



AMERICAN SOCIETY OF MILITARY COMPTROLLERS

To Promote Education, Training and Professional Development in All Aspects of Military Comptrollership

May 2020

Washington Chapter



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President's Message

Ms. Leslie Ferguson



Greetings ASMC Washington Chapter. I hope that this newsletter finds you safe and healthy. This is such an important time for us to pull together, to be there for those in need, and to focus on what is mission critical while we ensure the safety of ourselves and others. This is also a time for us to be innovative and adaptive as we navigate uncharted territory in our lives and our profession. As we practice social distancing and teleworking, you might look upon the coming months as an opportunity to catch up on your training and certification requirements.

Your Executive Board has done its best to postpone events that we could, however in some cases we have had to cancel altogether. As the workforce adapts to teleworking and virtual meetings, we are also looking at alternate ways that we can continue to deliver our learning opportunities. We will be offering virtual mini-courses, and will launch our first virtual monthly speaker event on June 18. Thankfully, Mr. Thomas Constable, Principal Deputy Assistant Secretary of Defense for Readiness, has agreed to be our speaker in June, vice May as planned. We look forward to continuing virtual offerings in the future so that we can reach a wider audience with our fantastic speakers. Unfortunately, we have had to cancel the May luncheon and the ASMC/AGA Golf Classic planned for July. Additionally, we just had to make the decision to cancel our terrific NCR PDI that had been rescheduled for 20 August 2020, as facility COVID rules would have capped attendance to 350 attendees, limited exhibitors and prohibited our luncheon. A notification email was sent to all registrants, corporate sponsors, exhibitors, breakout speakers and keynotes on the details - all current arrangements will remain in effect for March 2021 unless otherwise requested.

At the June virtual meeting we will also be swearing in the new ASMC Washington Chapter Executive Board members for the next term. I want to take this opportunity to thank the wonderful volunteers who have served with me for this past term. It has been such a great honor and pleasure to serve as the ASMC Washington Chapter President over this past term. I will be turning over the Chapter presidency to the very capable and long standing ASMC member Stephen Herrera, Assistant Secretary of the Air Force, Deputy for Budget. Steve will bring with him a new chapter secretary Ann Tipton. I have been amazed by the dedication and support that many of the volunteers provide, year after year. They truly are great Americans, and recognize the importance of the ASMC, and our Chapter, in serving the Defense financial management community.

Finally, I think that the role and perception of financial management has gained great prominence and heightened interest, as we pilot through an extremely dynamic environment. We must earn the trust of many stakeholders every day, through continuous self and team improvement, as well as delivering actionable analysis leading to savings and greater financial transparency. I hope that you will nurture your professional development; break away from the work that keeps you from pursuing new knowledge, skills, and abilities; you are worth it, and ultimately, the warfighter is the benefactor!

Best wishes,
Leslie Ferguson, ASMC Washington Chapter President

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Upcoming Events

Date / Time	Upcoming Events / Sponsor / Speaker / CPEs	Location
Cancelled	May ASMC Chapter Luncheon Meeting / DoD / Mr. Thomas Constable / 1 CPE	The Westin, Crystal City
Cancelled	ASMC National PDI	Nashville, TN
18 Jun 20/1200-1300	ASMC Chapter Luncheon Meeting / Mr. Thomas Constable / 1 CPE	Live - Virtual / Web
Cancelled	July - ASMC/AGA Annual Golf Classic	Ft. Belvoir Golf Course
30 Jul 20	Mini-Course (F3589): Internal Controls (rescheduled from April)	Virtual
20 Aug 20	NCR PDI 2020 (Rescheduled from 12 Mar to 20 Aug) Cancelled	Reagan Building, Washington DC

Featured Article

Title: Mind Your Ps and Qs!

By Dr. Jennifer Miller

Abstract: Program Protection Plans (PPP) offer a program both pros and cons. This work contains an abbreviated review of what a PPP is and how it can work, as well as some of the pros and cons program management office personnel experience when using a PPP.

