



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

## Minutes of the meeting of

### Full Parish Council

on Thursday 12<sup>th</sup> June 2025 at 6.00pm,

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

**Council Members:** Cllr D Cole (chair), Cllr B Donnelly (Vice-Chair) Cllr L Cole, Cllr S Daly, Cllr M Frampton, Cllr J Edwards, Cllr M Asante, Cllr J Kimberley, Cllr L Baillie, Cllr L Browning, Cllr M Brain, Cllr S Golby.

**Council Members Present:** D Cole (chair), L Cole, M Frampton, J Kimberley, Cllr L Browning, Cllr J Edwards,

**In Attendance:** 2 Members of the public

Paula Coyle  
Clerk to Kingshurst Parish Council

## Minutes

<u>Item</u>		<u>Action</u>
1.	<b>Welcome and Housekeeping:</b> Chair Cllr D Cole welcomed everyone to the meeting of Kingshurst Parish Council and went through housekeeping rules	
2.	<b>Apologies:</b>  Apologies were received from Cllr B Donnelly, Cllr M Asante, Cllr S Golby, Cllr S Daly, Cllr M Brain, Cllr L Baillie  <b>Resolved:</b> That all the above absences are approved.  <i>‘Cllrs were reminded that Members who cannot attend a meeting should tender apologies to the clerk’</i>	

3.	<b>Declarations of disclosable (pecuniary and other) interests:</b> None	
4.	<b>Dispensation requests:</b> None	
5.	<b>To approve the minutes of the last meeting 15<sup>th</sup> May 2025</b>  <b>Resolved:</b> That minutes of the last Full Council meeting held on 15 <sup>th</sup> May 2025, be approved as amended, Minutes were approved, and signed by the Chair as a true record.	
6.	<b>Finance.</b>  <b>6.1</b> Finance Report - Cllr Browning Finance Report - To Approve payments for April and May 2025.  <b>Resolved: Reconciliation Report and Bank Statements</b> The closing balance as at the end of December is £59,823.08.  <b>6.2</b> Internal Audit Certificate received. <b>Resolved:</b> Internal audit Certificate  <b>6.3.</b> The Annual Governance Statement for 2024/25, to be approved and signed by the chairman and the clerk <b>Resolved:</b> The annual Governance statement was approved and signed by the chairman and the clerk.  <b>6.4.</b> The Annual Governance and accountability Return 2024/25, the end of year accounts and accountability statements for 2024/25- report has been sent to all councillors <b>Received:</b> All members have received a copy of the end of year accounts  <b>6.5.</b> The Dates for the Public Inspection of Accounts commencing on 17th June 2025 - 28th July 2025. <b>Approved:</b> Dates have been confirmed for the Public inspection of Kingshurst Parish Councils Accounts	

7.	<p><b>Parish Council and Committee Reports</b>  <b>Consideration of the recommendations made by a committee.</b></p>	
7.1.	<p><b>Committee Reports</b>  Cllr Edwards provided an update on the progress of the community garden project.  He reported on a meeting to be held with Blue Diamond – Melbicks, as well as a separate meeting attended by the committee, Clerk the Chairman (Cllr David) to discuss the future of the community garden becoming a Charitable Incorporated Organisation (CIO).  This proposal was also discussed with Solihull Council, who have indicated their support for the decision. It was noted that transitioning to a CIO structure would enhance opportunities for the community garden to access external funding, as its current attachment to the Parish Council is limiting eligibility for certain grants.</p>	
7.2.	<p><b>Grant Application</b></p> <p><b>Grant Oversight</b>  The Clerk informed members that a local resident has just raised a query regarding charitable grant recipients and whether the support being provided is reaching local residents. In response, the Parish Council will now ask <b>all organisations</b> submitting grant applications to include anonymised data on the beneficiaries, including postcode areas and a breakdown of how the grant will benefit residents of Kingshurst. This is to ensure transparency and that grant funding is delivering direct impact within the local community.</p>	
7.2(a)	<p><b>Grant Application – Seeds of Hope</b>  A grant application was received from Seeds of Hope for support towards their community meals project.  <b>Resolved:</b> The grant application was approved.</p> <p>An award of £500 will be granted to Seeds of Hope.</p>	
7.2(b)	<p><b>Grant Application – Connections Church - Men's Mental health group</b>  <b>Resolved:</b> The grant application was approved.</p> <p>An award of £250 will be granted to the Men's mental health group. The grant application will be sent to Fordbridge Town Council.</p>	

<p><b>8.</b></p> <p><b>8.1</b></p> <p><b>8.2.</b></p> <p><b>8.3.</b></p>	<p><b>Information Items:</b>  <b>To receive and discuss items for information and comment/action if appropriate</b></p> <p><b>Proposed changes to polling arrangements in Solihull</b>  Some changes to where Solihull residents can vote in future elections have been proposed. Residents can now provide feedback on the proposals as part of a final consultation which takes place for six weeks from <b>Monday 2 June</b> until <b>Monday 14 July</b>.  Please visit <a href="http://www.solihull.gov.uk/pollingreview">www.solihull.gov.uk/pollingreview</a> for more information and to submit a response.</p> <p><b>Noted:</b> Final consultation which takes place for six weeks from <b>Monday 2 June</b> until <b>Monday 14 July</b>.</p> <p>Kingshurst-Fordbridge-Ward-Profile  <a href="https://www.solihull.gov.uk/sites/default/files/2024-04/Kingshurst-Fordbridge-Ward-Profile.pdf">https://www.solihull.gov.uk/sites/default/files/2024-04/Kingshurst-Fordbridge-Ward-Profile.pdf</a>  <b>Noted:</b> Ward Profile</p> <p><b>New email address for clerk</b></p> <p><b>Resolved:</b> Best practice for the clerk to have a .GOV email address all members will be sent email, the clerk will still be available on the Kingshurst parish council email address</p>	
	<p><b>Public Participation</b>  To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.</p> <p><i>‘Resident was invited to attend KPCs, next Environment Committee meeting to discuss possible support for a Babbs Mill group he is leading’.</i></p>	
<p><b>9.</b></p>	<p><b>Date of the next meeting</b>  Thursday 11th September at the Seeds of Hope, at 6pm</p>	

<p><b>10.</b></p>	<p><b>Exclusion of public and press.To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</b></p> <hr/> <p><b>10.1. Employment Tribunal Case Submission</b></p> <p><b>Noted:Employment Tribunal Number 4 Kimberly v Kingshurst Parish council</b></p> <p>The next hearing date will take place on 15th September by Video</p>	
	<p>Meeting closed at 6:35pm</p>	

Signed (Chair)

Date: