

**DIAMONDHEAD WATER AND SEWER DISTRICT**

**AGENDA FOR APRIL 14, 2016 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order**
2. **Board Members:** Chairman Mr. Scott Thomas, Vice-Chairman Mayor Thomas Schafer, Commissioner Mr. Dick Nolan, Commissioner Mr. David Malley and Secretary / Treasurer Mr. Tink L'Ecuyer, Jr.
3. **Also present:** District Counsel, Jim Simpson; Interim GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson; Director of Operations, Joe Higginbotham; Project Director, John Cumberland and Utility Superintendent, David Carden.
- 4.
5. **Approve Agenda**
6. **Public Comments**  
*Opening of Legal Proposals*
7. **Interim GM's Report**
8. **Minutes**  
*7.1 Motion to approve the Minutes for Regular Meeting held on March 24, 2016. ITEM 7.1*
9. **Construction Projects**
- A. **WWTP Construction Project** - update in GM's report

*8A.1 Motion to approve Invoice No.5 from Volkert Inc. for special services in the amount of \$61,037.92 for time period February 20, 2016 to March 18, 2016 ITEM 8A.1*

*8A.2 Motion to approve Invoice LHJ 15716(6) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$25,527.90 for period January 31, 2016 to February 27, 2016 ITEM 8A.2*

*8A.3 Motion to approve Invoice LHJ 15807(7) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$24,769.50 for period February 28, 2016 to March 26, 2016 ITEM 8A.3*

*8A.4 Motion to approve Pay Request No. 2 from Max Foote Construction Co. in the amount of \$1,063,247.32 for construction work completed from February 21, 2016 to March 20, 2016 ITEM 8A.4*

*8A.5 Motion to approve Change Order No. 1 for a decrease in the amount of \$60,277.61 for the Diamondhead Wastewater Treatment Plant Project as recommended by Volkert, Inc. and accepted by Max Foote Construction Co. ITEM 8A.5*

*8A.6 Motion to approve Amended Schedule A, Activity Description for Linfield, Hunter & Junius, Inc.'s Project Management Contract dated October 22, 2015 ITEM 8A.6*

*8A.7 Motion to approve Amended Supplemental Work Assignment No. 2 with Volkert Inc. as amended from approved Supplemental Work Assignment No. 2 signed May 7, 2015. ITEM 8A.*

**B. Water Well 1** - update in GM's report

8B.1 Motion to approve Invoice No.2 for Work Assignment No. 3 from Digital Engineering in the amount of \$6,007.50 for professional services from February 28, 2016 to April 2, 2016 ITEM 8B.1

8B.2 Motion to approve Pay Request No. 1 from Griner Drilling Service, Inc. in the amount of \$193,816.71 for construction work completed from February 26, 2016 to March 31, 2016. ITEM 8B.2

**C. Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247- update in GM's report

8C.1 Motion to request from MEMA a time extension for Project Worksheets 8429, 11247 and 11280 from December 31, 2016 until December 31, 2017 ITEM 8C.1

**10. Financial Motions:**

9.1. Motion to approve the Docket of Claims ITEM 9.1  
Unapproved Docket of Claims ITEM 9.1A  
(Approved by Board Motions on this agenda)

Report by Secretary/ Treasurer - Mr. Tink L'Ecuyer, Jr.

9.2 Treasurer's Report 3/31/2016 ITEM 9.2

9.3 Revenue & Expense Summary Report ITEM 9.3

**11. Old Business:**

10.1 Motion to approve Interlocal Agreement between Diamondhead Water and Sewer District and the City of Diamondhead as revised April 11, 2016 ITEM 10.1

**12. New Business / Discussion Item**

11.1 Motion to approve purchase of CCTV Trailer from the lowest bidder, Sansom Equipment in the amount of \$80,000 ITEM 11.1

**CCTV TRAILER BIDS**

**BIDDER'S LIST - April 7, 2016 @ 2:00pm**

(Bids were opened by Chairman, Mr. Scott Thomas, also present, Commissioner Mr. Dick Nolan, Interim GM, Nancy Depreo, Director of Operations, Joe Higginbotham and Utility Superintendent, David Carden)

COMPANY BIDDING BID AMOUNTS:

1	Vacuum Truck Rentals	\$ 139,534.20
2	R.S. Technical Services	\$ 81,636.80
3	Sansom Equipment	\$ 80,000.00

**13. Executive Session**

**14. Next meeting:**

The next meeting of the Board of Commissioners is scheduled for April 28, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS. There will be a Workshop on April 28, 2016 directly following Board Meeting.

**15. Adjournment**