Minding your Ps and Qs is one of many English phrases passed down since the mid-19th century. Variations of meaning exist, but the essence remains the same: minding your manners, language, and general behavior. For the slight rebel in your mind, you may ponder how manners are subjective, language is up for interpretation, and behavior stems from stimuli and reaction(s). The more conservative in me thinks to have the best manners, always be politically correct, and be well behaved. On the note of the latter, I am a staunch advocate of three Ps: Program Protection Plans. In the following, I will briefly review what a PPP is and some pros and cons. The pros are abundant so you too might become a fan for PPPs in future operations.

During a program's life cycle many formalities exist in achieving approvals. There are assessments, documents, milestones, phases, plans, guides, builds, estimates, selections, and more. Some items are required regardless of the program type or size while many are tailorable to the specific program. One formality I recently explored in further detail is the PPP. At first thought, I believed the phrase sounded like an insurance policy for a program. As positive as that seemed, every pro has con-like attributes too. Let us review my observations.

Rather than another pencil whipped exercise producing a required document, a PPP is much more. Perhaps disruptively so! PPPs are used for collecting, coalescing, and coordinating security efforts throughout an acquisition system's life cycle. If done well, a PPP will be *current* as updates arise, *useable* as demonstrated by future reference, and *meaningful* as leveraged by the program manager (PM) and teammates. The keyword to the plan is "protection" to guard a program against adverse actions of actors to include accidents. The DoD Instruction (DoDI) 5000.02, Change 3, may be the most telling document conveying the importance of the PPP as it dictates the PPP will be submitted five times for Milestone Decision Authority (MDA) review and approval. That is a lot of submissions!

Continued next page



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Featured Article

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Despite the potential value and importance of the PPP, requirements vary across programs. Some potential users lack knowledge, some organizations lack funding, and some PPPs are simply not mature enough despite having both knowledge and funding. Some individuals argue the PPP should be a program's widest sweeping security document. This idea makes sense as the PPP originates among multiple systems engineering parties. However, another disruptive attribute about the PPP is how it is designed. By design, the PPP restricts and denies access to Critical Program Information. Further, the effectiveness of a PPP depends on any available information's quality and relevancy. Did I mention PPPs lack a specific format? Sure enough, a specific format is not required although a normal PPP includes a lengthy list of information including system and program descriptions, all points of contact, CPI lists and analysis, financials (costs and fiscal years from development to execution), support plans and guides, and any applicable letters and instructions. As you might imagine, a normal PPP's content requires authors to maintain vigilance for if and when to incorporate updates given the five required submissions. Let us not forget the chances of the PPP being requested more than the five times too.

To connect the dots between a PPP and an insurance policy-like document, I will draw upon my experiences in multiple colleges and their emphasis on contingency plans. Additionally, we all know the abundant recommendations to maintain an emergency preparedness and evacuation plan. First, school. In college, whether a distance learner or brick-and-mortar student, I found myself continually reminded to "save and save often" but also keep contact information, documentation, procedures, and much more at the *ready*. *Ready* meant prepared for presentations, disaster (e.g., Murphy's Law), seizing unexpected opportunities to work, and all else that could materialize. One of the best parts to college contingency plans was being able to notify others in advance of changes in plans – proactive rather than reactive could buy time, show initiative, and prevent resource waste. PPPs are similar as they traverse a program like a college contingency plan traverses a program of study. As for emergency preparedness and evacuation planning – we all know we should have a plan for when disaster strikes. Our family, pets, and vital material goods matter! I grew up in Florida and Floridians know all about natural disasters and the value of insurance, but none of that measures to having documented procedures, inventories, and information. The mantra "if it wasn't documented, it wasn't done (or existed in this case)" reigns true if trying to file a claim with insurance providers, complete police report for theft or looting post-natural disasters, and verify what you do have in your possession if it is among complete chaos. Documentation also helps when piecing back together lives turned upside down; medical, school, security, and multiple other vital records and documents are the keys to returning to normalcy. Clearly, some details yet lots of PPP concepts, are just like college contingency plans and emergency preparedness and evacuation plans.

