

RESORT IMPROVEMENT DISTRICT #1
GENERAL MANAGER'S REPORT
MARCH 2021

GENERAL MANAGER'S ACTIVITIES:

- Attended field staff meetings.
- Corresponded with community members, public agencies, and community organizations.
- Attended various board, committee and staff meetings.
- Collaborated with the HBHRCD, SHFPI regarding the future of the Marina property.
- Attended Measure Z Citizen's Advisory Committee meeting.
- Assisted Tetra Tech gathering data for PDM Portable Emergency Generators Grant Application.

ADMINISTRATION DEPARTMENT:

- Attended various board meetings and staff meetings.
- Updated and made adjustments to RID web page for .gov compliance.
- Made adjustments to the new billing meter read database.
- Completed training and initial steps to implement online credit card utility payment option.
- Completed Golden State Risk Management Accreditation Program Application.
- Assisted Tetra Tech gathering data for PDM Portable Emergency Generators Grant Application.

WATER TREATMENT DEPARTMENT:

- Re-glued Dick tank roof patches, covering holes.
- Polymer feed, streaming current controller probe and piston cleaned.
- Filter media arrives.
- Hydrant data for multiple lots sent out.
- Lower Pacific Drive, close to Steelhead Court, fire hydrant replaced. Due to a previous leak repaired by a clamp.
- Humboldt Loop at Seaview Point, fire hydrant replaced. Due to a vehicle running it over.
- Flush system from Jerry tank, down SC Road to SC General Store.

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- Water permit report filed through RMS site.

WASTEWATER TREATMENT DEPARTMENT:

- Chlorine contact chamber cleaned.
- Emergency generator exhaust cap replaced.
- “Whirly Bird” vent replaced in center of sludge drying room.
- Sludge bags hauled to Fortuna for disposal at Recology Eel River.
- NPDES renewal work

POWER GENERATION & DISTRIBUTION DEPARTMENT:

- Removed a hazard tree on Redwood Rd.
- Took bucket truck in for Service.
- Completed Bud tank pipeline project.
- Patched Dick tank roof.
- Fixed roof vent on sludge building.
- Changed out 5 poles.
- Outage from PG&E.
- Outage on Toth Rd.

PARKS AND RECREATION AND MISCELLANEOUS:

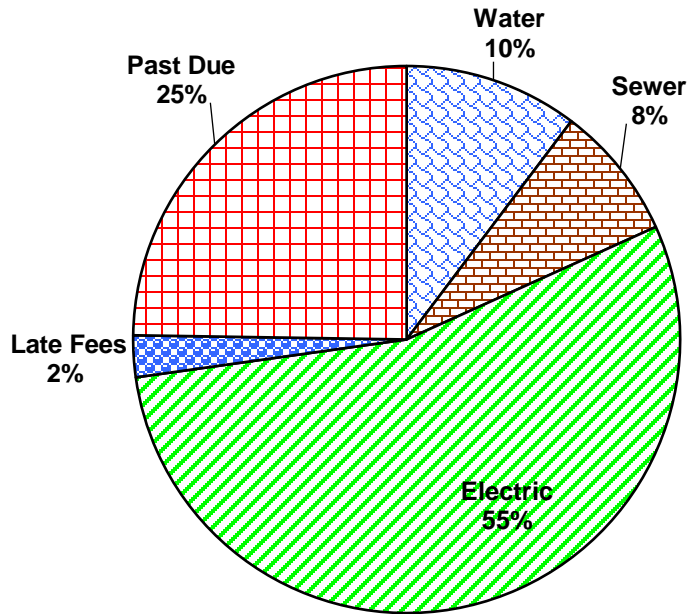
- ARC-GIS work. Photo, data entry for Generator grant.
- Work with local engineer on water and wastewater ideas.
- New Ford F-150 to Harper in Eureka for Oil Change and Rear Camera recall.
- New Ford F-150 to Rosewood body shop to have bumper replaced, from previous accident.
- Tires replaced on Ford F-150.

END OF GENERAL DISCUSSION
Provided by: RID Staff Members
OPERATIONAL DATA FOLLOWS

**APPENDIX OF OPERATIONAL DATA FOR THE
 MONTH OF MARCH, 2021**

ADMINISTRATION

**Utility
 Billing:**



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing	Last Years Billing Total
Water	\$26,154	\$0	\$2,481	\$0	\$28,636	\$24,420
Sewer	\$19,736		\$2,420		\$22,155	\$22,134
Electric	\$127,144	\$0	\$24,662	\$0	\$151,806	\$111,459
Late Fees	\$5,924		\$920		\$6,844	\$5,783
Past Due	\$57,702		\$11,199		\$68,901	\$48,181
Total	\$236,659	\$0	\$41,683	\$0	\$278,342	\$211,979
	85.0%	0.0%	15.0%	0.0%		

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage	Last Years Total Metered Usage
Water (cuft)	255,074	31,086	57,887	344,047	261,782
	74.1%	9.0%	16.8%		
Elec (KwH)	348,621	70,085	44,128	462,834	374,266
	75.3%	15.1%	9.5%		

PARKS AND RECREATION

GOLF LINKS:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fee Total	\$10,088.00	\$1,334.00	\$11,422.00	
Total Revenue to Date			\$11,422.00	\$10,000.00

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY
 THANKYOU FOR SUPPORTING CONTINUED OPERATION**

Honorable Golfers March 2021

Green Fees Golfer's Name	Date	Greens Fee Amount	Annual Greens Fee Amount	March Grand Total
Kiosk Cash	3/31/21	\$874		\$874
Credit Cards	3/31/21	\$460		\$460
Total				\$1,334.00

FIRE DEPARTMENT

RESPONSES:

	<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>F/F Turn-out</u>
Medical Aid:	2049	3/3	1	6 F/Fs
Public Assist: Smoke Alarm	2334	3/11	1	5 F/Fs
Public Assist: Lockout	2369	3/12	1	2 F/Fs
Public Assist: Welfare check	2415	3/13	1	2 F/Fs
Public Assist: Disabled vehicle	2466	3/15	1	1 F/F
Public Assist: Hydrant hit	2476	3/16	1	1 F/F
Medical Aid:	2508	3/17	1	6 F/Fs
Medical Aid: w/Gulch	2526	3/17	1	7 F/Fs
Public Assist: Tree down	2573	3/19	1	4 F/Fs
Public Assist: Lift assist	2604	3/20	1	4 F/Fs
Medical Aid: Head injury	2623	3/21	1	6 F/Fs
Medical Aid:	2642	3/22	1	5 F/Fs
Public Assist: Plane fuel leak	2843	3/27	1	4 F/Fs
Medical Aid:	2863	3/28	1	4 F/Fs
Public Assist: Lift assist	2904	3/29	1	1 F/F
Medical Aid:	2926	3/30	1	5 F/Fs
Wildland Fire	2954	3/30	1	7 F/Fs
Medical Rescue: With USCG	2975	3/31	1	6 F/Fs

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EQUIPMENT STATUS:

	ID	
Command/Ocean Rescue	5100	In Service
Brush Engine	5111	In Service
WUI Type 1 Engine	5116	In Service
Command Type 6 Wildland Engine	5146	In Service
Rescue/Engine Type 6	5147	In Service
Rescue/Ambulance	5171	In Service
RIB 17ft Boat	5172	In Service
Yamaha Jet Ski	5173	In Service
4 x 4 Quad	5174	In Service
Polaris Ranger 6 x 6 ATV	5175	In Service

TRAINING ACTIVITIES:

	<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
Fire Drill:	3/3	DO meeting	6 F/Fs
Fire Drill:	3/3	Inventory	12 F/Fs
Med Drill:	3/10	ALOC	15 F/Fs
Fire Drill:	3/17	Review calls, pump 5116	8 F/Fs
Fire Drill:	3/24	Conex "Garage burn" + HCFCA zoom	16 F/Fs
Fire Drill:	3/31	Review responses, check wildfire scene	12 F/Fs

OTHER OUTSIDE TRAINING:

<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
3/20	Help at Covid-19 Clinic RRHC	1 F/F
3/22	SHFCA at Redway Fire	2 F/Fs
3/23	CISD after firefighter death - Briceland Fire	2 F/Fs

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	3	
• F/Y Connections to date:	<u>3</u>	

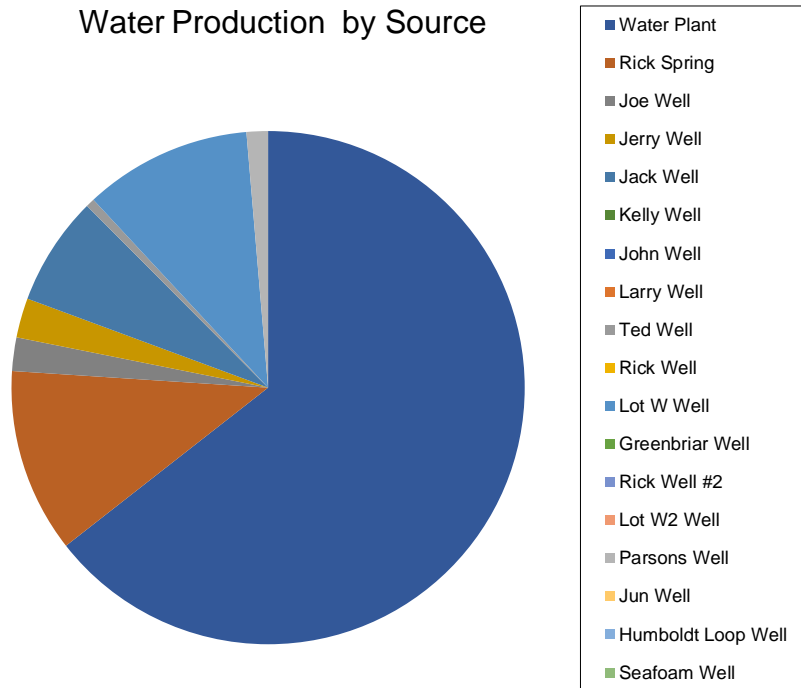
POWER OUTAGES:

