



Village of Blacks Harbour Council
 Council Chambers – 65 Wallace Cove Road

Present: Mayor James, Councillors Hatt, Breau, Chase & Harris
 Interim Clerk/Treasurer, Andrea Hawkins

Absent: Deputy Mayor Mahar

Guests: Sgt. Chris Henderson, RCMP, Dale Shaw, Fire Chief

1. Call to order		
2. Recording of guests		
3. <u>Business Arising from Closed Session</u>		
	MOVED BY: Councillor Harris SECONDED BY: Councillor Chase	
Be it resolved: That the following items be brought forward from Closed Session: 19.1 Application to FCM for Asset Mapping 19.2 Renew Agreement with the Harbour Action Group for the Patrick Connors Recreational Complex Bar 23. New appointment – Blacks Harbour/Beaver Harbour Harbour Authority		
	CARRIED	062117-01
4. <u>Approval Agenda</u>		
	MOVED BY: Councillor Breau SECONDED BY: Councillor Hatt	
Be it resolved: That the agenda for the June 21, 2017, Regular Council Meeting be accepted with the above noted additions.		
	CARRIED	062117-02
5. <u>RCMP Report</u>		
	MOVED BY: Councillor Chase SECONDED BY: Councillor Hatt	
Be it resolved: That the RCMP Report be approved and filed.		
	CARRIED	062117-03

<p>6. <u>Fire Department Report</u></p> <p style="text-align: right;">MOVED BY: Councillor Chase SECONDED BY: Councillor Hatt</p> <p>Be it resolved: That the Fire Department Report be approved and filed.</p> <p style="text-align: right;">CARRIED</p>	<p>062117-04</p>
<p>7. <u>Building Inspector's Report</u></p> <p style="text-align: right;">MOVED BY: Councillor Chase SECONDED BY: Councillor Breau</p> <p>Be it resolved: That the Building Inspector's Report be approved and filed.</p> <p style="text-align: right;">CARRIED</p>	<p>062117-05</p>
<p>8. <u>Opening remarks</u></p> <p>Mayor James provided a copy of the Mayor's remarks on the Council table.</p>	
<p>9. <u>Disclosure of Conflict of Interest on Agenda Items - nil</u></p>	
<p>10. <u>Approval of Council Minutes</u></p> <p>10.1 <u>Approval of Council Minutes – Regular Meeting May 17, 2017</u></p> <p style="text-align: right;">MOVED BY: Councillor Chase SECONDED BY: Councillor Harris</p> <p>Be it resolved: That the minutes from the Regular Meeting of May 17, 2017 be approved and filed.</p> <p style="text-align: right;">CARRIED</p>	<p>062117-06</p>
<p>11.1 <u>Approval of Budget Figures</u></p> <p style="text-align: right;">MOVED BY: Councillor Harris SECONDED BY: Councillor Breau</p> <p>Be it resolved: That Council approve the Budget Figures for the period ending June 30, 2017.</p> <p style="text-align: right;">CARRIED</p>	<p>062117-07</p>
<p>11.2 <u>Approval of Accounts Payable</u></p> <p style="text-align: right;">MOVED BY: Councillor Harris SECONDED BY: Councillor Chase</p> <p>Be it resolved: Council approve the remainder of Accounts Payable paid and/or payable for the month of May 2017 in the amount of \$110,380.81 and Accounts</p>	

