

Pandemic Risk Assessment at Twixus

This Risk Assessment directly relates to risks associated with coronavirus (COVID-19)



Policy and Procedure	Risk Assessment	Outcome
Attendance	<p><i>No one with symptoms should attend a setting for any reason.</i></p> <p><i>Medically Vulnerable or shielding children and adults should only attend if authorized by a medical professional</i></p>	<p>limiting illness coming onsite</p> <p>limiting risk to identified persons</p>
Classroom setting	<p><i>Twixus will keep small groups of children together throughout the day and to avoid larger groups of children mixing</i></p>	<p>Limiting risk of the spread of infection with lower numbers and no mixing</p>
Health and Hygiene; Resources	<p><i>Twixus play equipment is used ensuring it is appropriately cleaned between groups of children using it, and that multiple groups do not use it simultaneously</i></p> <p><i>No items will be allowed from home unless for hygiene care or authorize medical resources</i></p>	<p>Limiting risk of the spread of infection</p>
Social distancing (where possible) creating space	<p><i>Twixus has removed unnecessary items from classrooms and other learning environments</i></p> <p><i>X Department of Education has acknowledged that social distancing is not possible in Early Years settings.</i></p>	<p>Limiting risk of the spread of infection</p>
Limiting the time that germs and bacteria can stay on toys	<p><i>Twixus has removed soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts)</i></p>	<p>Limiting risk of the spread of infection</p>
How children and young people arrive and leave at the education or childcare setting	<p><i>No parents inside the building, phone to call rooms for child collection at green gate, organised waiting area marked out for social distancing, one-way walking drop off for baby and toddler rooms.</i></p> <p><i>Clearly marked out front car park and clear signage for parent protocols.</i></p> <p><i>parents have allocated drop off and collection times and they will be told the process for doing so</i></p> <p><i>Parents cannot gather at entrance gates or doors, or enter the site (unless they have a pre-arranged appointment, which should be conducted safely)</i></p>	<p>Limiting risk of the spread of infection</p>

Adult/Parent contact with setting	<i>Only one parent should attend - no face to face child discussions - all questions, enquires and feedback will be given by phoning the child's department</i>	Limiting risk of the spread of infection
Limiting the spreading of infectious virus	<p><i>Where possible Twixus will ensure that children are in the same small groups at all times each day, and different groups are not mixed during the day.</i></p> <p><i>Twixus will ensure that staff are assigned to each group and, as far as possible, these stay the same during the day.</i></p>	Limiting risk of the spread of infection
Limiting risk in the Learning Environment	<i>Twixus will ensure that wherever possible children and young people use the same classroom or area of a setting throughout the day, with a thorough cleaning of the rooms at the end of the day. In schools and colleges, you may want to consider seating students at the same desk each day if they attend on consecutive days</i>	<p>Keeping Learning environments as safe as possible</p> <p>Limiting risk of the spread of infection</p>
Cleaning and Hygiene:	<p><i>Twixus will follow the <u>COVID-19: cleaning of non-healthcare settings guidance</u></i></p> <p><i>Twixus will ensure that sufficient handwashing facilities are available. Where a sink is not nearby, provide hand sanitiser in classrooms and other learning environments</i></p> <p><i>Twixus will clean surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal</i></p> <p><i>Twixus will ensure that all adults and children:</i></p> <p><i>frequently wash childrens hands with soap and water for 20 seconds and dry thoroughly. Review the <u>guidance on hand cleaning</u></i></p> <p><i>Children will clean their hands-on arrival at the setting, before and after eating, and after sneezing or coughing</i></p> <p><i>Children are encouraged not to touch their mouth, eyes and nose, use a tissue or elbow to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it')</i></p>	Limiting risk of the spread of infection

	<p><i>Twixus will ensure that help is available for children and young people who have trouble cleaning their hands independently</i></p> <p><i>Twixus will practise these habits through games, songs and repetition</i></p> <p><i>Twixus will ensure that bins for tissues are emptied throughout the day</i></p> <p><u><i>Government advice is that there is no need for anything other than normal personal hygiene and washing of clothes following a day in an educational or childcare setting</i></u></p>	
Access to ventilation and outside spaces	<p><i>All spaces will be well ventilated using natural ventilation (opening windows) or ventilation units</i></p> <p><i>Ground floor classrooms will be opened first so that all of the small groups have access to designated outside play areas directly related to the location of the classroom.</i></p> <p><i>Classes will not mix outside.</i></p> <p><i>Twixus outside spaced will be used for exercise, play, outdoor education, where possible, as this can limit transmission and more easily allow for distance between children and staff</i></p> <p><i>Outdoor equipment will not be used unless we are able to ensure that it is appropriately cleaned between groups of children.</i></p>	Limiting risk of the spread of infection
Transitions and not mixing groups	<p><i>Twixus will be accessing rooms directly from outside where possible</i></p> <p><i>Avoiding public areas like corridors and stairs wherever possible</i></p> <p><i>Designated toilets for the groups with cleaning after use, ensuring that toilets do not become crowded by limiting the number of children use the toilet facilities at one time</i></p>	Limiting risk of the spread of infection
Resources and Learning Journals	<p><i>Twixus will not send shared resources home and will limit resources being shared for education unless cleaned before use.</i></p> <p><i>Twixus will prevent the sharing of stationery and other equipment where possible. Shared materials and surfaces should be cleaned and disinfected more frequently</i></p>	Limiting risk of the spread of infection

	<p><i>Children will continue to learn through practical lessons but Learning Journals will be currently postponed to prevent contamination</i></p> <p><i>Mark making and crafts can go ahead if equipment can be cleaned thoroughly and the classroom or other learning environment is occupied by the same children or young people in one day, or properly cleaned between cohorts</i></p>	
Contact with wider agency personnel or contractors	<i>Non Twixus persons will not be allowed any adult (non-staff) inside unless prearranged following covid safe measures</i>	Limiting risk of the spread of infection
Parent meeting and show arounds	<i>Will be done via phone, video chat until further notice. Children will not come into contact with non-staff persons</i>	Limiting risk of the spread of infection
General use of PPE	<p><i>Government guidance is that PPE is not required for general use in early years settings to protect against COVID- 19 transmission. Gloves and aprons should continue to be worn as normal for nappy changing and the administration of first aid.</i></p> <p><i>Mask will be worn in emergency situations where a child show symptom and where staff member wants to wear them as a personal choice.</i></p>	Following current Government instructions and advice for best practice
Where a child or staff is showing any symptoms	<p><i>Staff room has been converted into a medical room - child will be taken to the room immediately to separate from the group - temperature will be recorded and parent will be contacted for immediate collection. If the child continues to have symptoms then the child and family must isolate in line with the current medical procedures in place.</i></p> <p><i>Adults will be covered to leave the setting and isolate straight away and will follow isolation protocols</i></p> <p><i>If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</i></p> <p><i>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning</i></p>	Following current Government instructions and advice for best practice

	<p><i>products before being used by anyone else.</i></p> <p><i>PPE should be worn by staff caring for the child while they await collection if a distance of 2 meters cannot be maintained (such as for a very young child or a child with complex needs)</i></p>	
<p>What happens if there is a confirmed case of coronavirus in a setting?</p>	<p><i>When a child or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and children who are the setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.</i></p> <p><i>Where the child or staff member tests negative, they can return to the setting and the fellow household members can end their self-isolation.</i></p> <p><i>Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.</i></p> <p><i>As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure - perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary</i></p>	<p>Following current Government instructions and advice for best practice</p>