

Waterford Selectboard SPECIAL Meeting
January 5, 2022 @ 7:00 pm

Union Baptist Church
932 US Route 5
Waterford, VT 05819

Meeting Called to Order

Modification to the Agenda

Review proposed 2022 budget for the Town of Waterford

Adjourn

2022 Budget Summary

ESTIMATES

Town Revenue

Raised by Property Taxes	975,851	Affect of Reappraisal?
2021 Delinquent Tax's Collected	30,000	Payments in 2021
Education Tax Rebate/Charge	23,733	
Hold Harmless	23,674	
Town Clerk Fees	27,313	
Permits	3,645	
Pike	6,100	
Total Anticipated Town Revenue	1,090,316	

Highway Revenue

State Highway Aid	118,000
Overweight Truck Permits	250
Total Anticipated Highway Revenue	118,250

Total Anticipated Revenue 1,208,566

Total Town and Fire Dept. Budgets 1,150,106

Difference 58,460

Town of Waterford - Expense Budget for 2021 **DRAFT**

	2021 Budget	2021 EOY Est	2022 Budget	
Selectboard				
Stipend	5,610	5,650	5,989	Plus 6%
FICA/Medicare	429	1,000	1,060	Plus 6%
Clerk	1,800	125	1,800	
Insurance & Bond (PACIF)	29,500	2,630	2,700	
Professional Services	-	15,230	5,000	
Hazard Mitigation Update	-	-	2,538	Project Match
Postage	-	-	-	
Mileage	-	332	500	
Training & Meetings	600	400	400	
Advertising	300	830	800	
Legal Fees	2,500	3,900	5,000	
Dues / Subscriptions				
NVDA	1,000	1,000	1,000	
VLCT	2,660	3,350	3,350	
Equipment	500	-	500	
MRGP	1,590	1,590	1,600	
Generator Maintenance	-	550	550	
Donations	-	1,250	500	
Miscellaneous	600	1,700	600	
Total - Selectboard	47,089		33,887	
Town Office Building				
Lawn Care	600	600	1,000	
Cleaning	1,200	1,100	1,200	
Pest Control	900	900	900	
Environmental Controls	900	818	900	
Utilities Electric	1,440	1,325	1,400	
Street Lights	1,440	1,225	1,300	
Heating Fuel	3,000	1,400	1,800	
Repairs & Maintenance	600	8,080	12,000	
Operating Supplies	2,040	2,181	2,200	
Total - Town Office Building	12,120		22,700	
Town Clerk and Treasurer				
Personnel				
Salaries				
Town Clerk/Treasurer	70,020	70,210	74,423	Plus 6%
FICA/Medicare	5,400	5,555	5,888	Plus 6%
Benefits				
Medical	33,600	32,400	30,132	7% lower
Dental	2,400	1,923	2,000	
Life/Disability	420	240	300	
Health Reimbursement	9,000	402	9,000	
Retirement	3,600	623	3,600	
Workmen's Compensation	-			
Annual Bonus	2,000	1,650	1,800	
Utilities				
Telephone	1,440	1,443	1,450	
Internet	720	642	700	
Computer Services	3,000	6,150	3,000	
Equipment	1,500	1,789	1,500	
Equipment Repair	500	-	500	
Postage	600	1,090	1,000	
Supplies	1,800	-	500	
Training and Meetings	350	48	100	
Advertising	720	100	100	
Mileage	600	-	500	
External Audit	4,500	7,318	7,500	
Total - Town Clerk and Treasurer	142,170		143,993	

