



Town of Waterford
Development Review Board
Meeting Minutes
08/19/2024

Meeting was called to order by Chair Ann Fielder at 6:58 PM. Commission members Kevin Gillander, Daphne Bullock, and Tom Thomas were in attendance, along with Zoning Administrator Chris Brimmer.

DRB reviewed the minutes of July 15, 2024, motion by Kevin Gillander to approve minutes as amended, seconded by Daphne Bullock. Motion passed by acclamation of members present.

Administrator's Report

ZA Chris Brimmer noted some difficulties due to road issues. The situation with Mad Brook Road is on hold because the bridge is out so it is difficult to access. The group discussed the junk ordinance and how it can be difficult to distinguish trash from clutter. He reported there have been 4-5 permit applications since last month, two of which were STR.

Warned Public Hearing 24-CU-03

Short-term rental application. Applicant not in attendance and no parties asserted status. Motion by Daphne Bullock to continue to September 16 meeting date. Motion seconded by Tom Thomas, approved by acclamation. A recess memo will be sent requesting the following:

- Pictures of the listing everywhere it is listed
- Updated permit application with correct information
- Septic inspection or as-built
- Accurate site plan

Continued 24-CU-02

Short-term rental by Stanley Forward. Applicant not in attendance and no parties asserted status. The information requested during the last meeting was received. Tom Thomas motioned to approve the permit with a contingency of either max occupancy of six persons or if the septic is stand-alone, two persons per bedroom. Daphne Bullock seconded the motion. Motion passed by acclamation.

Agenda items for next meeting, September 16, 2024

Select Chair

Select Vice Chair

Continuation 24-CU-03

Tom Thomas made a motion to adjourn, seconded by Ann Fielder, approved by acclamation of members present. Meeting was adjourned at 7:40 PM.