



# Kingshurst Parish Council

c/o Kingshurst Library B37 6BD

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Clerk to the Council: Joanne Aske Email [kingshurstpc@btconnect.com](mailto:kingshurstpc@btconnect.com)

## Please note this meeting starts at 7 pm

Members of the Public attending this meeting that wish to audio tape or record should please notify the Clerk before the meeting so as to help the council supply suitable facilities for members of the public who do not wish to be filmed.

3<sup>rd</sup> October 2017

### To: All Councillors

You are hereby summoned to attend The Full Council Meeting of Kingshurst Parish Council at The Pavilions Sporting Club, Meriden Drive, Kingshurst on the **10<sup>th</sup> October 2017 at 7p.m.**

If you are unable to attend please forward your apologies to the Chairman or myself.

Ms. Joanne Aske  
Clerk

### AGENDA

1. Welcome and Housekeeping.
2. Apologies: To receive apologies and approve reasons for absence.
3. **Minutes:** To approve and pass the minutes of the Full Council Meeting Minutes held on 12<sup>th</sup> September 2017 (attached)
4. **To receive reports from Borough Councillors, West Midlands Police and SMBC's Regeneration regarding the Parade Masterplan.**
5. **Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.**
  - 5.1 Report from Chair of Finance.
  - 5.2 To agree and pass payments for October 2017
  - 5.3 To agree for Finance Committee to pass appropriate cheques for payments without the approval of Full Council. Point of Reference Update required for Financial regulations.
  - 5.4 Purchase of microphone (SD)
6. **Events: To receive and approve reports from KPC Events working party and make decisions as appropriate.**
  - 6.1 Report from the Events working party. To include passing any payments related to the Remembrance Service and Christmas Event.
7. **Allotments: To receive and approve reports from KPC Allotments working Party and make decisions as appropriate.**
  - 7.1 Reports and feedback from the Allotment Holders and Councillors.
  - 7.2 Re writing new rules and agreements for allotment holders.
  - 7.3 Repairs to the blue metal shed.
  - 7.4 Deeds to the Allotments (storage)

**8. Transport and Environmental: To receive and approve reports of the working party and make decisions as appropriate.**

8.1 Any reports or updates including correspondence.

**9. KPC Documents/legislations to be discussed and make decisions as appropriate**

9.1 Any updates on KPC to store at SMBC old records and documentations DC

9.2 Public Documents Policy for the KPC to discuss.

9.3 Data Protection Officer to be appointed

9.4 Standing Orders: to re issue Standing Orders for hours of Full Council Meeting from 3 Hours to 2 Hours. Request by seven councillors.

**10. To receive reports from members representing KPC on outside bodies**

**10.1** Birmingham Airport Consultative Committee:

**10.2** WALC/SAC

**10.3** School Governors Reports

**10.4** Solihull Partnership Forum

**10.5** Regen

**11. Progress reports for information/action and make decisions as appropriate:**

11.1 Publication scheme and website. DH

**12. Planning: To consider and comment on any planning applications received:**

**13. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:**

13.1 Local Development Plan: Solihull MBC - Draft Local Plan

13.2 Mountfort Public House Site: Any updates that may have been received.

13.3 Schedule of Call for sites submissions.

**14. Information items:** To receive and discuss items for information and comment/action if appropriate.

14.1 Correspondence and emails

**15. Public Participation:** To adjourn to allow public participation for 15 minutes.

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**16. Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**17. Date of next meeting:** To confirm the date of the next meeting which is scheduled for **Tuesday 14<sup>th</sup> November 2017** at The Pavilions Sporting Club, Meriden Drive, Kingshurst at **7pm**. Items for agenda to be in by Tuesday 7<sup>th</sup> November 2017.

**18. Private and Confidential continues after this meeting**

To consider the exclusion of the public and press under section 1 Public Bodies (Admission to Meetings) Act 1960