# Purchase Order

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|---|---|---|
| Company Name: | | Date: |
| PO Number: | | Ship/In-hands Date: |
| Billing Address: | | Ship To Address: |

| Product | Number of Colors | Quantity | Rate | Amount |
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| Set Up | Quantity | Rate | Amount |
|---|---|---|---|
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Shipping Account Number: _____ **Total:** _____

Bill-To Address for Shipping Account:

**Please make sure you have attached all necessary artwork with this purchase order!**

Please notate specific PMS/Pantone colors here:

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