



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form and send it to:

FEES BY DD
39 Alexandra Way
Wallsend
NE28 9JX

Originator's Identification Number

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Reference Number

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Name(s) of account holder(s)

Bank / Building Society account number

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Branch Sort Code

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Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society:
Address	
Postcode	

Instruction to your bank or building society

Please pay FCC re FEES BY DD Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with FCC re FEES BY DD and, if so, details will be passed electronically to my Bank/Building society

Signature(s)
Date

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that take part in the Direct Debit scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society
- If the amount paid on the payment dates change FCC re FEES BY DD will notify you 10 working days in advance of your account being debited or as otherwise agreed
- If an error is made by FCC re FEES BY DD or your Bank / Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your bank or building society. Please also send a copy of your letter to us.