



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**  
**Web Page: [www.Washington-ASMC.org](http://www.Washington-ASMC.org)**

***EXECUTIVE BOARD MEETING***  
**Wednesday, 05 March 2013, 1000-1130**  
 Commercial: 605-475-4700  
 Participant Pass Code: 759138#

**1. Attendance: 10:02**

(X indicates attended in person, T indicates attended by telecom)

Executive Board Officers			Committee Chairs		
	Mr. Douglas Bennett	President	T	Mr. Mark Keeley	Audit
	Ms. Ariane L. Whittemore	President-Elect		Ms. Carol A. Campbell	Awards/Essay
T	Ms. Wendy Pouliot	Secretary		Mr. Edson Barbosa	CDFM
T	Ms. Raquel Escribano	Treasurer	T	Mr. Jeff Norris	Community Service
T	Ms. Cynthia Curry	DoD VP	T	Ms. Veniceza Critton	Competition
	Ms. Audrea M. Nelson	DoD Asst Sec		Ms. Millie Thompson	Luncheons
	Ms. Karen Fletcher	Army VP	T	Mr. Dan Olden	Membership
	Ms. Cynthia Crippen-Black	Army Asst Sec		Ms. Deb Delmar	Regional PDI
	Ms. Sandra Wright	Navy VP	T	Mr. Ramni Abdul-Jalaal	Silent PDI
	Ms. Veronica Trent-Walton	Navy Asst Sec	T	Mr. Rocky Wilber	Photographer
T	Ms. Jane Roberts	USMC VP		Ms. Julia A. Vigneault	Publicity
	Capt Henry Creque	USMC Asst Sec		Mr. David Ernest	Scholarship
T	SMSGt Rod Lewis	USAF VP	T	Ms. Terry Placek	Training & Education
T	SMSGt Kelly Wismer	USAF Asst Sec	T	Mr. Vic Ackley	Webmaster
	LTJG Mark Sanchez	USCG VP			
	Ms. Stacy Spadafora	USCG Asst Sec			
T	Ms. Deb Delmar	Corporate/Retired VP			
	Ms. Johnanna Sears	Corporate/Ret Asst Sec			

**2. President's Comments:**

- Mr. Bennett sends his regrets and looks forward to seeing everyone at the Regional PDI.

**3. Secretary and Treasurer Reports:**

- Move to approved February meeting minutes. Motion carried with corrections.
- Ms. Pouliot reported the upcoming Executive Board Officer and Committee Chair vacancies. The Officer vacancies are Army Vice President, Army Assistant Secretary, DoD Assistant Secretary, and Corporate Assistant Secretary. The Committee Chair vacancies are Awards/Essay, Scholarship, and Webmaster. The nominees will be announced at the April Board Meeting, and the ballots will be distributed at the April Luncheon.
- Ms. Pouliot resolved the ASMC P.O. Box signature card issue – to sign for certified mail. She will update the Chapter Secretary duties to ensure ownership of the P.O. Box is transferred between terms. Ms. Delmar questioned if an ASMC P.O. Box is necessary. Mr. Keeley will verify with Mr. McGinty if a P.O. Box is required to establish residency.
- Ms. Escribano has finished reconciling the Chapter's accounting books from June 2013 – January 2014. She does not know the whereabouts of the Bank of America Checks. She is currently working on an issue with Pentagon Federal Credit Union and will be meeting with Mr. Bennett later this month – an update to the Board will be provided at a later date. The

Coast Guard is still in possession of the projector, she will be working on getting the projector in time for April's luncheon. The donation check for the Companions for Hero has been written to be presented during the PDI.

#### **4. Service VPs & Secretaries:**

- DoD: Ms. Curry is seeking a replacement for the DoD Assistant Secretary position since Ms. Nelson is deployed.
- Marine Corps: Ms. Roberts stated Ms. McDermott will be April's guest speaker. She is working on the luncheon flyer and article for the newsletter. Ms. Roberts requested an update on the venue for the April luncheon. Ms. Pouliot will follow-up with Ms. Thompson.
- Air Force: SMSgt Lewis has acquired a June guest speaker. Ms. Delmar reminded the Board there is no guest speaker for this month. This luncheon is used to present the Chapter's Scholarship Awards and to administer the oath to new Chapter Officers. SMSgt Lewis will contact Mr. Ernest to see if he needs assistance.
- Corporate: Ms. Delmar is seeking a new Corporate Assistant Secretary- she welcomes recommendations. She and Mr. Ackley have an individual they would like to recruit for the Webmaster position. Next week, minor planning will start for the Golf Tournament in July. She is working with Ms. Placek for government and corporate alliance.

#### **5. Committee Reports:**

- Audit: Mr. Keely will follow-up with Mr. McGinty on the Chapter's tax returns. He is currently working on language modifying the chapter constitution to allow for a six-month overlap period for Treasurers, and provide an orientation period prior to the June turnover period.
- PDI Auction: Mr. Abdul-Jalaal requested funds to purchase items for the silent auction for the PDI.
- Community Service: Mr. Norris stated there will be an upcoming Food Drive at the PDI. There will be two community service events in May or June, which will be advertised in April.
- Competition: Ms. Critton informed the board that the end of cycle for competition is in March. She will be contacting the appropriate parties for inputs.
- Membership: Mr. Olden informed the board that there was an increase of 80 memberships since March. This could be due to the ability to register for free for the PDI.
- Regional-PDI: Ms. Delmar reported there are over 1,200 registered attendees for this year's Regional PDI.

- Photography: Mr. Wilber inquired about a photographer for the Regional PDI. Ms. Delmar stated that a photographer for the event has been acquired and Mr. Wilber is more than welcomed to assist.
- Publicity: Ms. Vigneault has published the January and February newsletter. She requests inputs so the March newsletter can be published.
- Training & Education: Ms. Placek has been trying to set up a webinar with Army G8 and Oracle but has not been successful. She has requested Board members supply education and training topics. The Winter issue of the Armed Forces Comptroller's theme is Certification and it will contain articles from the services on implementation of the DoD FM Certification Program.
- Webmaster: Mr. Ackley noted the date for the February meeting minutes needs to be updated. He is waiting to receive April's speaker topic and luncheon flyer, so it may be posted on the website.

**6. Additional Items:** None

**7. Executive Board and Committee Chair changes:** None

**8. Adjournment:** 10:46