



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING MINUTES

Thursday, February 2, 2017, 1200-1300

Call-in: 571-372-4600 Participant Pass Code: 76225#

1. Approved January Minutes with amendments
2. Review Calendar for 2016/2017 term – no edits
3. Treasurer's Report –
 - a. Jan 2017 Reports – Profit and Loss, Balance Sheet
 - i. \$320K beginning of year, with eoy estimate of \$251K; increased cash by \$30K for NCDR PDI, big deposit expected from corporate sponsors; working DC Tax Exempt document before the event; documents submitted to DC govt; working with National to see if they have a certificate to use until Chapter's is approved
 - ii. \$211K budgeted – \$127K expected; \$198K budgeted expenses vs. \$46K spent thus far
 - iii. Other changes since 1 Jan for sundry expenses (Quickbook, one luncheon)
 - b. 2016-2017 Budget – proposal from auditors for \$7K; will work to reduce that
 - i. Execution status
 - ii. Status of Tax Exempt Status – Westin accepted ~ \$300/month savings,
 - iii. Chairs to review report and adjust request vs. approve columns and provide feedback

Committees

4. Training & Education
 - a. CDFM and Other Certifications – *(tabled)*
 - b. Awards and Essays – *(tabled)* Reminder that essay announcement was emailed
 - c. Scholarship – *(tabled)* Need scholarship procedures feedback before 1 March; to be emailed after meeting by Secretary
 - d. Luncheon –
 - i. Luncheon Schedule
 1. February 16 – USCG – RDML Andrew Tiongson, Asst Commandant for Resources and CFO
 2. April 20 – Corporate – **need speaker**
 3. May 18 – DoD – Mr. David Fisher, Former BTA Director, GAO CFO and IRS Risk Officer
 4. June 15 – Army – **need speaker**
 - ii. Corporate tables to aid budget update – *(tabled)*
 - iii. Luncheon Liaison responsibilities review – photo and coin issues added to functional statements
 - iiii. CPE certificates – distribution process to luncheon attendees to be done upon request. If a CPE is desired, attendees will email the Chapter and Wayne will distribute a pdf of the certificate. Any walk-ins must be provided to Wayne after luncheon for CPE purposes.
 - e. Training – The survey is open and email with link went out, with responses due 24 Feb; advertised in newsletter and will be handed out at the Feb lunch as well. Any mini-courses for remainder of year to be decided after survey results are briefed to the EB. Max cost is \$9800 for up to 30 students in each class. MCI is vendor – Level III course possible; most

popular – Acct Budget and Making Connection. Discussion for Apr EB regarding possibly spending \$12K vs. \$19K spent last year for total of \$25.8K.

5. NCR PDI
 - a. 1150 registered attendees, with registration closing at 1500
 1. Brisk corporate sponsorship, more than last year; agenda coming together
 2. Volunteers needed especially for day of due to expanded footprint at Reagan; EB members asked to advertise among members again
 3. Charity is Pets for Vets, EB donation of \$1K on behalf of the Chapter approved
6. Outreach and Publicity
 - a. Competition – *(tabled)*
 - b. Community Service –
 - i. Jun – Honor Flight event (proposed - use \$1000 from budget) with it suggested that the Chapter stand-up a support team or establish a volunteer list for aides, both weekdays and some Saturdays, and greeters at monuments and aides to participate (8-15 needed)
 - c. Membership – *(tabled)*
 - d. Newsletter –
 - i. Next publication date 28 FEB
 - e. Webmaster – *(tabled)*
 - f. Audit Committee – *(tabled)*
7. New Business
 - a. Recognition of Ms. Kuhfahl for her serving two years as Chapter Treasurer; beyond transition; Jun luncheon recognition with a plaque
8. Vice President Reports and Write Ups – *(tabled)*
 - a. ARMY (Cynthia Cook-Crippen/ Hairo Ortiz)
 - b. NAVY (Robin Farley/ Veronica Trent-Walton)
 - c. USMC (Jonathan Newell/Astrid Diaz)
 - d. Air Force (Benjamin Yarish/ Chantele Dow)
 - e. DoD (Cynthia Curry/ Greg Little)
 - f. USCG (Mark Sanchez/ Stacy Spadafora)
 - g. Corporate (Deb Delmar/Rita Finney)

Attendance:

(X - in person / T - by telecon)

	Executive Board				Committees		
T	Mats Persson	President			Dick Reed	T&E	CDFM
T	Krystyna M Kolesar	President-Elect			Wendy Pouliot	T&E	Awards/Essay Chair
T	Stacy Spadafora	Secretary			Jessica Stewart	T&E	Scholarship Chair
T	Steven Birk	Treasurer		T	Milford E. Thompson	T&E	Luncheon
T	Cynthia Curry	DOD VP		T	Jennifer Miller	T&E	Luncheon Host Liaison
	Gregory Little	DOD Asst Sec		T	Terry Placek	T&E	Training & Education
T	Cynthia Cooks-Crippen	Army VP		T	Deb Del Mar	PDI	PDI Chair
	Hairo Ortiz	Army Asst Sec		T	Veniceza "Vee" Critton	O&P	Competition
T	Robin Farley	Navy VP			Jeff Norris	O&P	Community Service
	Veronica Trent-Walton	Navy Asst Sec		T	Dan Olden	O&P	Membership
T	Jonathan R Newell	USMC VP			Rocky Wilber	O&P	Photographer
	Astrid Diaz	USMC Asst Sec		T	Michael Monson	O&P	Newsletter Managing Editor
	Benjamin J Yarish	USAF BP		T	Wayne Whiten	O&P	Webmaster
T	Chantele "Bug" Dow	USAF Asst Sec			David Zavada	Audit	Audit Chair
	LT Mark Sanchez	USCG VP					
T	Stacy Spadafora	USCG Asst Sec					
T	Debra Delmar	Corporate/Retired VP					
	Rita Finney	Corporate/Retired Asst Sec					