

**Agenda**  
**Regular Meeting of the**  
**Harrisburg Township Park District**  
**Board of Commissioners**  
**June 17, 2022 - 8:00 AM**  
**Harrisburg Park Office**



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Consent Agenda:
  - a. Approve May 20, 2022 Board Minutes
  - b. Approve Bills – May 20, 2022 through June 16, 2022
  - c. Approve Unaudited Financial Reports – May 2022
4. Closed Session pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act (if requested)
  - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
  - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. Reconvene to Open Session (possible actions following Closed Session)
6. Unfinished Business
  - a. Discuss / Approve updates regarding COVID-19
  - b. Discuss / Approve Designations of Bond Funds
  - c. Discuss / Approve Jehovah's Witness Church Property Updates
  - d. Discuss / Approve Diefenbach Property (823 W. Poplar) Purchase Updates
7. New Business
  - a. Discuss / Approve transferring money from General Fund to cover fiscal year debt of Pool Account
  - b. Discuss / Approve Amending Appropriation Ordinance for FY22 Expenses above Appropriated Amounts
  - c. Discuss Legence Bank – Letter of Credit for excess Bank Funds
  - d. Discuss / Approve the need for FY2022 Audit
  - e. Discuss FY2023 Preliminary Budget & Appropriation Ordinance – Will be available for review for 30 days for public inspection prior to Public Hearing
  - f. Discuss / Approve Resolution 2022-0617 Resolution Establishing Salary Schedule
  - g. Discuss / Approve Full-Time Staff Salaries for FY2023
8. Risk Management and Loss Control Committee Meeting
  - a. Roll Call
  - b. Unfinished Business
    - i. None

- c. New Business
  - i. Discuss Incident with Worker Injury – Claim 22C08K283246
  - ii. IPARKS Summer 2022 Newsletter
- d. Discuss / Approve any additional items of safety concern
- e. Adjourn Committee Meeting

9. Department Reports

- a. Director Report (See Attached Handout)
- b. Recreation Report (See Attached Handout)
- c. Maintenance Report (See Attached Handout)

10. Next Meeting Date:

- a. Regular Meeting on July 15, 2022 at 8:00 AM at Harrisburg Park Office

11. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or [bemery@harrisburgpark.net](mailto:bemery@harrisburgpark.net) a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. As a result of COVID-19, the public may not be able to attend an open meeting because of compliance with quarantine or isolation orders or general efforts to remain at home during the pandemic. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on June 17, 2022. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is [freeconferencecall.com](http://freeconferencecall.com). The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of [freeconferencecall.com](http://freeconferencecall.com).

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.