

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**AGENDA FOR AUGUST 25, 2016 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order**
2. **Board Members:** Chairman Scott Thomas, Vice-Chairman Thomas Schafer, Commissioner Dick Nolan, Commissioner David Malley and Secretary / Treasurer Tink L'Ecuyer, Jr.
3. **Also present:** District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda**
5. **Public Comments**
6. **GM's Report**
7. **Minutes**  
7.1 Motion to approve the Minutes for Regular Meeting held on August 11, 2016. ITEM 7.1
8. **Construction Projects**
  - 8.1 **WWTP Construction Project** - update in GM's report
  - 8.2 **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247- update in GM's report
    - A. Motion to approve Engineering Agreement with Digital Engineering for the 2016 Lift Station Project (Project Worksheets 8429, 11247 & 11280) ITEM 8.2A
9. **Financial Motions:**
  - 9.1. Motion to approve the Docket of Claims ITEM 9.1
10. **Old Business:**
  - 10.1 Motion to approve 5 Year- Capital Improvements Projects Plan ITEM 10.1
  - 10.2 Motion to approve Rate and Fee Schedule effective October 1, 2016 ITEM 10.2
11. **New Business / Discussion Item:**
  - 11.1 Motion to authorize comptroller to establish an Emergency Fund Bank Account and transfer \$600,000 from the Operations and Maintenance Bank Account into the Emergency Fund Bank Account.
  - 11.2 Motion to approve a 2% pay increase for all hourly employees. ITEM 11.2
  - 11.3 Motion to approve the 2016-2017 Fiscal Budget. ITEM 11.3.
  - 11.4 Motion to Request a Change of Scope of Work from Mississippi Emergency Management for Project Worksheet 11247. ITEM 11.4
  - 11.5 Motion to approve Proposal from Necaise & Company PLLC to conduct the 2015-2016 Fiscal Year Audit in the amount of \$13,920. ITEM 11.5
12. **Executive Session**
13. **Next meeting:**  
The next meeting of the Board of Commissioners is scheduled for September 8, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.
14. **Adjournment**