



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD (EB) MEETING MINUTES
Thursday, 5 November 2015, 1100-1100

1. Agenda

- **October Minutes:** Approved

2. Committees

- Outreach and Publicity
 - i. There are 1,500 people on list of expired memberships. Please review the list and reach to members of your constituencies.
 - ii. This quarter's outreach event will be forgone. Holiday season events in addition to the Holiday party traditionally have low attendance.
 - iii. Mr. Olden distributed an 'early careerist' flyer for the Holiday Party. President Anderson requested the flyer to be sent to the VPs.

****Remember to bring to the holiday party a toy for Toys-for-Tots and food for the Food Drive!**

- Training and Education Committee
 - i. Management Concepts-(November Registrations)
 - 1. Both courses cancelled (at no cost!) due to low registration. (Only 9 individuals registered for the 5 November 2015 course.)
 - 2. FM Connect Survey- Only 9 Responses. Responses were mixed between level 2 requirements and level 3 requirements.

3. Treasurer –

- September Reports
 - i. Profit and Loss
 - ii. Balance Sheet
- 2015-2016 Budget-

****President Anderson said she would send a mark up to the Treasurer of the budget, but otherwise the September financials are approved.**

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- Pets for Vets Donation-Check still not cashed. Deb Delmar said she would provide a POC.
- Audit going smoothly. November 15th is the Deadline. Anticipating a favorable opinion.

4. New Business

- Luncheon Strawman- Need a nicer version for the Website. We need to update the strawman to show elections in June and the December event on the 15th.
- November Luncheon- Intention to pass out the Holiday Flyer, Remind everyone of the SOME event, and distribute flyers for the two courses (Management Concepts) in January.
 - i. We also noted we need to renew the Westin Contract, and that Gretchen (President) and Matz (President elect) would call Milli on this topic.
- Holiday Party Reservation – We will need a photographer for the 15th. Additionally, we need of VIPs to distribute the electronic invitation.
- Community Service Events- SOME Event-Still planned for 8 December
- We noted we will need to publish the Quarterly newsletter in November.

- We noted the Mini PDI registration will be available December 1st.
 - i. Army anticipates attending.
 - ii. Corporate is full throttle planning!
- BIO Discussion-
 - i. No Phone Numbers
 - ii. No Government Emails
 - iii. Requested a Strawman
- 5-Star Requirement- The Newsletter will require a content article. Whoever sponsors the Luncheons for this quarter should write a piece.

Attendance:

(X - in person / T- by telecon)

Executive Board			Committees	
			Ms. Rita Finney	Corporate/Ret Asst Sec
X	Ms. Gretchen Anderson	President	Ms. Ann McDermott	Audit
T	Mr. Mats Persson	President Elect	Ms. Wendy Pouliot	T&E
X	Ms. Ginger Schmid	Secretary	Mr. Edson Barbosa	T&E
T	Ms. Raquel Kuhfahl	Treasurer	Mr. Jeff Norris	O&P
	Ms. Cynthia Curry	DoD VP	Ms. Veniceza Critton	O&P
	Ms. Hannah Francis	DoD Asst Sec	Ms. Millie Thompson	T&E
	Ms. Cynthia Crippen-Black	Army VP	T Mr. Dan Olden	O&P
	Ms. Dionne Bailey	Army Asst Sec	Ms. Deb Delmar	PDI
X	Mr. Robin Farley	Navy VP	Mr. Ramni Abdul-Jalaal	PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec	Mr. Rocky Wilber	O&P
	Mr. Jane Roberts	USMC VP	Mr. Mo Kohistani	O&P
	Mr. Jonathan Newell	USMC Asst Sec	Ms. Lisa Donahue	T&E
	Mr. Benjamin Yarish	USAF VP	T Ms. Terry Placek	T&E
T	Mr. Michael J Harvey	USAF Asst Sec	T Mr. Wayne Whiten	O&P
	LT Mark Sanchez	USCG VP		
	LT Andy Youngle	USCG Asst Sec		
T	Ms. Deb Delmar	Corporate/Retired VP		