Town of Waterford - Expense Budget for 2021 **DRAFT**

	2021 Budget	2021 EOY Est	2022 Budget	
Elections Includes Waste Manage	5,640	850	1,200	
2021 Election Total - Elections	5,640			
 Auditors				
Salaries	3,480	2,410	2,555	Plus 6%
FICA/Medicare	264	184	195	Plus 6%
Postage	100		-	
Mileage	-	-	-	
Training	200	-	200	
Town Report	1,200	985	1,000	
Total - Auditors	5,244		3,950	
 Delinquent Tax Collector				
Fees (8%)	-			
FICA/Medicare	765	229	230	
Mileage	1,000	2,450	-	
Postage	132	-	132	
Supplies	200	163	175	
Training	300	-	-	
Legal Fees	2,000	-	-	
Total - Delinquent Tax Collector	4,397		537	
 Listers Non-reappraisal mileage included in salary				
Salaries	16,524	9,202	12,000	Plus 6% and additional hours
FICA/Medicare	1,264	704	746	Plus 6% and additional hours
Computer Support*	2,800	5,856	2,500	
Postage	-		-	
Training	250	123	125	
Advertising	100	80	100	
Supplies	200	125	125	
Tax Maps	2,400	-	2,400	
Total - Listers	23,538		17,996	
 Board of Civil Authority				
Training	-		-	
Mileage	-		-	
Total - BCA	-		-	
 Public Safety				
Caledonia County Sheriff	5,520	2,900	5,500	New contract
CALEX	26,004	26,004	30,000	New contract
Animal Control	-	1,222	1,500	More dogs on Warrant
Total Public Safety	31,524	30,126		
 Emergency Management				
Meetings/Training	-			
Supplies	-			
Total - Emergency Management	-			
 Transfer Station				
Attendant Wages	13,140	13,425	14,231	Plus 6%
FICA / Medicare	720	751	796	Plus 6%
NEKWMD Surcharge	2,700	2,278	2,500	
Per Capita Assessment	-	1,203	1,400	
Hauling/Tipping Fees	12,000	10,898	12,000	
Tire Disposal	900	488	500	
Green Up Day	600	340	500	
Operating Supplies	1,020	-	500	
Total - Transfer Station	31,080		32,427	

Town of Waterford - Expense Budget for 2021 **DRAFT**

2021 Budget 2021 EOY Est 2022 Budget

Development Review Board

Professional Services	-	123	200	Clerk
Postage	50	-	-	
Mileage	-	-	-	
Training	-	-	-	
Advertising	300	250	250	
Legal Fees	-	-	-	
Supplies	50	-	-	
Total - DRB	400		450	

Planning Commission

Professional Services	-	34	125	Clerk
Postage	120	-	60	
Mileage	-	-	-	
Training	-	-	-	
Advertising	210	-	100	
Legal Fees	-	-	-	
Supplies	-	-	-	
Printing	30	-	-	
Total - Planning Comm.	360		285	

Zoning Administrator

Salary	10,800	9,617	10,194	
FICA/Medicare	840	-	-	Now Contract
Postage	5	58	60	
Meetings/Training	-	-	-	
Supplies	80	505	200	
Telephone	-	-	-	
Total - Zoning Administrator	11,725		10,454	

Library Don't budget - Reimbursed

Librarian Wages	-			
Librarian FICA/Medicare	-			
Total - Library	-			

Appropriations

NEK Counsel on Aging	500	500	500	
Caledonia Home Health	1,250	1,250	1,250	
Catamount Arts	500	500	500	
Davies Memorial Library	13,900	13,900	27,800	
Fairbanks Museum	1,104	1,104	1,104	
NEK Learning Services	200	200	200	
NEK Human Services	1,159	1,159	1,159	
NEK Youth Services	750	750	750	
Rural Community Transportati	400	400	400	
Umbrella	1,000	1,000	1,000	
Kingdom Animal Shelter	500	500	500	
Total - Appropriations	21,263		35,163	

County Tax	24,000	22,734	24,000	
Total - County Tax	24,000		24,000	

Cemetery

Contract Services	5,600	4,500	5,000	
Sexton	-	8,000		Weaver inventory - Do we want to hire a Sexton?
Repairs and Maintenance	300	669	700	
Total - Cemetery	5,900		5,700	

Town of Waterford - Expense Budget for 2021 **DRAFT**

	<u>2021 Budget</u>	<u>2021 EOY Est</u>	<u>2022 Budget</u>
Project 1	-	-	-
Project 2	-	-	-
Total Projects	-	-	-
	366,450		331,541

