

INNOVATION SCIENCE AND TECHNOLOGY ACADEMY SCHOOL BOARD
MEMBER APPLICATION

Thank you for your consideration of serving as a Board member for Innovation Academy Minnesota. Please find some general information about our school and this position below.

I. General Description

Innovation Academy will develop talented student innovators using innovative curriculum with the collaborative support of staff, parents, and community. The collaborative culture and healthy school climate will foster personalized learning and ignite the power of imagination and creativity in our students who will grow to be critical thinkers, problem solvers, and agents of change.

Innovation Academy is a non-profit foundation, run by the Board of Directors, authorized by Novation Education Opportunities (NEO) given the authority to run a charter school in the state of MN. This authority is granted in the form of a charter issued by the Minnesota Department of Education. The Board of directors is responsible for the governance, policy and overall financial health of the school. The Executive Director is responsible for the implementation of the school policies and management.

Regular meetings of the Board are held on the 3rd Tuesday of each month. Special meetings may be called by the Chair of the Board whenever deemed necessary. No action of the Board is official unless taken at a regular or special meeting. Board Members have authority to govern the school as a group and have no authority to act as individuals. All meetings of the Board are open to the public. An agenda will be sent to each member prior to the board meeting with member input so that each meeting runs smoothly.

All Board actions are recorded in the minutes as the official permanent record of the Board. Policies determined by the Board are reflected in the Innovation Academy student handbook, employee handbook and policies and procedures manual. A copy of the minutes of each Board meeting is available online after each meeting.

II. Qualifications

- A. Be an advocate of public education in MN, and the charter school role in the public education system. .
- B. Have experience and/or a skill set that adds value to the work of the Board.
- C. Have the respect of those who you have worked with previously.
- D. Have a desire to be an active Board member in a non-profit organization.
- E. Be a team member who can provide solutions and a positive attitude.

III. Responsibilities

- A. Set up, review and revise (as necessary) the policies of the school
- B. Uphold the school mission and by-laws
- C. Work with the school administration to support their day to day operation of the school
- D. Designate the job responsibilities of the Executive Director
- E. Attend Board meetings with little interruption and school functions where appropriate/available.
- F. Oversee and ensure fiscal responsibility in the operation of the school.
- G. Initiate and create long range (5 year) planning for financials and operations.
- H. Serve on at least one board subcommittee needed for the operation of the school.

IV. General information

- A. Per current bylaws, Board members will serve up to two three-year terms, maximum (no need to be consecutive).
- B. Applications will be reviewed by Board Members and the Executive Director. Interviews will be conducted in February from at least a portion of applications received. Elections will occur by the Board at their first meeting in March. Transition will occur from that date to June 30th.
- C. The officers of the Board will be the Chair, Vice Chair, Secretary, Treasurer, Teacher Representative (s), and Community Members (s). Other members are at large members. Bylaws state that 11 members is the maximum board size, but alternate member(s) additions are allowed.

Application for Innovation Academy Board Member for Fiscal Year Starting July 1, 2020

General Information

Name _____ Phone _____ Email _____

Street Address _____ City _____ ZIP _____

Business _____ Business phone _____ Marital

Status _____ Spouse's Name _____

Education/Degree: _____ School _____

Professional Organization or Society Memberships: _____ Children

(Name/Age, School Attending/Attended):

Write a brief statement about your vision for an ideal educational environment.

Share your thoughts about the role of charter schools in Minnesota.

Why do you wish to serve on the Innovation Science and Technology Academy School Board?

Would you be interested in participating on a committee?

List experiences that you have had to prepare you to serve on this board.

Please list three (non-Board member) references who could be contacted (Name/Relationship/Phone or Email):

*NOTE: All Board member candidates will be subject to a background check prior to selection.