While I know there are many documents in a program's life cycle, my limited exploration concerning PPPs leads me to believe they are one of the more diverse and valuable documents for current and future operations. One big caveat to my belief is the balance of effort input to the document versus the scope of value-added output. Thus, I stand by my initial thought about a PPP being an insurance policy-like tool. The trick to managing the use of a PPP as a tool rather than tedious torture device is careful crafting (or *market research* in the insurance industry) to avoid a PPP becoming more of a disruption than a dynamic document. After all, the family emergency preparedness and evacuation plan does not need an inventory with Polly Pocket on it, but the precious owner and their medical information will be documented and updated. If tailored and used to its max potential, I see PPPs as a critical trend for future operations of all programs rather than just major acquisition programs. Let us mind our PPPs!



Author Bio: Dr. Jennifer Miller is Financial Manager for the Defense Health Agency in Virginia. She's previously supported the Air Force, Army, and National Guard Bureau at locations along the east coast. Jennifer is a Certified Government Financial Manager and member of AGA's northern Virginia chapter, and a Certified Defense Financial Manager with acquisition specialty and member of the American Society of Military Comptroller's Washington Chapter.



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June 2020 Meeting



Speaker: *Mr. Thomas A. Constable*

Principal Deputy Assistant Secretary of Defense for Readiness

Time: *12:00 - 1:00 pm*

Date: *Thursday, 18 June 2020*

Location: *Virtual – Link TBD*

This event will be provided at no charge.

Agenda:

- Opening Remarks
- Speaker: Mr. Tom Constable
- Topic: “Resourcing Readiness”

Our Armed Forces are the best in the world; comprised of exceptional men and women, supported by the world’s finest military hardware, and tempered by the experience of America’s longest wars. Stable and predictable funding, and the lack of a continuing resolution during FY 2019, allowed the Department to make much needed investments that contributed to short-term readiness gains while simultaneously providing the foundation for long-term readiness growth. The Department developed the Readiness Recovery Framework (R2F) to track the readiness of our most stressed combat force elements and ensure that resources are connected to readiness. The Office of the Assistant Secretary of Defense for Readiness (OASD(R)) focuses our efforts to provide a transparent, analytical approach to readiness recovery toward a high-end war fight.

- Chapter Awards Presentation
- Swearing in Chapter Officers
- Outgoing/Incoming Presidents’ Remarks
- Closing Announcements

Register at WWW.WASHINGTON-ASMC.ORG or contact your Service Secretary



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2020 ASMC National Capital Region PDI
Create Success – It's Contagious



Cancelled

Greetings 2020 ASMC NCR PDI Registrants, Distinguished Keynote Speakers, Presenters, Corporate Sponsors, VIPs, Exhibitors, and Volunteers! We hope that this message finds all well and safe.

It is with profound regret that we announce the cancelation of our spring ASMC NCR PDI that had been postponed until 20 August 2020.

Our training venue - the Ronald Reagan Center - notified us Friday that they would have to decrease our attendance by over 80% to accommodate safe distancing requirements established by the CDC. Given our event had again sold out this year with over 1,600 registrants, more than 45 Corporate Sponsors, and 47 exhibitors – the economic, operational and logistical impacts would be insurmountable. It is also not clear that the facility would be able to host gatherings beyond 1000 at all this calendar year, starting to interfere with the holidays and then closing in on our March 2021 NCR PDI.

We trust you understand our rationale to cancel rather than compromise the value of this esteemed training for our members. For the convenience of our registrants and sponsors -- as well as to ease additional administrative burdens on our volunteer committee -- we will carry over your registrations and sponsorships to apply to our 2021 NCR PDI scheduled for Thursday 11 March, 2021. Please MARK your calendars now.



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Training & Education

The ASMC Washington Chapter is sponsoring the following mini-courses at no cost to our members.

MINI-COURSE (F3589)

Internal Control: Meeting Federal Requirements for Accountability

This mini-course will help participants in reducing the risk of waste, fraud, and mismanagement within their agency, and supporting accountability efforts. Participants will learn what controls are and why they are important; the requirements, standards, and guidance available for internal controls; the importance of risk management; and the eight steps in an internal control process. In addition, the course will cover the relatively new requirement for Enterprise Risk Management (ERM), addressing risks to an agency's strategic objectives.

