

Agenda
Regular Meeting of the
Harrisburg Township Park District
Board of Commissioners
January 19, 2024 - 8:00 AM
Harrisburg Park Office



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. Comments From the Public
3. Special Business: Recreation Department
 - a. Discuss / Approve Park District establishing a Recreation Department and Possibility of Recreation Director position
 - b. Discuss SYSA Signed Resolution 2023-1215 Resolution Establishing Soccer (SYSA) Affiliate Association Agreement
 - c. Discuss / Approve Resolution 2024-0119-1 Resolution Establishing Affiliate Association Financial Responsibilities
 - d. Discuss / Approve Resolution 2024-0119-2 Resolution Establishing Salary Schedule
4. Consent Agenda:
 - a. Approve December 15, 2023 Board Minutes
 - b. Approve Bills – December 12, 2023 through January 15, 2024
 - c. Approve Unaudited Financial Reports – December 2023
5. Closed Session pursuant to 5 ILCS 120/2(c)(2) of the Illinois Open Meetings Act (if requested)
 - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
 - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
6. Reconvene to Open Session (possible actions following Closed Session)
 - a. Discuss / Approve July 21, 2023 Closed Session Meeting Minutes
 - b. Discuss / Approve Resolution 2024-0119 Resolution Regarding Review and Release of Closed Session Minutes
7. Unfinished Business
 - a. Discuss / Approve Designation of Bond Funds
 - i. Review / Approve List of Remaining Designated Bond Fund Projects for 2022 Bond Series
 - b. Discuss / Approve 2022 OSLAD Grant Updates
8. New Business
 - a. Discuss OSHA Form 300A – Summary of Work-Related Injuries and Illnesses
 - b. Discuss 5 ILCS 420/4A-106.5 – Filing list of persons who are required to file economic statements of interest pursuant to the Illinois Governmental Ethics Act

- i. Distribute and Complete Statement of Economic Interest Forms
 - c. Discuss / Approve Bill Trees Memorial Pool
 - i. 2023 Financial Recap
 - d. Discuss / Approve Resolution 2024-0119-3 Resolution Establishing Authorized Financial Signatories
 - e. Discuss / Approve Revised General Use Ordinance (Ordinance 2024-0119) to replace outdated 1983 General Use Ordinance
 - f. Discuss / Approve Purchase of 29 S. Herbert St Property (Fulkerson)
- 9. Risk Management and Loss Control Committee Meeting
 - a. Roll Call
 - b. Unfinished Business
 - i. None
 - c. New Business
 - i. Annual Review Risk Management and Loss Control Manual
 - ii. IPRF Newsletter
 - d. Discuss / Approve any additional items of safety concern
 - e. Adjourn Committee Meeting
- 10. Department Reports
 - a. Director Report (See Attached Handout)
 - b. Recreation Report (See Attached Handout)
 - c. Maintenance Report (See Attached Handout)

11. Next Meeting Date:

- a. Regular Meeting on February 16, 2024 at 8:00 AM at Harrisburg Park Office

12. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or bemery@harrisburgpark.net a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on January 19, 2024. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is [freeconferencecall.com](https://www.freeconferencecall.com). The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of [freeconferencecall.com](https://www.freeconferencecall.com).

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.