

**Agenda**  
**Regular Meeting of the**  
**Harrisburg Township Park District**  
**Board of Commissioners**  
**November 17, 2023 - 8:00 AM**  
**Harrisburg Park Office**



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Consent Agenda:
  - a. Approve October 20, 2023 Board Minutes
  - b. Approve Bills – October 20, 2023 through November 13, 2023
  - c. Approve Unaudited Financial Reports – October 2023
4. Closed Session pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act (if requested)
  - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
  - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
5. Unfinished Business
  - a. Discuss / Approve Designations of Bond Funds
  - b. Discuss / Approve 2022 OSLAD Grant Updates
  - c. Discuss / Approve 2022 OSLAD Grant Bank Account Balance
  - d. Discuss / Approve DCEO Skatepark Grant Updates
  - e. Discuss / Approve Lincoln St Property – Land Survey (Boundary) Plat Updates
  - f. Discuss / Approve Pros & Cons of Park District running Recreation Sports Programs
6. New Business
  - a. Discuss / Approve Ordinance 2023-1117 An Ordinance Levying the Taxes for the Harrisburg Township Park District, Saline County, Illinois for 2023
    - i. Truth in Taxation Certificate of Compliance
    - ii. Certificate of Secretary
  - b. Discuss / Approve Statement of Receipts and Disbursements for FY July 2022 through June 2023
  - c. Discuss / Approve FY2023 Audit
  - d. Discuss / Approve FY2023 Illinois Annual Financial Report (AFR)
  - e. Discuss 2024 Proposed Board Meetings Date, Time, and Location
    - i. Currently 3rd Friday of each month at 8:00 AM at Park Office Community Room
  - f. Discuss / Approve using designated Bond Project Funds to pay off Bond Debt due in December
    - i. Money will be replaced as soon as park receives all payments from Saline County
  - g. Discuss / Approve Annual Review of Information Security Policy Document
  - h. Discuss Local Government Efficiency Committee 2<sup>nd</sup> Meeting

7. Risk Management and Loss Control Committee Meeting
  - a. Roll Call
  - b. Unfinished Business
    - i. None
  - c. New Business
    - i. None
  - d. Discuss / Approve any additional items of safety concern
  - e. Adjourn Committee Meeting
  
8. Department Reports
  - a. Director Report (See Attached Handout)
  - b. Recreation Report (See Attached Handout)
  - c. Maintenance Report (See Attached Handout)
  
9. Next Meeting Date:
  - a. Regular Meeting on December 15, 2023 at 8:00 AM at Harrisburg Park Office
    - i. Local Government Efficiency Committee 2<sup>nd</sup> Meeting on December 15, 2023 at 9:30 AM at Harrisburg Park Office (immediately following Park Board Meeting but not before 9:30 AM)
  
10. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or [bemery@harrisburgpark.net](mailto:bemery@harrisburgpark.net) a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. As a result of COVID-19, the public may not be able to attend an open meeting because of compliance with quarantine or isolation orders or general efforts to remain at home during the pandemic. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on November 17, 2023. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is [freeconferencecall.com](http://freeconferencecall.com). The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of [freeconferencecall.com](http://freeconferencecall.com).

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.