

## Waterford Selectboard Regular Meeting

Monday, April 10, 2023 @ 6:00PM

Waterford School Gym

Mike Barrett called the meeting to order at 6:00pm.

In attendance: Mike Barrett, Warner Hogdgon, Rob Begin, Gary Allard, Sue Hayes

Modifications to the Agenda – None

- Sue Hayes announced the Waterford Transfer Station hours which are 8:00AM to 1:00PM every Saturday.

Approval of Meeting Minutes from March 21, 2023

- Rob Begin made a motion to approve the meeting minutes of March 21, 2023 with the correction that he could not both make the motion and second the motion. Correction should be Rob Begin made the motion to approve and Sue Hayes seconded. Sue Hayes seconded the motion. Motion passed 4-0.

Highway Department Update (Informational)

- Jim Hayes reported that Shawn Goss went off the road and knocked over a fence post belonging to a Waterford resident. The State Police were called and they investigated. The town's insurance information has been turned over.

Set Meeting Norms (Discussion)

- Meeting will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays at 6PM. They will be held at the Waterford Fire Station beginning in May. Meetings will begin with approval of prior meeting minutes and any modifications to the agenda. Citizen's concerns will remain at the end of each meeting. The waterfordvt.gov e-mail address will be used at all times. Agendas will be set at the end of each meeting.
- Mike Barrett reported that all five selectboard members attended the recent VLCT training in Randolph at Vermont Tech. It was a 101 on how to be a public servant and reviewed the decision-making power of a selectboard.

Signature of Dog Warrant (Action)

- Mike Barrett read the warrant for the benefit of those in attendance. James Gingue was present. James requested additional cages which the town office will look into. Rob Begin made a motion to accept the dog warrant as presented. Gary Allard seconded the motion. Motion passed 4-0. All members of the selectboard signed the warrant and it was turned over to James Gingue.

Appoint Town Auditor (Action)

- The town clerk received one letter of interest from Sandy Lyon. Gary Allard made a motion to appoint Sandy Lyon as auditor until the next town meeting. Sue Hayes seconded the motion. Motion passed 4-0.

#### Appoint Cemetery Committee (Action)

- Gary Allard has had two people reach out to him to express interest in serving on the committee. The board needs to decide if the committee should be made up of three or five members. There was a suggestion that the committee opportunity be made more public with a job description posted on the [waterfordvt.gov](http://waterfordvt.gov) website and the town's Facebook page. There was agreement that the committee should have five members. Deb Benoit asked if in the meantime Warner could call several individuals back regarding questions they have on lots in the cemetery that they are looking to purchase. The board agreed that that was ok. This agenda item was tabled until the May meeting.

#### Open Mowing Bids (Action)

- The town received one bid from Waterford Lawn Care – Jesse Kittredge. The bid was for \$5,250 for summer mowing of the cemeteries (except the Adams Babcock and Cushman cemeteries). Sue Hayes made a motion to accept the bid as presented. Rob Begin seconded it. Motion passed 4-0. Sue Hayes will meet with Jesse Kittredge to sign the contract and collect the documentation needed.

#### Charles Hill Cemetery Project (Discussion/Action)

- Warner updated the board on the upcoming project. The date is May 13<sup>th</sup> and will involve VOCA, DRA, the WHS, and the Waterford 8<sup>th</sup> grade class. There were three bids presented for the work of clearing trees from inside the cemetery fence. The bids ranged from \$4K to \$21K. Dave Helstein's bid was reviewed. The Gingue's have signed a release allowing individuals to cross their property to access the cemetery. Heather Gonyaw was asked to provide the documentation needed to Warner for Dave's signature. Gary Allard made a motion to accept Dave Helstein's bid and allow work to happen as long as the documentation was in place. Sue Hayes seconded the motion. Motion passed 4-0.

#### Capital Equipment Strategy (Discussion)

- Rob Begin proposed a working group be formed to develop a long-term capital equipment strategy for both the highway department and the fire department. The working group would include two selectboard members, Jim Hayes, and Colin Fucci. The board agreed to begin with the inventory list that was compiled by Marcel Lapierre.

#### Approval of Festival Permit (Action)

- The Davies Library submitted a festival permit for their annual block party that will be held on June 9 from 5-8PM at the Waterford Fire Station. The board reviewed the permit. Warner Hogdgon made a motion to approve the permit without the BYOB stipulation. Sue Hayes seconded the motion. Motion carried.

#### Hazard Mitigation Plan – Changes Needed (Discussion/Action)

- Paul Luciono attended the meeting via Microsoft Teams to review the current hazard mitigation plan. There were a few minor changes that needed to be made to satisfy the

State. Warner Hogdgon made a motion to accept the changes that needed to be made for final adoption. Rob Begin seconded the motion. Motion passed 4-0.

#### USPS 5-Year Lease (Approval)

- Sue Hayes reported that the lease agreement was received for the post office with the additional dollar amount for the 72 square feet they are using. Sue Hayes made a motion to accept and sign the five-year lease agreement. Gary Allard seconded the motion. Motion passed 4-0.

#### Citizen's Concerns

- Gary Turner asked the board for approval of his site plans for work he wants to do to the road near his home. There were questions about town right away and whether he needed permission. This item will be placed on the agenda for the April 24<sup>th</sup> meeting. Before that meeting Jim Hayes will meet with Gary Turner to discuss the plan.
- Heather Gonyaw asked (on Colin Fucci's behalf) if the board had any problem with quotes being collected to replace the flooring in the fire station. She also asked if quotes could be collected to replace the carpet in the town office as it is a tripping hazard in front of the door. The board agreed and quotes will be presented at the April 24<sup>th</sup> meeting.
- Clem Gray brought up the opportunity to have a bulky dumpster once a month at the transfer station. He will collect a price sheet for future discussion.
- Mike Barrett reported that there were several small violations recorded at the transfer station by the Agency of Natural Resources. Those will need to be corrected within ten-days. Heather Gonyaw reported that she had already taken care of the first finding by sending a financial report. Mike and Heather will work to correct the findings this week.

#### Agenda Items for Next Meeting – April 24<sup>th</sup>

- Gary Turner site work plan
- Review flooring bids
- Hearing

#### Agenda Items for May Meeting –

- Cemetery Committee
- Clerk of the Boards

Gary Allard made a motion to adjourn the meeting. Warner Hogdgon seconded the motion. Meeting was adjourned at 8:22PM