DoD Certification Level 2

COMPETENCY: Audit Concepts, Policies and Principles – 2.5 hrs (PL3)

July 30, 2020

AM SESSION 8:30-11:30 AM

PM SESSION 12:30-3:30 PM

Register by July 17, 2020

FREE for ASMC Members!

VIRTUAL

Please visit ManagementConcepts.com/pm_elearning_sysreq for the hardware and software requirements.



To register, visit Learn.ManagementConcepts.com/ASMC

Due to high demand, please notify Management Concepts if you are not able to attend after registering.

[Click here to register: Learn.ManagementConcepts.com/ASMC](https://Learn.ManagementConcepts.com/ASMC)

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ASMC National News



American Society of Military Comptrollers

To promote education, training and professional development in all aspects of military comptrollership.

[Click here to access the National ASMC home page](#)

2020 National PDI Cancelled



PDI is the premier training event for resource/financial managers in the Department of Defense, US Coast Guard, and public and private sectors. This five-day training event features a full day of Service and Defense Agency workshops; general sessions with keynote speakers; mini-courses aligned to the Financial Management Certification Program competencies and associated proficiency levels; financial management, audit, acquisition, and workforce management workshops; and other special activities. Join us May 27-29, 2020 in Nashville, TN for this year's PDI. Registration opened February 28, 2020. Please visit www.pdi2020.org for more details.

Cancelled

"I'm sure each of you have reflected upon the meaning of Memorial Day and honoring our nation's fallen. I'm somewhat saddened today that I'm not in Nashville preparing for our PDI 2020 Opening Ceremony. I'm not sure when we will be able to conduct a PDI in Nashville. ASMC had scheduled PDI 2010 there and had to cancel due to flooding and now ten years later, we've had to cancel again. What a great opening ceremony our committee, led by Blake Thompson and Todd Johnson, had planned. I thought you would like to see the last paragraph of the script and hear the song we had planned to present with a live performance of musicians from Operation Song and some of the veterans that participated in writing of the song. A tribute song for Memorial Day, it was written by Ward Davis and six veterans of Vietnam, Iraq, and Afghanistan at the Alvin C. York VA Medical Center in Murfreesboro, TN. The YouTube link to the song is below the final paragraph of the script. Happy Memorial Day!"

- Al Runnels, ASMC Executive Director

"Country music is making a difference for our service men and women in our local communities as well. One Nashville songwriter, Bob Regan, founded Operation Song. Operation Song is an organization that puts a service member or veteran in the room with a songwriter. Leonard Bernstein said, "Music can name the unnameable and communicate the unknowable." This is the quote on the mission statement page of Operation Song's website. Bob Regan's idea was that transforming a veteran's story into a song might help them process seemingly random and chaotic events and emotions of war and give them some order, perspective, and validation. Bob founded Operation Song in 2012 and to date, Operation Song has written over 750+ songs with veterans of WWII to those currently serving, their spouses, and family. Today we have a special, live performance with members of Operation Song – video "The Last Monday in May"

<https://www.youtube.com/watch?v=Gr5WUyL2H-s>



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ASMC National News



American Society of Military Comptrollers

To promote education, training and professional development in all aspects of military comptrollership.

ASMC Value Proposition

ASMC supports	A global community of defense financial managers, military comptrollers, and corporate members
Who need	Convenient, affordable, and collaborative opportunities for leadership and education that further enable the support of warfighters, the National Military Strategy, and the overall federal financial management (FM) profession, while enhancing their career development
By providing	Educational materials, training courses, the Certified Defense Financial Manager (CDFM) certification; leadership opportunities at National and Chapter levels, opportunities to enhance communication skills and contribute to the federal FM body of knowledge; and in-person and virtual access to a global network of peers, and a knowledgeable and customer service-oriented staff
As a result	Financial managers who are members or certificants of ASMC are equipped with the latest innovations, industry knowledge, and best practices; possess a broader understanding of defense FM policies and operations; and differentiate themselves as highly qualified candidates for positions within the DoD, the United States Coast Guard, other federal agencies, and the private sector
Because of	ASMC's status as a premier defense financial management education provider, it is recognized as a prestigious organization for leaders and other individuals serving in or supporting the defense FM community
Unlike	Competitive membership organizations or educational programs that provide products and services to the financial management profession but do not offer ASMC's unique specialization in military comptrollership



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ASMC offers the Certified Defense Financial Manager (CDFM) educational program and certification designation to those persons desiring to demonstrate proficiency in the core aspects of Defense Financial Management.



