



Kingshurst Parish Council

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 Clerk to the Council: David Hinsley

Minutes of the meeting of
Kingshurst Parish Council Finance Committee
 held at 6.30pm Thursday 9th January 2020
 At the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6BY

Finance Committee members: A. Follows, D. Woolley, S. Daly, J. Kimberley and T. Williams.

Committee Members Present: Cllrs. J. Kimberley (Chair), A. Follows, S, Daly, D, Woolley
In attendance: Cllrs. M. Frampton, L. Cole, D. Cole, P. Sultana
 Clerk. D. Hinsley

		Action
2001.02	Apologies: None	
2001.03	Minutes: The minutes of the meeting of the 14 th November 2019 were approved and the minutes of the inquorate meeting of the 12 th December 2019 were noted.	
2001.05	Report of Responsible Finance Officer: The report (attached) was noted.	
2001.06.1	Payments for January 2020 were approved (attached)	
2001.06.2	A payment for £207.75 to Cllr A, Follows for the purchase of the chairs that form part of the leaving present for the former clerk, Joanne Aske, was approved.	
2001.06.3	Move to Unity Bank – waiting for Lloyds to confirm transfer of account administration to new clerk before move to Unity Bank can be requested.	
2001.06.4	Replacement of BT Cloud phone – Delayed awaiting direct debit / standing order to be set up (see 2001.06.3 above).	
2001.08	Date of next meeting: 13 th February 2020, Seeds of Hope, 6.30pm.	

Meeting Closed at 6.49pm

Signed..... Dated

**Report of Responsible Finance Officer for Kingshurst Parish Council
Reported to Councillors – January 2020**

Confirmed Payments for December 2019 as at 9/1/2020

Cheque payments -	£2574.21
Direct payments -	£ 247.42

Total -	£2821.63

Other Items For Payment

Christmas tree and lights approx £2000
Removal of Christmas banner £30
Training costs – new clerk £150

Bank account

Bank account balance 3 rd December 2019	£67787.32
minus confirmed payments for December 2019	£1745.34

	£66041.98

Statement for January 2020 not received (see below)

Move to Unity Trust Bank

Waiting for Lloyds to confirm transfer of account administration to new clerk before move to Unity Bank can be requested.

Cloud phone

Delayed – requires direct debit / standing order to be set up (see above).

Precept 2020-21

Attached is a preliminary budget for 2020-21. The final precept has to be submitted to SMBC by 24/01/2020. (For further discussion in Private and confidential)

David Hinsley
Clerk / RFO

9th January 2020

KINGSHURST PARISH COUNCIL PAYMENTS JANUARY 2020

Payment Type	Creditor	Purpose	Amount (Ex VAT)	None claimable VAT	Claimable VAT	Amount (inc VAT)
Cheque	Mrs J Aske - Final Salary	Clerks salary, mileage and costs	701.74			701.74
Cheque	West Midlands Pension Fund-JA Final	Pension contributions	197.07			197.07
Cheque	HMRC-JA Final	Tax and NI contributions	13.80			13.80
Cheque	WALC	DH Training	30.00			30.00
Cheque	HMRC	Tax and NI contributions	80.60			80.60
Cheque	Select Payroll	Payroll services	33.83		6.77	40.60
Cheque	PKF Littlejohn LLP	Audit fees	456.00			456.00
Cheque	Seeds Of Hope	Room Hire	192.00			192.00
Cheque	Seeds Of Hope	Remembrance day buffet	250.00			250.00
Cheque	The Rotary Club Of Meriden	Santa's Sleigh	120.00			120.00
DD	BT	Telephone / Internet	206.19		41.23	247.42
TOTAL			2281.23	0	6.77	2209.23
Type	HMRC Payments	Purpose	Payable			
Cheque	Cllr T Williams	Cllrs allowance	57.75			57.75
Cheque	Cllr B Fellows	Cllrs allowance	57.75			57.75
Cheque	Cllr A Fellows	Cllrs allowance	92.30			92.30
Cheque	Cllr D Woolley	Cllrs allowance	46.15			46.15
Cheque	Cllr D Cole	Cllrs allowance	57.75			57.75
Cheque	Cllr L Cole	Cllrs allowance	57.75			57.75
Cheque	Cllr S Daly	Cllrs allowance	46.15			46.15
Cheque	Cllr J Kimberley	Cllrs allowance	46.35			46.35
Cheque	Cllr M Frampton	Cllrs allowance	46.35			46.35
Cheque	Cllr P Sultana	Cllrs allowance	57.75			57.75
Cheque	Cllr R Whiskens	Cllrs allowance	46.35			46.35
TOTAL			612.4			612.4
TOTAL CHEQUE PAYMENTS						2574.21
GRAND TOTAL OUTGOINGS						2821.63