**Town of LaCrosse**

**Regular Council Meeting Minutes**

**June 13th, 2023**

***Notice:*** *Minutes which are public records, are notes taken to provide a summary memorandum of meetings or hearings and contain all official actions taken. Minutes are not intended to be a verbatim transcription of the meeting. If a person decides to appeal a decision made with respect to any matter at this Meeting or Hearing, an individual record of the proceedings may be necessary to ensure that a verbatim record is made*.

**The mayor called the meeting to order. The Pledge of Allegiance was recited.**

**Present:** Councilman Kyle Cheshire, Councilman Sheila Dubberly, Councilman Johnny Ho, Councilman Barbara Thomas, Vice Mayor Anthony Kelley, Mayor Dianne Dubberly, Town Clerk Crystal Phillips, and Town Attorney John Maines via Microsoft Teams.

**Approval of Minutes Regular Meeting 05-09-23:** Vice Mayor Kelley made a motion to approve the minutes. Councilman Thomas seconded the motion. Motion carried.

**Attorney – John Maines:**

Town attorney Maines advised the council to change the procurement policy administered by the clerk and mayor from $500 maximum to $1,000 maximum. Councilman Cheshire made a motion to amend procurement policy. Vice Mayor Kelley seconded the motion. The motion carries. Resolution 2008-02, Section A, will be revised to be presented at the next council meeting.

North Florida Exterior Pressure Washing quoted the same price as last year, with a low bid of $870, to power wash the town hall. Vice Mayor Kelley made the motion to accept the same low bid for $870 without further advertisement. Councilman Cheshire seconded the motion. The motion carried.

**New Business**

Sympathy Card signed by the council for Fire Chief Leonard’s sister passing.

Alachua County’s Sheriff Office Presentation by Sheriff Clovis Watson and Major Lance Yaeger. They offered to set up a substation in LaCrosse at the Town Hall. Councilman Cheshire made a motion to approve the substation. Vice Mayor Kelley seconded the motion. The motion carries.

Kathleen Thorne, RN, shared the report from the Alachua County Climate Fair.

In appreciation for the Duke Energy Foundation Grant Award received by the town, Duke Energy offered a sample metal logo template that could be produced and mounted to the fire department building with screws. Councilman Cheshire made the motion to approve the sample logo for production and mounting at the fire station. Vice Mayor Kelley seconded the motion. The motion carries.

Hunt Insurance – AD&D Renewal reviewed and signed by the mayor.

Mayor Dubberly advised the council of the town’s 2023 ISO Rating – Class 03 for commercial and industrial properties and Class 04 for one and two-family residential properties – as provided by Verisk, BCEGS Building Codes Department.

**Fire Department Report:**

The call report was submitted for council review. Deputy Chief Miller stated they are still working on revising the personnel rules and establishing a tobacco policy.

**Budget Report:**

Accountant Choi submitted the report for council review.

Vice Mayor Kelley made a motion to compensate Accountant Choi in the amount of $800 for audit duties. Councilman Cheshire seconded the motion. The motion carries.

**Reports:**

Mayor Dubberly discussed the Teams Meeting with Jessica Hurov, Small City Sponsorship Grant Program, in preparation for the town’s fall festival.

Mayor Dubberly reminded council members about meetings being set up with Commissioner Charles Chestnut.

Town Clerk Phillips shares the report School Board of Alachua County.

Town Clerk Phillips informed the council of Waste Pro rate increases.

Town Clerk questioned the council whether to advertise for tree trimming within the town along all streets and highways. Following discussion, the council agreed to put the tree trimming contract out for bids and to continue to accept ‘proof of a workers’ compensation certificate or workers’ compensation exemption certificate’. Vice Mayor Kelley made a motion to put the Tree Trimming Contract out for bids and to advertise in Alachua County Today newspaper. Councilman Cheshire seconded the motion. The motion carries.

Councilman Ho share the streetlight outings with Town Clerk Phillips and will report to Duke Energy and Clay Electric.

Vice Mayor Kelley made a motion to approve the bills, seconded by Councilman Dubberly, and which carried.

Vice Mayor Kelley made a motion to adjourn, seconded by Councilman Cheshire, and which carried.

Time: 7:40pm

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C. Dianne Dubberly, Mayor Crystal Phillips, Town Clerk