Parish Councilors reports and items for future agenda:</b>  Councilors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councilors are respectfully reminded that this is not an opportunity for debate or decision making.</p> <p>Cllr Donnelly:To give a report on Laburnum avenue street lamps.</p> <p>Cllr Browning to give an update on the “Big Clean up” at the community garden held on Thursday 25th March, attended by Cllr Frampton Cllr Baillie and Cllr Browning.</p>
<p>16.</p>	<p><b>Exclusion of public and press</b></p> <p>To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960.</p> <p>St Anthony's school PTA. Meeting held at library, Friday 26th May 2023.</p>