For more information, visit: <http://www.asmconline.org/certification/cdfm-information/>

Congratulations to our newest CDFMs!

Tamara Barua
Monica Carter
David Chase
Karen Degidio
Richard Javier
Davinder Karray
Jonathan Montilla

Joseph Pope
Keith Puzder
Denise Robinson
Helena Robinson
Leonel Robles
William Toler
Nicholas Winiarski

While most candidates in the CDFM program are civilian or military/reserve members of the Department of Defense, U.S. Coast Guard, U.S. Army, U.S. Air Force, U.S. Navy, U.S. Marine Corps or employees of defense contractors or suppliers, the CDFM program is open to all candidates who have a high school diploma (or equivalent) and meet the following work experience qualifications:

Have the required number of years of defense-related financial management experience outlined below:

- **Two (2) years if you hold an Associate's degree or higher;** or
- **Three (3) years if you do not have a degree.**

OR

Do not have defense-related financial management experience, but can meet the following criteria outlined below:

- **Four (4) years of Federal government-related financial management experience;** and
- **An Associate's degree or higher.**

There are three steps involved with earning your CDFM:

1. Enroll in the CDFM Program. Your enrollment is valid for two (2) years, during which time you must take, and successfully pass, the three CDFM module examinations.

2. Submit Your Verification of Financial Management Experience Form. This form, which must be signed by a supervisor who can verify your work experience, must be returned to ASMC after enrolling in the CDFM program. You do not have to submit this form prior to taking a CDFM examination, but it is required prior to the awarding of the CDFM designation.

3. Purchase and Schedule the CDFM Examinations. Be sure to carefully – and completely – read the criteria associated with each testing option for the CDFM examinations. Failure to do so can result in the purchase of the wrong CDFM examination and/or the inability to test at your preferred location



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703-614-0710

Treasurer COL Todd Handy, 703-614-1550

DoD Vice President Mr. Charles Morse
DoD Assistant Secretary Vacant

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Navy Vice President Ms. Jane Roberts, 703-571-1902
Navy Assistant Secretary Ms. Veronica Trent-Walton 703-697-4889

Marine Corps Vice President Ms. Janice Hill
Marine Corps Assistant Secretary Ms. Sylvia Chapman, 703-695-4747

Air Force Vice President Mr. Benjamin J Yarish, 703-695-4442
Air Force Assistant Secretary Ms. Angela Flowers, 703-695-5220

Coast Guard Vice President LCDR Mark Sanchez, 202-475-5459
Coast Guard Assistant Secretary Vacant

Corporate/Retiree Vice President Ms. Deb Del Mar, 703-593-6667
Corporate/Retiree Secretary Mr. Tim Kohlrus, 703-509-9031

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Training and Education

Chair: Terry Placek and Millie Thompson

Dick Reed	CDFM	703-971-4063
John Writer	Awards/Essay Chair	703-931-5600
Mario Beckles	Scholarship	703-806-7725
Milford E. Thompson	Luncheon	202-685-1524
Terry Placek	Training & Education	703-671-7550
Jennifer Miller	Luncheon Liaison & Host	703-681-5643

PDI

Chair: Deb Delmar

Deb Delmar	NCR PDI & PDI Silent Auction	703-593-6667
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Outreach and Publicity

Chair: Wayne Whiten and Jeff Norris

Raquel Kuhfahl	Competition	
Jeff Norris	Community Service	703-602-4729
Dan Olden	Membership	202-533-5183
Rocky Wilber	Photographer	571-372-7190
Michael Monson	Newsletter Editor	703-795-6086
Wayne Whiten	Webmaster	703-797-8831

Audit

Chair: David Zavada, dzavada@kearneyco.com / 703-931-5600

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