

# MINUTES

## RESORT IMPROVEMENT DISTRICT NO. 1 BOARD OF DIRECTORS REGULAR BOARD MEETING February 20<sup>th</sup>, 2020

### I. CALL TO ORDER

**President Michael Schad called the meeting to order at 9:05 a.m.**

### II. ROLL CALL

Michael Schad, President	<b>Present</b>
Susan Fox, Vice President	<b>Present</b>
Nanette Corley, Director	<b>Absent</b>
David Sommer, Director	<b>Present</b>
Jack Hargrave, Director	<b>Present</b>

### III. PLEDGE OF ALLEGIANCE

### IV. PUBLIC COMMENT

**Taken.**

### VI. CONSENT CALENDAR

1. Approve Minutes of the January 16th, 2020 Regular Board Meeting.
2. Approve Bills for Month of January 2020: Report regarding payment of monthly operating bills for the District which are approved expenditures in the current budget.  
**Motion to approve the Consent Calendar as presented.**  
**Move/Fox, Second/Hargrave. Roll Call Vote:**  
**Ayes: Schad, Hargrave, Fox, Sommer.**  
**Corley absent. Motion carried.**

## VII. CORRESPONDENCE / DISCUSSION ITEMS

1. Sheriff's Office Report.
2. Annual Board Member Assignments.
3. Tsunami Preparedness Update.
4. Shelter Cove Road Storm Damage Repair and Hillside Power Line Reroute Update.
5. Formation of a Parks, Recreation, Greenbelt Group.
6. Policy Review.

## VIII. BOARD MEMBER / STAFF REPORTS

1. Directors' Reports/Comments.
2. General Manager's Operational Status Report Re: Golf Course, Airport, Water, Sewer, Electrical, Fire Department.

## IX. UNFINISHED BUSINESS

**None.**

## X. ACTION ITEMS

1. Clubhouse Rental Requests:
  - Friends of Whitethorn School (FOWS) are requesting Board authorization to serve beer and wine at the May 25<sup>th</sup>, 2020 Fun Run.
  - Southern Humboldt Community Park is requesting permission to serve beer and wine at a Seaside Soap Box Derby to be held on March 28<sup>th</sup>, 2020.

**Motion to approve Datso Perkin's request for permission to serve beer and wine at the 2020 Fun Run to be held on May 25<sup>th</sup>, 2020 and Seaside Soap Box Derby to be held on March 28<sup>th</sup>, 2020.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Schad, Hargrave, Fox, Sommer.**

**Corley absent. Motion carried.**

2. Approve of Resolution 20-03: Authorizing the Purchase of Property Located at 35 Beach Road and Authorizing the General Manager to Sign all Applicable Documents.

**Motion to approve unbudgeted expense up to \$2,500 and adopt Resolution 20-03: Authorizing the purchase of property located at 35 Beach Road, APN: 109-301-039-000 and authorizing the General Manager to sign all applicable documents.**

**Move/Hargrave, Second/Sommer. Roll Call Vote:  
Ayes: Schad, Hargrave, Fox, Sommer.  
Corley absent. Motion carried.**

3. Consider Nominee to Serve as Special District Representative on the Local Agency Formation Commission (LAFCO).

**No action taken.**

4. Consider Policy 2230: Lactation Accommodation Policy (Second Reading).

**Motion to adopt Policy 2230 as presented.**

**Move/Hargrave, Second/Fox. Roll Call Vote:  
Ayes: Schad, Hargrave, Fox, Sommer.  
Corley absent. Motion carried.**

5. Consider Adoption of Resolution 20-04: A Resolution Authorizing the Adoption of the Humboldt County Operational Area Hazard Mitigation Plan 2020.

**Motion to adopt Resolution 20-04: A Resolution Authorizing the Adoption of the Humboldt County Operational Area Hazard Mitigation Plan 2020.**

**Move/Hargrave, Second/Fox. Roll Call Vote:  
Ayes: Schad, Hargrave, Fox, Sommer.  
Corley absent. Motion carried.**

6. Approve Mandated CalPERS Unbudgeted Expense Totaling \$9,654.07.

**Motion to approve CalPERS unbudgeted expense in the amount of \$9,654.07.**

**Move/Fox, Second/Sommer. Roll Call Vote:  
Ayes: Schad, Hargrave, Fox, Sommer.  
Corley absent. Motion carried.**

7. Consider Adoption of Resolution 20-05: Accepting the Shelter Cove Water Tank Replacement Project as Complete and Authorizing the General Manager to Prepare and File a Notice of Completion with the Humboldt County Recorder.

**Motion to adopt Resolution 20-05: Accepting the Shelter Cove Water Tank Replacement Project as Complete and Authorizing the General Manager to**

**Prepare and File a Notice of Completion with the Humboldt County Recorder.**

**Move/Hargrave, Second/Sommer. Roll Call Vote:**

**Ayes: Schad, Hargrave, Fox, Sommer.**

**Corley absent. Motion carried.**

8. Call for Nominations to Serve on the CSDA Board of Directors.

**No action taken.**

**Jack Hargrave left the room while the next action item was being considered.**

9. Consider Housekeeping Changes to Policy 2010 Exhibit A Table.

**Motion to approve changes to Policy 2010 Exhibit A Table as presented.**

**Move/Fox, Second/Sommer. Roll Call Vote:**

**Ayes: Schad, Fox, Sommer.**

**Corley absent. Hargrave abstained as he is a Fire Department member and wanted to avoid any appearance of conflict of interest. Motion carried.**

10. 2019/20 Second Quarter Budget Review and Adjustment.

**No action taken.**

**Jack Hargrave left the room while the next action item was being considered.**

11. Consider Pursuing a New CalPERS Contract Agreement to Allow Fire Safety Category Membership.

**Motion to approving pursuing a new CalPERS Contract Agreement to allow Fire Safety Category membership.**

**Move/Fox, Second/Sommer. Roll Call Vote:**

**Ayes: Schad, Fox, Sommer.**

**Corley absent. Hargrave abstained as he is a Fire Department member and wanted to avoid any appearance of conflict of interest. Motion carried.**

12. Consider Adjusting Utility Installation and Capacity/Impact Fees and the Future Procedures and Timeline for Implementing Changes.

**Motion to direct staff to create a multi-year buy-in policy.**

**Move/Fox, Second/Hargrave. Roll Call Vote:**

**Ayes: Hargrave, Fox, Sommer.**

**Nays: Schad**

**Corley absent. Motion carried.**

**Motion to keep capacity fees at \$9,000 for each utility.**

**Move/Fox, Second/Hargrave. Roll Call Vote:  
Ayes: Hargrave, Fox, Sommer.  
Nays: Schad  
Corley absent. Motion carried.**

**X. OVERLOOKED ISSUES**

**None.**

**XI. ADJOURNMENT TO CLOSED SESSION**

**President Schad adjourned to Closed Session at 12:25 p.m.**

**XII. CLOSED SESSION**

1. Public Employee Performance Evaluation  
Pursuant to Government Code § 54957, the Board will meet in Closed Session regarding the General Manager's Interim Performance Evaluation.

**XIII. CLOSED SESSION REPORT**

**The Board met in Closed Session and performed a General Manager interim performance evaluation.**

**XIV. ADJOURNMENT OF MEETING**

**Board President, Michael Schad adjourned the meeting at 13:53 p.m.**

Respectfully submitted,

Signature on file  
Justin R. Robbins  
Board Secretary  
Ss