



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215
Web Page: www.Washington-ASMC.org

EXECUTIVE BOARD MEETING
Wednesday, 08 January 2014, 1000-1130
 Commercial: 605-475-4700
 Participant Pass Code: 759138#

1. Attendance: 10:02

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	X	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell	Awards/Essay
	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
	Ms. Raquel Escribano	Treasurer	X	Mr. Jeff Norris	Community Service
	Ms. Cynthia Curry	DoD VP	X	Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec	X	Ms. Millie Thompson	Luncheons
	Ms. Karen Fletcher	Army VP	X	Mr. Dan Olden	Membership
X	Ms. Cynthia Crippen-Black	Army Asst Sec		Ms. Deb Delmar	Regional PDI
X	Ms. Sandra Wright	Navy VP		Mr. Ramni Abdul-Jalaal	Silent PDI
X	Ms. Veronica Trent-Walton	Navy Asst Sec		Mr. Rocky Wilber	Photographer
	Ms. Jane Roberts	USMC VP		Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
X	SMSGt Rod Lewis	USAF VP	X	Ms. Terry Placek	Training & Education
X	SMSGt Kelly Wismer	USAF Asst Sec	X	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
X	Ms. Stacy Spadafora	USCG Asst Sec			
	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

2. President's Comments:

- Mr. Bennett sends his regrets. Ms. Pouliot relayed Mr. Bennett's intent to appoint all the Assistant Secretaries to the Nomination Committee no later than 5 February 2014. Ms. Pouliot sent an email requesting Vice Presidents and Committee Chairs to contact her regarding their intent to serve another term or vacate their position no later than January 15th. She will notify the Nominations Committee of the open positions before the February Executive Board meeting.

3. Secretary and Treasurer Reports:

- Move to approve December meeting minutes. Motion carried.
- Ms. Pouliot welcomed the incoming Treasurer, Ms. Raquel Escribano.
- Ms. Escribano expressed her excitement to be on board. She will be meeting with CMSgt Puryear later today to complete the Treasurer turnover and take possession of the checks, ASMC coins, and files. She will start working on the open action items;

her first priority is to clear past due items such as the outstanding reimbursements and payments.

- Ms. Pouliot stated that she will not be available for next month's Executive Board meeting. SMSgt Wismer will be the acting Chapter Secretary.

4. Service VPs & Secretaries:

- Army: Ms. Crippen-Black reported the Holiday Social grossed \$2,448.00 in revenues.

Ms. Crippen-Black stated that the Luncheon Flyer was sent to Vic on Friday and requested Board/Committee members post the flyer in their area to increase attendance. She stated that she is working on securing a microphone for the guest speaker – which is the last item needed to be prepared for the luncheon.

- Air Force: SMSgt Lewis requested to have one table reserved for the Air Force during the monthly luncheons. He stated that if it appeared that the Air Force would not be able to occupy the whole table, the remaining table seating would be open.
- Coast Guard: Ms. Spadafora reported she is working on securing the March luncheon speaker and will start working on the other deliverables.
- Corporate: Ms. Pouliot reported that Ms. Delmar not yet been able to speak with Lindsay Sparks, who just returned from maternity leave, to confirm her intent to remain Assistant Secretary and fold her back into activities to push forward Corporate initiatives. Ms. Delmar stated the Table Sponsorship proposal will be postponed till next month and would appreciate reimbursement of the \$250 for the ANCC deposit from October 2013.

5. Committee Reports:

- Audit: Mr. Keeley reported that the audited report should be completed on January 15, 2014, which includes the draft Chapter's tax filings due on March 15, 2014.
- Awards/Essays: Ms. Campbell reported the achievement award application and instructions were posted to the web site on 9 November 2013. As of 8 January 2014, zero applications or volunteers wishing to work on the committee have been received. The deadline is 17 January 2014, in order to do screening for the National ASMC deadline, which is 31 January 2014. If no applications are received by 15 January, we can announce an extension until 15 February, with the results to be presented at the March PDI. Ms. Placek and SMSgt Lewis volunteered to be on the committee.
- Community Service: Mr. Norris reported the results of the Community Food Drive and Toys for Tots Campaign during the Holiday Social. The Community Food Drive collected 230 pounds of food and \$190.00. The Toys for Tots Campaign collected 124 toys.

Mr. Norris is in the process of coordinating a community services event with Mr. Billy Fisher, an ASMC corporate member from MetroStrat, on a community service event with Community Residences. Community Residences is a non-profit organization that operates and maintains assisted living housing in Maryland and Virginia for individuals with disabilities. Community Residences has indicated they would be interested in working with ASMC to coordinate a volunteer event at which volunteers would be able to assist with home improvement projects at one of the properties maintained by Community Residences. The community service event will be held on a Saturday, such as June 7th. Billy has coordinated similar events with Community Residences in the past that have typically included 10 to 20 volunteers.

- Luncheon: Ms. Thompson reported the Sheraton Crystal City Hotel will not be able to host the ASMC luncheons during the months of April thru August 2014 due to renovations. She has started looking at alternate venues that are still metro accessible and will report her findings to the Board.
- Membership: Mr. Olden reported the change in new Chapter membership from January (3,824) and October (3,873) was -49 or -1%. Please contact Mr. Olden for additional information.
- Regional-PDI: Ms. Delmar reported there are over 450 registrants for NCR PDI on 13 March – so folks need to push registration as we will close it at 950.
- Training & Education: Ms. Placek reported that she received some suggestions on training topics back in November. She stated that any additional suggestions are welcomed and asked the Board to poll members. She will consolidate the suggestions and present them to the Board.
- Web Master: Mr. Ackley would appreciate reimbursement for the Group mail fees.

6. Additional Items: None

**7. Executive Board and Committee Chair changes: Ms. Raquel Escribano
- Treasurer**

8. Adjournment: 10:32