

DRAFT MINUTES

Waterford Selectboard Special Meeting

October 21, 2024

Town Clerks Office:

Meeting was called to order 1:29 PM by Ron Gray.

In attendance: Selectboard members Chair Ron Gray, Kevin Gillander, Marcia Martel, Sukey Watson and Road Foreman Jim Hayes.

Additions to the agenda for discussion only:

1. Great River Hydro sent notice of appeal to Town Clerk Deb Benoit, and this is being forwarded to Waterford Legal Council. It is likely we will need an attorney with utility negotiation expertise. Assistant treasurer Marcel Lapierre, will be contacting our previous legal council's law firm for advice on the lawyer who should be employed by Waterford to take up this matter.

2. We neglected to take action on further advertising for the Highway Department Position. Ron Gray will be re-writing the advertisement per suggestions from road foreman, Jim Hayes. The advertisements should be posted in a wider area in addition to re-running the ad in the Caledonia record. The position is advertised on the town Facebook page and we should perhaps include a posting on Indeed since it is free, as well as look into advertising on the Vermont Digger, and the Vermont Daily Chronicle.

3. Jim Hayes mentioned that Waterford resident Wendel Holbrook is interested in a part time position. Sukey Watson mentioned that she will mention this to neighbor Matt Chilsolm who currently works for Pike until they close down some of their operations in the Winter. Part time employees need to fill out a W-4 and sign the personnel policy for their work. Pay is hourly no benefits. Sukey will provide Matt with contact information for Jim Hayes.

Warned Agenda Items:

1. Shadow Lake Paving. After some discussion, Kevin Gillander made a motion to go with option 3, with Pike doing the work. Sukey seconded the motion. The motion was carried unanimously by selectboard members present.

2, Letters to Property Owners Concerning Driveway Non-compliance with VTrans Standard B-71A. After some discussion and clarification of the specifics of non-compliance, Sukey Watson offered to write a draft of the letter.

3. DRB Application Form. Sukey Watson had brought this up for including on the Agenda. Our zoning administrator (ZA), Chris Brimmer, sent us a draft of the applicant form for Development Review Board Public Hearing. The issue at hand is to actually ensure that the applicant has provided the ZA with all relevant information before a hearing application itself can even be approved. Sukey mentioned that this should include a clear delineation of property boundaries necessary for compliance with the zoning ordinances for the project being brought before the DRB. Sukey Watson made the motion to call Chris Brimmer before the selectboard to tighten the entire process from permit initiation through application to the DRB so that all necessary information is provided by the applicant and where necessary checked by

the ZA to include actual re-measuring to ensure that any setbacks etc. are in compliance with the zoning ordinances. Marcia Martel seconded the motion. The motion passed unanimously by selectboard attendees.

The meeting was adjourned at approximately 2:12 PM.

Respectfully Submitted,
Sukey Watson
Selectboard Member