

**MEETING MINUTES  
HARRISBURG TOWNSHIP PARK DISTRICT  
REGULAR BOARD MEETING  
APRIL 15, 2022  
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.
- Visitors Present: None
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on April 15, 2022. There were no written comments received and there was no one from the public present on the teleconference call. There was no one from the public in attendance.
- CONSENT AGENDA:** Mike Williams made the motion to accept the March 18, 2022 meeting minutes and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- Mike Williams made the motion to accept the 3/18/2022 to 4/14/2022 bills and the February 2022 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**
- COVID-19** Blake Emery presented to the Board the current available information regarding COVID-19. There have been no major changes to date. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.
- Church Property** Blake Emery presented that he provided the Jehovah's Witness Church with a land purchase proposal. The Jehovah's Witness Church received the verbal "OK" to sell the land. They are trying to determine the mineral rights. Harrisburg Township Park District informed them that they only want surface rights and are not interested in the mineral rights. The plan is to proceed with the survey.
- Bond Funds** Blake Emery presented the opportunity to discuss any Bond Fund Designations and future projects. The purchase of the stump grinder and aerator were discussed and the overspending over the estimated cost was approved with a motion by Richard Rumsey and seconded by Mike Williams. All in favor 3-0.
- DCEO Grant** Blake Emery presented that he submitted the application on January 31, 2022. He checked back in on March 31st and the response he received was, "Process time can be

anywhere from 6-9 months, sometimes shorter, sometimes longer just depends on what all departments it has to go through.”

**NEW BUSINESS:**

**Beardsley Property**

Blake Emery presented that Kathy Beardsley came in and said she would take \$22,000 for the property. The park had offered \$19,000 and she rejected it and still wanted \$25,000 and said she was done at that point. The park informed her at that time that \$19,000 was our final offer. The park has since moved on and redesignated the money that was set aside for that purchase. Blake Emery reiterated that this property is not as great of a need as it used to be and if we still can't ensure we will ever be able to get the trailer lot and the alley then we are taking a big risk and paying a lot of money for 1 acre of land with very limited use. Blake Emery also stated that HYA has redesignated the money they had set aside to develop that property and it is no longer available to help in any costs for development if purchased by the park. Blake Emery then opened the topic up for discussion. Richard Rumsey said that if Kathy Beardsley came back and offered to accept \$19,000 then the park should agree to purchase at that point. Blake Emery will inform Kathy Beardsley that the park does not accept her offer of \$22,000.

**Diefenbach Property**

Blake Emery presented that this rental property was not taken care of by its last tenants and the owner is willing to sell it. The owner asked the park to make him an offer and we would go from there. There is no intended use for the land other than tear down the house and increase the park green area along Poplar Street. The address is believed to be 823 W. Poplar Street. Mike Williams made the motion to approve making an offer of \$15,000.00 and withdrew the motion after some further discussion. Richard Rumsey made the motion to have the property appraised to help determine its value and seconded by Mike Williams. All in favor 3-0 per voice vote. Mike Williams will reach out to the appraiser to get this process started. Blake Emery will reach out to Denver Diefenbach to give him an update.

**Office Sign**

Blake Emery presented different sign options from Looking Glass for the sign at the Park Office. It is in need of some repairs/updates. The park is no longer in a contract with Pepsi and can remove their logo from the sign. Richard Rumsey made the motion to approve Sign Option 3 using Bond Funds and seconded by Mike Williams. All in favor 3-0 per voice vote.

**RISK COMMITTEE:**

**Roll Call**

The Risk Management & Loss Control Committee Meeting was called to order 8:32 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel and TA Sullivan.

The Spring 2022 IPARKS Newsletter was passed out as well as the IPRF Loss Control Letter.

**Adjourn**

The Committee Meeting was adjourned at 8:34 a.m.

**DIRECTOR REPORT:**

**Projects**

Projects were discussed as part of the Maintenance Report.

**HYA / SYSA**

HYA Uniforms are being delivered, Registration is still ongoing and practice starts on March 28. HYA purchased scoreboards for Gaskins Fields #1 and #4. The playground purchased by HYA for Gaskins City has been shipped. SYSA Spring Travel Registration is ongoing and practices have started. Blake Emery continues to meet with each Board and closely work with them.

**Elections** Blake Emery presented some information regarding elections from the IAPD Legislative Conference he attended in Springfield on 3/9/2022.

**Training** The Executive Director attended the following training opportunities: IMRF Webinar Authorized Agent Workshop Series on 4/12/2022.

The Executive Director Report was placed on file. See attached report.

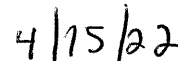
**REPORTS** Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

**ANNOUNCEMENTS** Blake Emery announced that the next regular board meeting is scheduled to be May 20, 2022 at 8:00 a.m. at the Park Office Community Room.

**ADJOURNMENT** Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 8:53 a.m.



Michael Williams, Secretary / Treasurer



Date Signed

