



INNOVATION ACADEMY BOARD  
MEETING MINUTES

4/5/2020

**Sara White-Board Chair**

**Dr. Adebimpe Diji-Vice Board Chair**

**Esther Vang-Treasurer/Community Outreach**

**Kim Johnson- Secretary**

**Dr. Omotoke- Executive Director**

**Angela Phillips-Community Member**

**Attendees:** Dr. Omotoke Olatoye, Esther Vang, Kim Johnson, Sara White, Dr. Adebimpe Diji, Peace Sinyigaya

Absent: Angela Phillips

Present: Mary NEO Advisor

- Meeting called to order at 1:06 pm motioned by Sara White Second Dr. Diji

[Minutes for the last meeting](#) were reviewed, and changes were made to needed areas.

Motion to approve the minutes from the Last Meeting:

- Motioned by Dr. Diji; 2<sup>nd</sup> by Kim Johnson; motion carries

Motion to move the Agenda:

- Motioned by Sara White; 2<sup>nd</sup> by Kim Johnson; motion carries

**Meeting Notes:**

1. Community Building – 10 mins
  - Goal, Feeling, Identify who can assist
2. Adoption of the last meeting minutes – 10 mins
3. NEO's Observation-10 mins
  - There are a lot of EM (Emerging)
  - Read through NEO's board meeting rubric sent out by Mary after the last board meeting and shared with everyone by Dr. O

- Contact Mary Hunn with any questions about the rubric or comments
4. New Board Chair and Treasurer-20 mins
    - Need to vote for resignation and new positions on school board
    - Motion to accept Ms. Esther's resignation
    - Private vote in the Zoom chat to accept or decline Ms. Esther's resignation
    - Mary asked for clarification for the reason for Ms. Esther's resignation; Ms. Esther has applied for the Community Specialist position at Innovation Academy, and serving on the board while working for the school would be a conflict of interest. Ms. Esther will continue to attend board meetings as a community member
    - Yeas carry and the motion passes; Ms. Esther's resignation is accepted
    - Motion to approve Peace Sinyigaya as new board treasurer; Motioned by Kim Johnson; 2nd by Sara White; motion carries
    - Private vote in the Zoom chat to accept Angela Phillips as new Board Chair May 3, 2020.
    - Yeas carry and the motion passes. Angela Phillips will be the Innovation Academy Board Chair as of May 3, 2020 and Sara White will be the new Board Secretary
  
  5. Updates on School Location – 30 mins
    - Lease with Blaine location (former site of DaVinci Academy). Blaine was not on our original list of potential cities, but as it is in the North Metro and is close to Mounds View (where we already have data), will request permission from MDE
    - Using social media, website, and other online platforms to reach out during social distancing
    - Due to current social distancing limitations, we have been given more time to review and discuss the draft lease
    - CPS grant, lease and budget reviewed by Dr. Speiker
    - Looking for vendors to compare food, supplies, school furniture, marking, etc.
    - Motion to move the updates on school location; Motioned by Dr. Diji; 2nd by Ms. Peace; Motion carries
  
  6. Update on School Uniform – 20 mins
    - Dr. Diji has posted the Innovation Academy school uniform policy on our Microsoft Teams site. We will review the document, and discuss any comments or questions at the next board meeting
    - We have chosen hunter green for the tops with navy blue pants, skirts, or shorts, as well as a navy blue jumper for girls
    - We have gotten quotes from Graffix Traffic Designs in North St. Paul/Maplewood, MPL Specialties Embroidery in North St. Paul/Maplewood, Just Stitch It Embroidery in White Bear Lake, and Donald's Uniform in St. Paul
    - There was discussion about the current bids, and at this time we are leaning towards the "Quote A" from Graffix Traffic. However, if we find other school uniform vendors, we should email Dr. D

7. Procurement-

- Designs for Learning proposal
- Looking at vendors to see who will have fair and open hiring
- Motion to move the procurement document; Motioned by Sara White; 2nd by Ms. Kim Johnson; Motion carries

8. Fair and Hiring

- Motion of adopt the fair hiring policy; Motioned by Ms. Kim; 2nd by Dr. D; Motion carries
- Motion to approve Ms. Esther as the new Community Specialist; Motioned by Ms. Peace; 2nd by Dr. D; Yeas carry and the motion passes. Ms. Esther is approved as the new Community Specialist for Innovation Academy

9. Motion to adjourn the board meeting; Motioned by Ms. Peace; 2nd by Dr. D; Motion carries. Meeting adjourned at 3:02 pm

**Review next steps for next meeting**

<b>Who</b>	<b>What</b>	<b>When</b>