

Waterford Selectmen's Meeting

Monday, April 15, 2019

Town Clerk's Office

Attendees:

Selectmen: Gary Allard, Fred Saar, Bill Piper

Road Foreman: Lisle Houghton

Town Clerk: Jessy Pelow

Treasurer: Steven Eddy

Citizens: David Morrison, Kevin Gillander, Howard Remick, Linda Mitchell, Paul Bellefeuille, Kandis Barrett

Opening: Bill opened the meeting at 7:30pm.

Modification of Agenda: Davies Memorial Library Festival Permit and Survey for Town Meeting-Linda Mitchell moved up for discussion before the budget report. Paul Bellefeuille- Festival Permit added to the agenda for discussion after Linda Mitchell's Town Meeting survey discussion.

Approval of Minutes: Fred made the motion to approve the March 11th & 21st minutes. Gary seconded. All approved. The minutes and orders were signed.

Survey for Town Meeting: Linda Mitchell, who volunteered to help with the survey, asked the Selectboard what exact information they want on the survey. Selectboard noted that Australian Ballot voting goes from 7AM-7PM and should not be a part of the survey. The Town Meeting floor voting can begin and end at any time. Linda will put together the questions for the survey and be in touch with the Selectboard.

Paul Bellefeuille-Festival Permit: Northeastern Speedway Reunion festival permit was presented to the Selectboard. The event will be the weekend of July 12-14, 2019 from 7AM-4PM. Fred made the motion to approve the 2019 Northeastern Speedway Festival Permit with the condition that all vehicles driving on the track will maintain a reasonable speed as well as all of last year's conditions. Gary seconded the motion. All approved.

Davies Memorial Library Festival Permit: Kandis Barrett presented the Davies Library "Waterford Block Party" festival permit. The event will be held on June 7, 2019 from 5:30pm-8:30pm at the Waterford Fire Department. The event will be well advertised, contain one food truck (Mo's Backyard BBQ) and Catamount Arts will serve beer/cider under their alcohol license as well as soft drinks. There will be proper marking for the event, onsite parking, event volunteers directing traffic, accessible fire department restrooms, acoustic combo and paid attendees over age 21 will receive wristbands for ID. Fred made the motion to approve the Davies Memorial "Waterford Block Party" event and to waive the fees. Gary seconded the motion. All approved.

The Davies Memorial Library Board of Trustees ask the Selectboard to appoint Joseph Healy to the board, to fulfill Aaron Carr's unexpired term. Joseph will stand for election at the 2020 Town Meeting. Fred made the motion to appoint Joseph Healy to fulfill Aaron Carr's term until next 2020 Town Meeting. Gary seconded the motion. All approved.

Budget Report: Steve presented budget report to date. Steve reported that the Town received a check from the town insurance company (VLCT) in the amount of \$13,919.93 for the total damage cost from truck 4 electrical fire. Steve will follow up with VLCT regarding the damaged radio from the electrical fire, to see if it can be added to the insurance claim.

Citizens' Concerns: Dave Morrison brought to Lisle's attention at the bottom of Mad Brook Road Ben Lyons pond is level with the road. Gary will reach out to Ben and discuss.

Cota & Grass Driveway Permits: Selectboard signed both permits. Gary made the motion to approve Cota & Grass Driveway permits. Fred seconded the motion. All approved.

Sign Highway Annual Financial Plan: Selectboard signed. Gary made the motion to approve and sign the Highway Annual Financial Plan. Fred seconded the motion. All approved.

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Class IV to class III: Lisle compiled a list of all class IV roads that are currently maintained. He noted that they are graded once a year. It was encouraged by the State to upgrade these class IV roads to class III to be able to obtain State funds. Fred made the motion to research the qualifications and procedures to upgrade class IV to class III roads. Bill seconded. All approved except for Gary Allard who recused himself.

Remick/Woodland Road Intersection Update: Selectboard authorized Lisle to clear the bank and slope for adequate visibility.

Contracts for Highway Maintenance: Contracts for Highway projects have been updated.

Other: When VLCT came to review the truck 4 electrical fire damage, it was suggested that master disconnects are installed on all similar trucks.

Gravel Pit: Fred will touch base with Clayton Bullock regarding the potential pit and requirements.

Appoint PB & DRB Members/New Clerk: Fred made the motion to appoint Howard Remick and William Dimick to the Planning commission. Gary seconded the motion. All approved.

Fred made the motion to appoint Daphne Bullock to the Development Review Board. Gary seconded the motion. All approved.

Allison Hazen filled out proper paperwork for the Clerk position.

Broadband: Bill will research to see where the Town needs to begin and what is available for grants.

Black River Design: Fred presented a proposal for a pre-bond project to identify the projected cost for a new Town Office. After discussion the Selectboard approved the proposal and signed.

Green Up Day: Eighth grade class will be running Green Up Day in Waterford. This year's eighth grade class has double the children. Fred made the motion to approve \$500.00 to the Waterford Eighth Grade Class for their class trip. Gary seconded the motion. All approved.

NEMRC Cloud Discussion: Steve reported that NEMRC Cloud is \$10 per user per month. A trial run is necessary before completely switching over. Steve will set up NEMRC cloud for a trial period.

Computer for Delinquent Tax Collector: Bill made the motion to purchase and provide a Town owned laptop, monitor, keyboard/mouse, printer, USB cable, norton 360 and office 365 up to \$750 for the use of the Delinquent Tax Collector. Fred seconded the motion. All approved.

Appoint Fire Warden: Gary made the motion to appoint Kevin Colby as the Fire Warden. Fred seconded the motion. All approved.

Approval for Training Registrations: Fred made the motion to authorize \$100 for training registrations for Town Personnel. Gary seconded the motion. All approved.

CAI Tax Map Maintenance Proposal: Gary made the motion to approve the February 11, 2019 CAI Tax Map Maintenance Proposal. Fred seconded the motion. All approved.

Conserve the Town Charter: Fred will research options for conserving the Town Charter.

Other: Town of Waterford Local Emergency Plan will be up to date by the May Selectboard meeting.

Adjourn: Gary made the motion to adjourn. Fred seconded the motion. The meeting adjourned at 9:40pm.

Approved:
Date:

Jessy Pelow
Town Clerk