

**TOWN OF WATERFORD  
DEVELOPMENT REVIEW BOARD (DRB)  
MEETING DATED APRIL 21, 2014  
MINUTES**

**MEMBERS PRESENT:** Bernie Brochu, Jack Newland, Kevin Gillander, Dot Borsodi, Charlie McMahon. Jennifer d'Agostino

**MEMBERS ABSENT:** Bob duMaire

**NON-MEMBERS PARTICIPATING:** Tony Dwyer, and Secretary, Carol Priest

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Bernie brought the meeting to order at 7:00 P.M.

**1. March 17, 2014 Minutes**

Bernie called for a motion.

Kevin moved to accept the minutes of the March 17, 2014, meeting.

Jack seconded the motion.

Bernie called for a vote and all present approved the motion.

**2. Tony Dwyer Appeal of A. O. Notice of Violation(s)**

Tony Dwyer, 812 Higgins Hill Road, presented written notices of violation he had received from the Administrative Officer regarding the driveway and upper lot site-work he performed. Mr. Dwyer indicated he had called the A.O. but had not received a call back to discuss the issue. He then contacted the town clerk, who advised him of the date of the DRB meeting. He also stated he received a permit for the driveway from the town of St. Johnsbury, as the driveway accesses the road in that town and not Waterford. The board reviewed documents on file and advised Mr. Dwyer to provide a copy of the permit obtained from St. Johnsbury for that driveway. In addition, Bernie, Kevin, and Jennifer will visit the site to view the driveway in question. A second notice of violation issued by the A.O. denied Mr. Dwyer a Certificate of Compliance for a project permitted under #11-05. Both notices were dated April 3, 2014. The permit #11-05 dealt with excessive slopes or unseeded/unstabilized excavation on the property. Mr. Dwyer was advised to appeal the A.O.'s decision in writing after the scheduled site visit by the aforementioned board members. In addition, Bernie will contact the former A.O. Gib Trenholme to obtain a copy of the permit #11-05. He will also contact VLCT about driveways with parcels in two towns. The discussion was tabled until the next meeting on May 19, 2014, and no action was taken.

### **3. Jack and Noreen Newland Appeal of A. O. Notice of Violation**

Board member Jack Newland presented a copy of a Notice of Violation dated April 4, 2014, that he received from former Administrative Officer Gib Trenholme. The notice stated the knee-walls, roof, and gable enclosure that was added was beyond the scope of permit #07-13, but that permits #10-27 and #12-16 were in compliance. Jack stated that he attended the recent Selectboard meeting and was advised to bring the matter to the DRB. Bernie agreed to contact the town clerk to obtain the three relevant permits and ask Mr. Trenholme to attend the next meeting for clarification.

### **4. Other Business**

The secretary informed the board that the Planning Commission is in the process of interviewing for the vacant position of Administrative Officer, as instructed by the Board of Selectmen.

There was no other business.

Dot moved to adjourn the meeting.

Jack seconded the motion.

Bernie called for a vote and all present approved the motion.

The meeting adjourned at 9:00 P.M.

Respectfully submitted,

Approved by:

Carol Priest, Secretary