

**DIAMONDHEAD WATER AND SEWER DISTRICT**

**AGENDA FOR JUNE 9, 2016 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order**
2. **Board Members:** Chairman Mr. Scott Thomas, Vice-Chairman Mayor Thomas Schafer, Commissioner Mr. Dick Nolan, Commissioner Mr. David Malley and Secretary / Treasurer Mr. Tink L'Ecuyer, Jr.
3. **Also present:** District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda**
5. **Public Comments**
6. **GM's Report**
7. **Minutes**  
7.1 Motion to approve the Minutes for Regular Meeting held on May 19, 2016. ITEM 7.1
8. **Construction Projects**
  - A. **WWTP Construction Project** - update in GM's report  
  
8A.1 Motion to approve Invoice No.7 from Volkert Inc. for special services in the amount of \$57,102.72 for time period April 23, 2016 to May 20, 2016 ITEM 8A.1  
  
8A.2 Motion to approve Invoice LHJ 16003 (8) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$26,155.00 for period May 1, 2016 to May 28, 2016 ITEM 8A.2  
  
8A.3 Motion to approve Pay Request No.4 from Max Foote Construction Co. in the amount of \$3,564,317.63 for construction work completed from April 21, 2016 to May 20, 2016 ITEM 8A.3
  - B. **Water Well 1** - update in GM's report  
  
8B.1 Motion to approve Pay Request No. 2 from Griner Drilling Service, Inc. in the amount of \$43,700.00 for construction work completed from April 1, 2016 to May 31, 2016. ITEM 8B.1
  - C. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247- update in GM's report
9. **Financial Motions:**  
  
9.1. Motion to approve the Docket of Claims ITEM 9.1  
Unapproved Docket of Claims ITEM 9.2  
(Approved by Board Motions on this agenda)  
  
**Report by Secretary/ Treasurer - Mr. Tink L'Ecuyer, Jr.**  
9.2 Treasurer's Report 4/29/2016 ITEM 9.3  
9.3 Revenue & Expense Summary Report 4/30/2016 ITEM 9.4

**10. Old Business:**

**11. New Business / Discussion Item**

11.1 Motion for Diamondhead Water and Sewer District to join the Hancock Chamber and pay the annual dues in the amount of \$485.00. ITEM 11.1

11.2 Motion to approve the renewal of the District's Employee Life & Accidental Death & Dismemberment Insurance, Long and Short Term Disability with Reliance for one year in the amount of \$740.80 monthly. ITEM 11.2 This is a (\$6.94) reduction from last year's premium in the amount of \$747.74.

11.3 Motion to approve the 2015 Consumer Confidence Report (CCR), notify customers on June's billing of link on website to view report and provide printed copies at the District's office. ITEM 11.3

11.4 2016 MPSC Training, June 22, 2016 @ 10:00am, HC Board of Supervisor's Room ITEM 11.4  
(Discussion Item)

11.5 Order authorizing General Manager of the District to submit such grant applications as are necessary to acquire sufficient funding to install a radio read metering system. ITEM 11.5

**12. Next meeting:**

The next meeting of the Board of Commissioners is scheduled for June 23, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

**13. Adjournment**