

Waterford Selectmen's Meeting

Monday, February 12, 2018

Town Clerk's Office

Attendees:

Selectmen: Fred Saar, Gary Allard, Brent Beck

Road Foreman: Lisle Houghton

Town Clerk: Jessy Pelow

Assistant Clerk: Steve Eddy

Treasurer: Joanne Jurentkuff

Citizens: Bill Willis, Mike Keach, Howard Remick, Marcia Martel, Dave Morrison, Heather Burt

Opening: Gary opened the Selectmen's meeting at 7:30 p.m. Brent made the motion to approve the minutes for January 8th, 16th, 23rd. Fred seconded the motion. All approved. The Selectmen signed the minutes and orders. Budget report was presented to date.

Modification of Agenda: Jessy added State Highway Budget Meeting with Shauna under Highway other.

Citizens' Concerns: David Morrison-Recycling: David wondered what could be done with the Recycling building so that multiple weeks it is not closed. Selectboard discussed and noted that the recycling building can still be opened even if there is a time that the attendant is not present. Jessy will contact Bob Root to be sure that he knows to open the building in the case that it happens again.

Town Board Representative: Michael Keach spoke for the Listers to the Selectmen about the RFP proposals for a Town Wide Re-appraisal. He noted that none of the RFPs came in by deadline and that he reached out to some to discuss detail. After doing so, the Listers received a proposal from NEMRC for a Town Wide Re-appraisal beginning in 2019 and completed in 2021. The Listers checked with the Selectboard to see that it was okay to accept this proposal. Fred made the motion to approve the proposal from NEMRC for a Town Wide Re-appraisal. Brent seconded the motion. All approved.

Equipment: Fred will work with Lisle to construct an up-to-date chart of necessary equipment updates.

Shop Windows Update: Moved to the April agenda. Selectboard will wait until then to decide.

Highway Department Fencing: Moved to the April agenda.

Drilled Well for F.D. & Highway Dept. Update: Selectmen noted this is now titled Test Water for F.D. & Highway Dept. Update. Test kits have been received and Kevin Colby will be picking up and testing.

Sign 2018 Certificate of Highway Mileage: Selectmen signed the Certificate of Highway Mileage.

Other: State Highway Budget Meeting with Shauna: Selectmen scheduled the meeting for March 13, 2018 at 8AM.

Black River Design Update: Waiting for an update from Black River Design. Moved off agenda until update has been received.

Statewide Parcel Mapping/Tax Maps Update: State of VT accepted the parcels data as submitted by CAI. Removed from agenda.

Kalte Kive School Fund Update: Account has been closed. Removed from agenda.

Transition of the Waterford School to a Consolidated School District- What effect on the School as an emergency shelter? Jessy spoke to Heather who confirmed that there is no effect on the School as an emergency shelter.

Outside Audit 2018: Received proposal of 2018 audit from Sullivan, Powers & Co. Selectmen signed. Outside audit will begin the week of February 19th.

Motion for Movement of Town & Highway Surplus Money: Fred made the motion to move \$40,408.54 from the 2017 Town Highway surplus to the Highway budget and to move \$31,428.14 from the 2017 Town surplus into the Special Reserve Selectboard Legal Fund. Brent seconded the motion. All approved. The motion was made to finalize the decision made at the January 23rd meeting.

Town Office Furniture: Jessy & Steve discussed with the Selectmen the need for 2 full sized desks. They also noted how they intend to utilize the Town Clerk Office space more efficiently. Fred has been in contact with a few office furniture places and found the best offer to be at Office Furniture Exchange. Fred made the motion to purchase 2 full sized desks, for \$600 each with a delivery fee of \$300 from Office Furniture Exchange for the Town office. Brent seconded the motion. All approved.

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Fire Warden & Asst. Fire Warden Suggestions from Jeff: Jeff suggested to the Selectboard, who suggest to the State of VT, Tony Cantoni as Fire Warden and Kevin Colby as Assistant Fire Warden.

Heather Burt Resignation: Heather has resigned as NEKWMD Supervisor. The Selectboard thanked her for her time served and would like anyone interested in this position to contact the Town Clerk's Office.

Recycling Electronics: All electronics can still be brought to NEKWMD in Lyndonville.

Other The Selectmen talked with Steve about hiring a clerk for the PB & DRB. They would like Steve to write up a job description and get back to them.

Executive Session: Selectboard went into executive session at 8:40pm to discuss personnel. Came out of executive session at 9:05pm. Fred made the motion to approve the rate of \$22 an hour, at 28hrs a week starting February 26, 2018 for Steve Eddy and Jessy Pelow. Brent seconded the motion. All approved.

Adjourn: Fred made the motion to adjourn. Brent seconded the motion. All approved. The meeting adjourned at 9:15pm.

Approved:

Date:

Jessy Pelow

Town Clerk