

DIAMONDHEAD WATER AND SEWER DISTRICT

**AGENDA FOR MARCH 10, 2016 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order**
2. **Board Members:** Chairman Mr. Scott Thomas, Vice-Chairman Mayor Thomas Schafer, Commissioner Mr. Dick Nolan, Commissioner Mr. David Malley and Secretary / Treasurer Mr. Tink L'Ecuyer, Jr.
3. **Also present:** District Counsel, Jim Simpson; Interim GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson; Director of Operations, Joe Higginbotham; Project Director, John Cumberland and Utility Superintendent, David Carden.
4. **Approve Agenda**
5. **Public Comments**  
*Mr. Mark Boyd, DPOA General Manager* ITEM 5.1
6. **Interim GM's Report**
7. **Minutes**  
7.1 Motion to approve the Minutes for Regular Meeting held on February 25, 2016. ITEM 7.1
8. **Construction Projects**
  - A. **WWTP Construction Project** - - update in GM's report  
  
8A.1 Motion to approve Invoice No.4 from Volkert Inc. for special services in the amount of \$48,262.50 for time period January 23, 2016 to February 19, 2016 ITEM 8A.1  
  
8A.2 Motion to approve Pay Request No. 1 from Max Foote Construction Co. in the amount of \$1,062,253.90 for construction work from January 4, 2016 to February 20, 2016 ITEM 8A.2
  - B. **Property adjacent to District's office** - update in GM's report
  - C. **Water Well 1** - update in GM's report  
8C.1 Motion to approve Invoice No.1 for Work Assignment No. 3 from Digital Engineering in the amount of \$1,177.50 for professional services from January 31, 2016 to February 27, 2016 ITEM 8C.1
  - D. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247- update in GM's report
9. **Financial Motions:**
  - 9.1. Motion to approve the Docket of Claims ITEM 9.1  
Unapproved Docket of Claims ITEM 9.1A  
(Approved by Board Motions)
  - 9.2 Treasurer's Report 1/31/2016 ITEM 9.2
  - 9.3 Revenue & Expense Summary Report ITEM 9.3

**10. Old Business**

10.1 Motion to adopt a RESOLUTION TO AUTHORIZE AND DIRECT THE DISTRICT TO PETITION THE MISSISSIPPI PUBLIC SERVICE COMMISSION FOR AN AMENDMENT TO ITS CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY TO EXPAND ITS SERVICE AREA , AND FOR OTHER PURPOSES ITEM 10.1

**11. New Business / Discussion Item**

11.1 Motion to purchase a 7'x12' utility trailer from lowest quote, Lewis Trailer in the amount of \$2,895.00. ITEM 11.1

Quotes for 7'x12' Utility Trailer:  
Lewis Trailer Sales, Inc. \$2,895.00  
Stringer's Trailer Sales \$2,900.00

11.2 Motion to approve employee's to attend the 24<sup>th</sup> Annual Training Workshop @ Coast Chlorinator in Biloxi on Thursday, April 14, 2016 at no cost to the District ITEM 11.2

11.3 Motion to amend Overtime/Compensatory Time Personnel Policy P-010 ITEM 11.3

11.4 Motion to advertise for 2016 CCTV Trailer ITEM 11.4

11.5 Motion to amend Seymour Engineering's Contract to extend for twenty four months. ITEM 11.5

**12. Executive Session**

**13. Next meeting:**

The next meeting of the Board of Commissioners is scheduled for March 24, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

**14. Adjournment**