

Waterford Selectboard Special Meeting Minutes  
Monday, November 7, 2022 @ 7PM  
In-person Waterford School Gym

In attendance: Sue Hayes, Rob Begin, Gary Allard, Mike Barrett, Marcia Martel

Sign in sheet included at the end of these minutes.

Gary Allard called the meeting to order at 7pm.

Modifications to the Agenda:

- Review bids for town office drawings
- Meeting dates for November and December
- Citizens' Concerns

Approve Meeting Minutes (Action)

- Rob Begin made a motion to approve the meeting minutes from the October 24, 2022 meeting. Mike Barrett seconded the motion. Motion passed 4-0.

Highway Department (Discussion/Possible Action)

- New Truck Quotes: Jim Hayes has received two quotes for a new truck. Trade in value from one dealership is \$37,000. Jim is waiting for the trade-in value from the second dealership.
- There has been a gate and large rocks put up on either end of Campbell Road. Jim would like a letter sent to the land owner letting them know that is not allowable and that both need to be removed. The board agreed.
- Tim Ruggles will be releasing the bids for the box culvert for Lower Waterford Road this week.

Fire Department Updates:

- Jeff Gingue reported that the engine went in to have the turbo fixed. It's a \$10K expense that was not budgeted. Jeff asked the board for ideas to get rid of old fire equipment that is still good but doesn't meet fire guidelines. These include ladders, extinguishers, etc. The board would prefer the old equipment be thrown out due to liability issues.

ARPA Fund Request – Fire Department

- The request is for \$1,500 to upgrade the security systems to include new security cameras. Mike Barrett made a motion to accept the ARPA Funds request with the proper signage policy in place before the cameras are installed. Rob Begin seconded the motion. Motion passed 4-0.

### Town Meeting Appropriation Request – WHS

- The Waterford Historical Society submitted an appropriation letter to the Town Clerk's office to be included in the town report requesting \$500 to support outreach efforts. Gary Allard suggested the appropriation be increased to \$1,000. Gary Allard made a motion to increase the WHS's appropriation to \$1,000. Sue Hayes seconded the motion. Motion passed 4-0.

### Short-term Rental / Conditional Use (Information/Discussion)

- Howard Remick asked for a board member to be involved in the conversation. The meeting will be at the Davies Memorial Library at 7pm on November 16<sup>th</sup>. Sue Hayes and Mike Barrett both volunteered to attend the meeting.

### 2023 Budget – 2<sup>nd</sup> draft (Discussion / Possible Action)

- The board agreed to one change to the budget. They decreased the Sexton line item to \$2,630 to make the total cemetery budget \$12,500.

### Gravesite Decoration/Flag Policy (Discussion / Possible Action)

- Sue Hayes read the draft of the policy. The policy was not posted on the Waterford website because the sight is being updated with a new SSL. Marcia Martel suggested a section be added regarding the planting of trees and/or shrubs at grave stone locations. This policy will be reviewed again at the December 13<sup>th</sup> meeting.

### Bid for Town Office Drawings:

- Three bids were received by Sue and Mike. The board reviewed and discussed each bid. Rob Begin made a motion to accept the bid from E.H. Danson. Marcia Martel seconded the motion. Motion passed 4-0. Sue Hayes will follow up with E.H. Danson.

### Citizen's Concerns:

- Dave Morrison gave a brief overview of the history of the town office/post office. He suggested that there is another review of building a new town office building.
- Dave Morrison also suggested a group sit down with Jim to review some of the roads in Waterford.

The board entered executive session at 8:13pm. Rob Begin made a motion to invite Heather Gonyaw into executive session. Marcia Martel seconded the motion. Motion passed 4-0.

### Executive Session - 1 V.S.A. § 313

- Fire Truck Contract
- Personnel – Clerk of the Boards.

The board came out of executive session at 9:22pm. The following action was taken:

- The board will seek a \$300,000 loan quotes from Passumpsic Bank, Union Bank and Community National Bank. The purchase of the fire truck will go before the Waterford voters on Town Meeting day.

- Regarding the Clerk of the Boards position. Rob will reach out to St. Johnsbury Academy to see if there are any business minded students who may be interested in the position.
- Marcia Martel made a motion to adjourn the meeting. Rob Begin seconded the motion. Motion passed.

Meeting adjourned at 9:23pm.



Waterford Selectboard Meeting - November 7, 2022

Sign In Sheet

Name  
Howard W. Kemick  
Debra Benoit  
Carolyn Fleming  
BRYANT FLEWING  
Martha Nutter  
MARTHA NUTTER  
Howard Jones  
HOWARD JONES  
HELEN PIKE  
Sukey Lutton  
David Morrison  
Chenax  
Jim Hayes  
Debbie Allard  
Adam Aremburg  
Maria Santos  
Robin Muel  
Ryan Aremburg  
Robert Gilloff

Signature  
Howard W. Kemick  
Debra Benoit  
Carolyn Fleming  
Bryant Fleming  
Martha Nutter  
Helen Pike  
Howard Jones  
Sukey Lutton  
David E. Morrison  
Chenax  
Jim Hayes  
Debbie Allard  
Maria Santos  
Robin Muel  
Ryan Aremburg  
Robert Gilloff