



Kingshurst Parish Council

The Library, Marston Drive, Kingshurst, Birmingham B37 6BA
 Mobile: **07484 057258**
 Email www.kingshurstparishcouncil@gmail.com

Minutes of the meeting of Allotment committee

on Thursday 13th October 2022.6.00pm,

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

Council Members: (Chair) M Frampton, S Daly, P Sultana, M Brain
 Member: Co-op J Edwards

Council Members Present: M Frampton, M Brain
In Attendance: Paula Coyle - Clerk, Co-op J Edwards
 3 Members of the public
 3 Plot holders

Paula Coyle

Clerk Paula Coyle

Minutes

| | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1. | Welcome and Housekeeping | |
| 1.1 | General housekeeping. | |
| 2. | To receive apologies. Cllr Daily, submitted apologies (Personal) Cllr Sultana, submitted apologies (Personal) Resolved: That Cllr Daily and Cllr Sultana absence be approved | |
| 3. | To receive members' declarations of disclosable (pecuniary and other) interests. None | |
| 4. | | |
| 5. | Elect Vice Chair of the Allotment Committee Resolved: To be deferred to next meeting Thursday 8 th December 2022 | |
| 6. | Items for consideration at Committee Meeting | |
| 6.1 | Derelict plots Resolved: New plot holders to be contacted and offered plots. Resolved: Plot 20, to be given further time to tidy up the plot. Under terms 2a of the Tenancy agreement, work to commence on plot 20, | Clerk |

| | | |
|-------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| | Saturday 15th October. | Clerk |
| 6.2 | Depositing of rubbish on plot Resolved: Letter to be sent to all plot holders. (Letter attached) | |
| 6.3 | Date for skip Resolved: 12th November | |
| 6.4 | Maintenance of hedge. Resolved: Maintenance booked in for the last cut of the year. The damaged fence will be repaired. | Clerk |
| 6.5 | Clearance of end plot. Resolved: Quotes have been arranged | M/F |
| 6.6 | Removal of trees from the community garden Resolved: Clerk to get a quote for trees to be removed, this will be ongoing as a large number have been suggested for removal. Cllr Frampton to check TPOs. | M/F Clerk |
| 6.7 | Agreed at Full Council 29/09/22, for consideration, the installation of toilet facilities, at the community garden. Resolved: M/F to research toilet facilities for allotment garden, Clerk to email links to all plot holders, other ideas and solutions are welcome Waterless Toilet facility at Kingshurst community garden. Estimated price with fitting is about £15,000. https://www.waterlesstoilets.co.uk https://natsol.co.uk/examples/allotment-and-garden-toilets/ | M/F |
| 6.8 | Fire scheduled Resolved: Saturday 5th November, clerk to email all plot holders M/F to alert the fire brigade | |
| 7 | Draft Allotment Terms and conditions “Guidelines” Document. | Clerk |
| 7.1. | To arrange plot holders meeting Resolved: Venue Pavilions, date to be confirmed. | |
| 7.2. | Draft Terms and conditions: Item 3.9, Sheds and other structures, sheds should not exceed in height 8ft x 6ft, 2.4m x 1.8m Resolved: agreed to implement dimensions in terms and conditions | |
| 7.3. | Draft Terms and conditions: Item 3.10, unsafe structures. Resolved: Agreed to implement in terms and conditions | |
| 8. | Community garden: | |
| 8.1 | To receive report from Cllr Frampton Verbal report was received Resolved: Cllr Frampton, (Chairman's report attached) | |

| | | |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| <p>8.</p> | <p>Public Participation</p> <p>1) A shed has been removed from an unused plot and has been placed on the community garden, the clerk has had permission from the previous plot holder to donate the shed to the community garden.</p> <p>2) Lock having to be replaced again J/E, suggests maybe we go back to having keys.</p> <p>J,Edwards will research locks and report back to plot holders meeting</p> <p>Cllr Brain will research electronic card locks and will report back to the plot holders meeting</p> <p>New combination lock has been purchased,to replace the damaged one, and has been fitted to the Allotment gate.</p> <p>Meeting closed at 6.55pm.</p> | <p>J/E</p> <p>M/B</p> |
| <p>9.</p> | <p>Date of the Next Meeting: Thursday 8th December 2022,6.00 pm at the Seeds of Hope, Overgreen Drive.</p> | |