

## **WATERFORD PUBLIC FESTIVAL ORDINANCE**

At a regular meeting of the Board of Selectmen of the Town of Waterford held on the 8th day of August, 2011 in accordance with 24 V.S.A. Sections 1971-1977, upon motion duly made and seconded, the Selectmen unanimously adopted the following ordinance pertaining to the licensing and regulation of public festivals.

### **Section 1 Definitions**

A. "Public festival" shall mean a gathering in an outdoor place where 100 or more individuals are expected to, or invited to, attend for the purpose of observing or participating in an event of entertainment, sports, education, or religious observance, where the event is not regularly and routinely scheduled and conducted at such place.

B. "Public festival facilities" shall mean camping, parking, sanitation, or outdoor eating facilities for a public festival.

### **Section 2 Permit for Public Festival Required**

A. It shall be unlawful for a person, group, organization, firm, or corporation to hold a public festival, or provide public festival facilities, in the town of Waterford without first obtaining a permit to do so from the Board of Selectmen.

B. No such permit shall be issued for a period of more than three (3) days. In any six (6) months period, only one event shall be permitted at one location.

### **Section 3 Application for Permit**

A. An application for a permit shall be made at the office of the Town Clerk at least sixty (60) days prior to the commencement date of the festival. A shorter period of time may be permitted by unanimous vote of the Board of Selectmen.

B. The application shall be on forms provided by the Town Clerk, and shall be completed with the following information:

- (1) Name of the sponsor of festival; if other than an individual, then the name of the sponsor and the individual principals thereof.
- (2) If the sponsor is not the owner of the premises where the festival is to take place, the name of the owner shall be given, and the owner's consent to the festival must be attached to the application.
- (3) The date or dates, time or times, duration of program and the place public festival is to be held.
- (4) Number of tickets or invitations to be printed, number of persons invited, number of persons reasonably expected to attend the festival or utilize public festival facilities.
- (5) Specific arrangements proposed to be made for on-site and off-street parking, sanitation facilities, traffic control, security, crowd and noise control, food and beverage service, if any. The Selectmen may waive/amend parking restrictions.
- (6) Summary of advertising and sign material, including scope, general description, and estimated budget thereof.
- (7) General nature of the festival, persons scheduled to appear, and program.
- (8) If food and beverage is to be provided, arrangements made thereof, and name of provider.
- (9) Certification that the abutting landowners have been notified that an application for an event is being filed with the Town Clerk.

