



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING Minutes

Thursday, Apr 4th, 2019, 1200-1300

Call-in: (605) 475-4700 Participant Pass Code: 759138#

1. Approval of March Minutes – Distributed to the board on 3/12/2019.
 - a. Motion to approve – Mr. Olden
 - b. Second – Dr. Farley

2. Calendar Review
 - a. Preparations will begin in April for elections in May
 - i. Announcements should be made during the luncheon
 - ii. Following Billets are currently vacant
 1. Secretary Elect
 2. DoD Asst Secretary
 3. PDI Raffle
 4. Scholarship Chair
 5. Competition Chair
 - b. Finalize which service Secretaries desire to stay on the EB.
 - i. Oaths to new officials at June meeting including new President Leslie Ferguson [invite Al Runnels to give oath]
 1. Dr. Farley to send invite out to Mr. Runnels
 - ii. President Elect to be designated in June – USCG
 - iii. Email sent to service Secretaries to confirm who will remain on the board for the next year.
 - c. Need luncheon speaker for May (Army)

3. EB Updates
 - a. Report out Chapter Awards by category and Service - Wendy
 - b. Status of Annual Washington Chapter Distinguished Service Award candidate or decision
 - c. Ms. Pouliot was unable to attend the meeting so no update was provided.

Budget

4. Treasurer's Report (*LTC Handy*)
 - a. In process of closing out expenses and review for the NCR PDI. Working with Ms. Finney to finalize.
 - b. Paid deposits (\$28K) for 2020 and 2021 NCR PDIs.
 - c. Dashboard

- i. (\$21K) for the month, though \$65K for the year. Haven't processed \$42K payment for a check that was erroneously sent to us vice National. Should post by next month.

Committee Information and Reminders

5. Training and Education

a. Training (*Ms. Placek*)

- i. Advanced Leadership Skills and Techniques Mini-Course – DoD Level III –April 11th 2019
 - 1. Both courses are full

6. Corporate Update (*Ms. Delmar*)

- a. Initial post NCR PDI assessment
- b. 2020/2021 ASMC NCR PDI Contracts
- c. Hype/help ASMC Washington Annual Golf Tournament – July

7. Newsletter (*Mr. Monson*)

- a. Due by April 30th
 - i. President's Message
 - ii. Past luncheon/meeting write up – Air Force
 - iii. May speaker bio
 - iv. NCR PDI write up – Corporate
 - v. CDFM info – Mr. Reed
 - vi. Upcoming training classes – Ms. Placek
 - vii. Community Events – Mr. Norris

8. Community Service (*Mr. Norris*)

- a. Coordinating with DC Central Kitchen for our next even, between 10-12 people.
- b. Event includes meal preparation.
- c. Board voted to move forward.

9. Competition (*Ms. Veit*)

- a. Awards have been uploaded.
- b. No official publication has been submitted.
- c. Requesting scholarship payment information (4/1/18-3/31/19) – LTC Handy to provide.
- d. Submitted for small team award.
- e. Dr. Farley needs to find a replacement.

10. Vice President Reports

- a. Army – Nothing to report
- b. Navy – No one called in
- c. USMC – Nothing to report
- d. Air Force – Nothing to report

- e. DoD – No one called in
- f. USCG – No one called in

Attendance:

Executive Board			Committees			
X	Robin Farley	President		Dick Reed	T&E	CDFM
	Leslie Ferguson	President-Elect		Wendy Pouliot	T&E	Awards/Essay Chair
X	Raquel Kuhfahl	Secretary		Vacant	T&E	Scholarship Chair
X	LTC Todd Handy	Treasurer	X	Milford E. Thompson	T&E	Luncheon
	Steven Birk	DOD VP	X	Jennifer Miller	T&E	Luncheon Host Liaison
	Vacant	DOD Asst Sec		Terry Placek	T&E	Training & Education
X	Nicole McClenic	Army VP	X	Beverly Veit	O&P	Competition
	Dai Nguyen	Army Asst Sec	X	Jeff Norris	O&P	Community Service
	Jane Roberts	Navy VP	X	Dan Olden	O&P	Membership
	Veronica Trent-Walton	Navy Asst Sec		Rocky Wilber	O&P	Photographer
X	Jonathan R Newell	USMC VP		Michael Monson	O&P	Newsletter Managing Editor
	Astrid Diaz	USMC Asst Sec		Wayne Whiten	O&P	Webmaster
X	Benjamin J Yarish	USAF BP		David Zavada	Audit	Audit Chair
	Monique Anneker	USAF Asst Sec				
	LT Mark Sanchez	USCG VP				
	Stella Whitsell	USCG Asst Sec				
X	Debra Del Mar	Corporate/Retired VP/PDI				
	Rita Finney	Corporate/Retired Asst Sec				

Meeting adjourned at 1116.