

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for December 13, 2018 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on November 29, 2018.

4. General Manager's Report.

5. Public Comments.

6. Construction / Engineering Projects.

6.1. Engineering Master Services Agreement.

Motion to approve, within the current Master Services Agreement, Digital Engineering Invoice# 728-1310-06 for the Water Meter Replacement project in the amount of \$2,265.00 and the Beaux Vue Plan Review project in the amount of \$2,000.00, for a total invoice amount of \$4,265.00, for the time period of October 28, 2018 through December 1, 2018 leaving a remaining balance of \$12,596.25 available under the terms of the Master Service Agreement.

7. Financial.

7.1. Docket of Claims.

7.1.A. Motion to approve the Docket of Claims in the amount of \$99,359.94.

7.1.B. Treasurer's Report – 11/30/2018

7.1.C. Revenue & Expense Report – 11/30/2018

7.1.D. Unapproved Docket of Claims.

8. Old Business.

8.1. Motion to authorize an agreement for IT Services with Pro Computers and to authorize the Chairman to execute same.

- 8.2. Motion to spread upon the minutes the executed contract with BugPro for pest control and termite services that was Board approved on November 29, 2018.
- 8.3. Motion to spread upon the minutes the executed Seymour Engineering Task Order #1 for Lift Station #13 Force Main Project that was Board approved on November 29, 2018.

9. New Business / Discussion Items.

- 9.1. Motion to authorize revised District Policy #S-2018-001 as attached hereto as Exhibit A.
- 9.2. Motion to approve a Resolution requesting assistance from the City of Diamondhead for the use of City Property to include the City Court Room and City Activity Room on February 6 & 7, 2019 for MS Rural Water Operator Training.
- 9.3. Motion to discuss Verizon Wireless letter proposing a lease for placing a telecommunication tower on the District Water Tower.
- 9.4. Motion to approve the lowest quote from Coast Chlorinator & Pump Company for the Well#5 Rehab Capital Improvement Project in the amount of \$34,985.00.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for **December 27, 2018** at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.