Highway Department

Administration

Salaries	197,844	184,834	195,924	Plus 6%
Overtime	30,996	26,500	28,090	Plus 6% and hours
FICA/Medicare	15,144	15,724	16,667	Plus 6%
Benefits				
Medical	90,000	84,743	78,811	7% lower
Dental	3,840	3,182	3,300	
Life/Disability	1,020	985	1,050	
Health Reimbursement	7,200	664	7,200	
Retirement	14,000	-	14,000	
Workmen's Compensation	10,000	-	10,000	
Annual Bonus	4,400	4,411	4,500	
Clothing Allowance	1,052	1,052	1,052	
Meetings/Training	500	-	500	
Total - Highway Admin.	375,996		361,094	

Construction and Maintenance

Signs	3,000	(2,528)	3,000	
Bridges/Guardrails	2,004	-	2,000	
Equipment Rental	2,004	-	2,000	
Advertising	100	-	100	
Operating Supplies	100	4,865	5,000	
Gravel/Stone/Material	30,000	10,602	20,000	2020 actual was \$76,000
Calcium Chloride	33,000	25,005	27,500	
Sand	30,000	11,504	27,500	
Salt	15,000	11,145	15,000	
Leveling/Sealing	-	-	-	
Culverts	15,000	551	12,000	
Projects (Paving, etc.)	-	-	-	
Project 1 Match	-	-	-	
Waterford Match	25,000	25,000	25,000	Estimate - Lower Waterford Road
Other	-	-	-	
Project 2 Match	-	-	-	
Waterford Match	25,000	-	25,000	
Other	-	-	-	
Total - Const. & Maint.	180,208		164,100	

Equipment Maintenance

Truck 1 - 91 Ford (Water)	-	(550)	2,000	
Truck 2 - 93 Ford (Spare)	3,500	1,905	3,000	
Truck 3 - 13 Freightliner	3,500	6,139	3,500	
Truck 4 - 1997 10 Wheel	1,251	5,102	3,500	
Truck 4.1 2021 10 Wheel	4,440	-	-	Now Truck 7
Truck 5 - 2009 10 Wheel		12	-	Sold
Truck 6 - 2019 WS 4700	5,100	3,260	5,000	
Truck 7 - 2021 Western Star		4,000	5,000	Estimate
Truck 11 - 2014 Pickup	3,000	2,894	3,000	
Truck 12 - 2016 Pickup	1,020	3,176	3,000	
2016 Cat Grader	4,000	3,688	4,000	
Tractor/Mower	6,300	18,138	6,500	Rebuilt mower
Cat Excavator	1,020	1,877	2,000	
Cat Bucket Loader	3,000	417	2,000	

Town of Waterford - Expense Budget for 2021 **DRAFT**

	2021 Budget	2021 EOY Est	2022 Budget	
Tilt Trailer	500	-	500	
Box Trailer	100	-	100	
Culvert Thawer	1,200	-	600	
Truck Radios	1,200	-	600	
Equipment	200	95	200	
Rentals	600	555	600	
Gas, Oil and Diesel	40,020	24,546	30,000	
Total - Equip. Maintenance	79,951		75,100	
<u>Highway Garage</u>				
Professional Services	250	-		
Repairs/Maintenance	1,500	445		
Equipment	-			
Supplies	24,000	16,119	20,000	
Training	-	150	500	
Utilities	4,440	6,950	7,500	
Total - Highway Garage	30,190		28,000	
<u>Equipment Payments</u>				
Grader	28,187	28,187	28,187	Lease - Last payment 2022
Loader	17,735	17,735	17,735	Lease - Last payment 2024
Truck 6	20,858	20,858	20,858	Lease - Last payment 2025
Truck 7	24,966	24,966	29,959	Loan - Last payment 2026
Total - Lease Payments	91,746		96,739	
Total Highway Department	758,091		725,033	
Town Budget	366,450		331,541	
Highway Budget	758,091		725,033	
Total 2022 Budget	1,124,541		1,056,575	
Town and Highway Budget	1,124,541		1,056,575	
Fire Department Budget	93,531		93,531	Estimate Only
Total 2022 Budget	1,218,072		1,150,106	
		Reduction	(67,966)	