• Scheduled Outages:	2	Cove Pt West, Bambi/Fawn/Machi area
• Unscheduled Outages:	4	PGE whole Cove
• Total # of Outages:	<u>6</u>	

WATER UTILITY

- Total Gallons Finished Water Produced: 4,008,794 gallons
- Water Plant (Telegraph Crk): 2,583,000 gallons
- Rick Spring (Toth Rd): 465,040 gallons
- Joe Well (Cougar Rd): 84,599 gallons
- Jerry Well (Willow Glen Rd): 99,933 gallons
- Jack Well (Willow Glen Rd): 276,162 gallons
- Kelly Well (Kelly Rd): 0 gallons
- John Well (King's Peak Rd): 0 gallons
- Larry Well (Wood Ct): 0 gallons
- Ted Well (Shaller Ct): 22,216 gallons
- Rick Well (Toth Rd): 0 gallons
- Lot W Well (Willow Glen Rd): 423,705 gallons
- Greenbriar Well (Toth Rd): 0 gallons
- Rick Well #2 (Toth Rd): 0 gallons
- Lot W2 Well (Willow Glen): 0 gallons
- Parsons Well (Parsons Rd): 54,140 gallons
- Jun Well (Raintree Cr): 0 gallons
- Humboldt Loop Well: 0 gallons
- Seafoam Well: 0 gallons

Water Production by Source



- Water Treatment Plant Hours of Operation: 296.9 hours
- Monthly Rainfall Total: 5.97 inches
- Previous 20/21 Annual Rainfall Total: 39.93 inches
- Current 20/21 Annual Rainfall Total: 45.90 inches

WATER SERVICE CONNECTIONS:

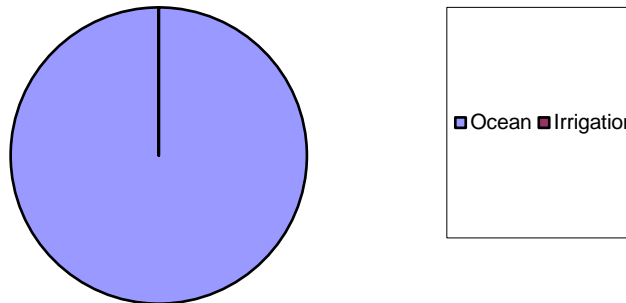
	<u>Locations</u>
• Services Requested:	0
• Services Connected:	0
Previous Connections	5
• F/Y Connections to date:	5

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	123,947 gals/day
Low:	59,152 gals/day
Monthly Total:	2,503,677 -

Wastewater Treatment Plant Effluent



SEWER SERVICE CONNECTIONS:

	<u>Locations</u>
• Services Requested:	0
• Services Connected:	0
Previous Connections	3
• F/Y Connections to date:	3

CAPITAL CONSTRUCTION PROJECTS

Construction work. Assistance with the electrical department, & Cal-Fire crews.

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INTRA DEPARTMENTAL SAFETY MEETINGS

Date	Items Discussed
3/1/2021	Online, Target Solutions.

**ON-CALL INCIDENT
 REPORT**

Date/Time	Location	Description of Incident
3/17/2021 6:00 PM	Houses effected by the Humboldt loop fire hydrant break on 3/16/21	Bacteriological lab results came in after hours, distributed boil water notice cancellations.
Personnel Responding:		Garrett Wass, Frank Wilson

Date/Time	Location	Description of Incident
3/16/2021 1:35 AM	Humboldt Loop/Seaview Point fire hydrant	Alerted to fire hydrant break. Arrived and shut down valves.
Personnel Responding:		Garret Wass, Jon Aronson, Bud Lair

Date/Time	Location	Description of Incident
3/3/2021 7:15 PM	LS # 2	Reset pump # 1 and pump # 2- Pumped levels down and return pumps to auto.
Personnel Responding:		Bud Lair

END OF REPORT