Payable to date for the month of June in the amount of \$113,480.93 CARRIED	062117-08
12. <u>Reading of Petitions/Presentations/Proclamations – nil</u>	
13. <u>Community Contacts</u> Councillor Harris reported that the Nature Trust will be holding another Clean-up (The Great Fundy Coastal Cleanup) at the Connors Bros. Nature Preserve at Pea Point on July 15, 2017 (rain date July 16) – noon - 4:00 p.m. and crafts and BBQ at the Gazabo from 4:00 – 6:00 p.m.	
14. <u>Correspondence</u> 14.1 <u>Correspondence for Action</u> MOVED BY: Councillor Chase SECONDED BY: Councillor Hatt Be it resolved: That the Correspondence for Action report be accepted and the actions taken as noted (no action). CARRIED	062117-09
14. <u>Correspondence</u> 14.2 <u>Correspondence for Information – nil</u>	
15. <u>Staff Reports</u>	
15.1 <u>Approval of the Public Works Report</u> MOVED BY: Councillor Chase SECONDED BY: Councillor Breau Be it resolved: That the Public Works report as circulated be approved and filed. CARRIED	062117-10
16. <u>Committee Reports/Approval of Minutes and Recommendations</u>	
17. <u>Other Committees/Agencies Reports</u> 17.1 <u>Regional Service Commission #10 Report</u> Mayor James updated Council on the work of the RSC, noting they received funding for their Regional Recreation Plan. Next RSC meeting June 22, 2017. 17.2 <u>Community Gardens Update</u> Councillor Harris updated Council on the progress of the new Community Gardens reporting 26 beds allotted and everything was going well. Water concerns are being addressed and noted a priority before next year would be the proper installation of a tap at the Garden. There is a waiting list for next year and noted there is room to add up to 8 beds next year.	
18. <u>Business Arising from the Minutes</u>	
19.1 <u>Closed Session – Application to FCM</u> MOVED BY: Councillor Harris	

SECONDED BY: Councillor Chase

Be it resolved:

That the Village of Blacks Harbour directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Development of an Asset Management Policy and Asset Inventory project.

Be it therefore resolved that the Village of Blacks Harbour commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

Activity 1 – Draft a basic set of objectives that will guide the development of our asset management system.

Activity 2 – Define the expected asset management system benefits and outcomes.

Activity 3 – Compile available asset data for roads, water, sanitary and storm systems into a database. Data will be reviewed from sources such as drawings, record books, and conversations with current operations staff.

Activity 4 – Complete a field survey program to gather additional data on assets such as location, diameter, location of appurtenances and material.

Activity 5 – Complete a condition assessment for road, water, sanitary and storm assets.

Activity 6 – Purchase mapping software such as ArcGIS to support the asset management program.

Activity 7 – Provide employee training on using the asset inventory database system and mapping software.

Be it further resolved that the Village of Blacks Harbour commits \$12,500 from its budget toward the costs of this initiative.

CARRIED 062117-11

19.2 Renew Agreement with the Harbour Action Group for the Patrick Connors Recreational Complex Bar

MOVED BY: Councillor Chase
SECONDED BY: Councillor Hatt

Be it resolved:

<p>That the Village of Blacks Harbour extend the agreement with the Harbour Action Group for a period of 1 year with the option to renew for the operation of the bar facility at the Patrick Connors Recreation Complex with adjustment to the wording forth coming.</p>	<p>CARRIED</p>	<p>062117-12</p>
<p>20. <u>New Business</u> <u>Part-time Administrative Assistant</u></p> <p style="text-align: right;">MOVED BY: Councillor Harris SECONDED BY: Councillor Chase</p> <p>Be it resolved: That the Village of Blacks Harbour place an advertisement in the St. Croix Courier next week for a Casual Part-time Administrative Assistant, closing date July 5, 2017.</p>	<p>CARRIED</p>	<p>062117-13</p>
<p>21. <u>Zoning Matters – nil</u></p>		
<p>22. <u>Consideration of By-laws – nil</u></p>		
<p>23. <u>Appointment/s</u> <u>Blacks Harbour-Beaver Harbour Harbour Authority</u></p> <p style="text-align: right;">MOVED BY: Councillor Harris SECONDED BY: Councillor Hatt</p> <p>Be it resolved: That Councillor Chase be appointed to represent the Village of Blacks Harbour on the Blacks Harbour-Beaver Harbour Harbour Authority.</p>	<p>CARRIED</p>	<p>062117-14</p>
<p>24. Next Meeting/s: Regular Meeting: July 19, 2017</p>		
<p>25. <u>Adjournment</u></p> <p style="text-align: right;">MOVED BY: Councillor Breau SECONDED BY: Councillor Hatt</p> <p>Be it resolved: That the meeting be adjourned at 7:52 p.m.</p>	<p>CARRIED</p>	<p>062117-15</p>

Terry James, Mayor

Andrea Hawkins, Assistant Clerk/Treasurer